

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	09-04-2026 13:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	09-04-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	170 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Defence
विभाग का नाम/Department Name	Department Of Defence Production
संगठन का नाम/Organisation Name	Munitions India Limited
कार्यालय का नाम/Office Name	*****
वस्तु श्रेणी /Item Category	Cleaning, Sanitation and Disinfection Service - Outcome Based - Industrial; Vegetation Cutting; Outdoor
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	23 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	2 Year (s)
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
क्रेता के लिए उपलब्ध आईटीसी/ITC available to buyer	Yes
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	226800

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई कटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Chief General Manager

Ordnance Factory Khamaria, Department of Defence Production, Munitions India Limited, Ministry of Defence
(Munitions India Limited O F Khamaria Account No. 40436892598 Ifsc Code Sbin0003228 Micr Code 482002006
Sbi Ranjhi)

UIN Number NCTGC2415P

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
8. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergency procurement of critical products/services.

If the buyer has mentioned MSE purchase preference in ATC then service provider is required to upload necessary documents for MSE purchase preference for verification by the buyer during evaluation.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work for the Service:[1774853880.pdf](#)

**Cleaning, Sanitation And Disinfection Service - Outcome Based - Industrial;
Vegetation Cutting; Outdoor (450000)**

तकनीकी विशिष्टियाँ / Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Space	Industrial
Nature of Service	Vegetation Cutting
Type of Area	Outdoor
Area Inclusions	Ofk Estate Area that is Eastland Westland DSC line and Mid land
Floor Type	Not Applicable
Type of Cycle	Quarterly
एडऑन /Addon(s)	
Consumables to be provided by Service Provider	Yes

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess
100%	NA

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Area in Sq. Metre	अतिरिक्त आवश्यकता /Additional Requirement
1	*****	*****JABALPUR	4500000	<ul style="list-style-type: none"> • Frequency in each cycle : 1500000 • Number of working days in a month : 26 • Number of cycles during Contract Period : 3

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration.

2. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Text Based ATC

- i. Bidders are required to submit EMD of Rs. 2,26,800.00 in favour of Munitions India Limited O. F. Khamaria Account no. 40436892598. IFSC Code SBIN 00 03228 SBI Ranjhi Exemption will be given to the sellers as defined at Para m of GeM GTC 4.0 (Version 1.16) dated 17.07.2024. or latest version of GeM.

EMD/PSD may be accepted in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the commercial banks and **it should be drawn in the favor of CGM** or payment online in an acceptable form and the same shall be uploaded by seller in the online bid and hard copy of the same instrument (except online payment) will have to be submitted directly to the buyer within following time limit:

(#) Hard copy of the EMD (Bid security) will have to be submitted directly to the buyer within 5 working days of bid opening, failing which the bid may be treated as incomplete & may lead to rejection of the bid by buyer without making any reference to the seller.

(#) Hard copy of the Performance security deposit (PSD) will have to be submitted directly to the buyer within 30 days of award of contract on GeM Portal.

It is advised that EMD may be submitted through online payment in favor of beneficiary details as given below to avoid postal delays & bank formalities associated with generation and submission of instruments other than online payment. If the seller submits the EMD through online payment mode, then seller shall upload the documentary proof of online payment of EMD along with online bid submission.

Further it is also advised that PSD may be submitted through online payment mode after award of contract on GeM Portal in favor CGM, beneficiary details as given below, **and also Indemnity Bonds may be accepted as performance security deposit from central/State PSUs**. If seller submit the PSD through online payment mode, then seller shall upload the documentary proof of online payment of PSD at GeM Portal.

Account Name : Munitions India Limited O F Khamaria
Account No. : 40436892598
IFSC : SBIN0003228
MICR : 482002006
Bank address : STATE BANK OF INDIA, RANJHI

Performance Security Deposit (PSD) is to be furnished by the successful bidder within 30 days after placement of contract. If the firm fails to submit the PSD within the specified date, it shall be treated as an unreliable firm and shall be governed as per existing guidelines on penalties issued by MoD/MIL/GeM.

- ii. In case of any clarification bidder can enquire through e-mail i.e ofkpvgrp8@ord.gov.in OR call at 0761-2742137.
- iii. Bidder firm should have registered office at Jabalpur District Area. Registered office address indicated in relevant certificate issued by NSIC/KVIC/DIC/GST/EPF/ESIC/Office of Labour commissioner will be considered as a valid proof of registered office at Jabalpur District Area.
- iv. Firm must have executed at least one supply order of minimum 80% of the estimated value, or two supply order of 50% of the estimated value or three supply order of 40% of estimated value for providing similar service i.e manpower supply to any Central Government/State Government or Public Sector Undertaking in the last 03 years. Relevant documents i.e. copy of Contract Order and Execution Certificate/Job Completion Certificate are to be uploaded by the bidder along with bid. (MSEs & Startups are exempted).
- v. Average annual turnover of the bidder for the last 03 years ending on 31st March of preceding year (2025) must be at least 30% of the estimated value of the case rounded off to the nearest lakh i.e. Rs. 23.00 lakh. Bidders shall submit Certificate from registered CA indicating the turnover details for last 3 years (2022-23, 2023-24 & 2024-25) along with bid in support of financial capability. (MSEs & Startups are exempted).
- vi. Bidders should submit latest copy of registration certificates of MSME certificate along with bid.
- vii. Bidders should submit copy of registration certificates of EPF, ESIC, & GST along with bid.
- viii. One Bid per Bidder-As per clause no. 29 of GeM GTC on GeM 4.0 (Version 1.22) dated 28.02.2025 bidders must submit One bid per Bidder Declaration" as per attached Format-I, failing which the offer of the bidder will be rejected.
- ix. The person being deploy should have PVR (Police Verification Report) which is valid for 01 years.
- x. The person being deploy having Adhar card linked with mobile no.

- xi. Service Provider shall provide PPEs such & Uniform (colour of uniform should be blue for Non filling area and green for estate area and should have clear indication of working area and name of the firm in back side of uniform) to the manpower detailed and the contract value shall be including the cost of PPEs & Uniforms.
- xii. Bidders has to comply any other term & condition as mentioned in scope of work & GeM SLA.
- xiii. Payment shall be made on monthly basis. Please refer point no 11 of clause 4.3 of Service Level Agreement.
- xiv. **Bidder shall comply other term & condition as mentioned in scope of work, Firm should submit/upload the sealed and signed copy of scope of work and terms and condition as per Annexure-“A” otherwise offer will be rejected.**
- xv. Bidders offer is liable to be rejected if they don't upload any of the documents/certificates sought in the tender along with the bid.
- xvi. Bidders has to timely pay salary to its worker i.e on or before 7th of succeeding month.
- xvii. Bidder has to provide monthly salary slip and ID card to its worker.
- xviii. The personnel being deployed shall be continued and should not be changed without prior permission of the Buyer.
- xix. If the worker are employed on national holiday, double salary on that day has to be paid by the contractor.
- xx. Price of the Contract will be firm & fixed and no escalation in the contract value shall be entertained.
- xxi. If the rate quoted by the bidder is freak low i.e less than 50% of estimated value their offer will be rejected.
- xxii. Payment terms and penalty clause- Payment will be done per month after satisfactory completion of work for each month for each month based on job completion Certificate (JCC) signed by the OIC of the Est.Maint. Section. In case of unsatisfactory certificate issued by the Est.Maint. section, penalty will be imposed as below criteria.
- xxiii. Payment calculation: - Per Cycle value (in Rs)=Value in Rs Per Square Meter

$$\text{Per Cycle value (in Rs.)} = 1500000.00(\text{Sq.Mtrs})$$

$$\frac{\text{Total contract value (in Rs).}}{03 \text{ cycle}}$$
 - ii. Payment:- Actual Cutting Area in each month x value in Rs per Square meter.
 - iii. Payment will be done after completion of each month. In case the firm not able to cut given minimum grass cutting area as per scope of work

rk, penalty will be imposed after unsatisfactory certificate issued by the Est. Maint. section, payment will be paid only for the cutting area in Square meter for each month after

iv. Deduction of penalty.

Penalty calculation

Minimum cutting area in month- Actual Cutting Area in month =Y Square meter .

Penalty amount =(Y x Value in Rs per Square meter) x 8%

Final payment after deduction penalty

Final payment =point(ii) - penalty amount

Xxiii Penalty Clause

- a. Penalty will be imposed if the firm fails to perform satisfactory work as per check points in following manner:-
 - i. Penalty will be imposed 8% of total value of remain un-cutting area in month, if unsatisfactory certificate issue by the Est. Maint. Section.
 - ii. Performance certification will be base on the weekly feedback of OIC of Est. Maint. section. Any shortcomings should be rectified within a week .Performance notice will be served in 15 days for non performance
- c. PSD – The successful tenderer will have to pay security deposit as per contract terms and conditions.
- c. In case of unsatisfactory performance/ services, the contract will be liable to be terminated at any time giving 7 days notice and forfeiting the Security Deposit. In addition a penalty up to 10% will also be levied, at the discretion of the buyer.

Xxiv. Option Clause – The buyer reserves the right to increase/decrease the quantity up to 50% at the time of placement of contract. The buyer also reserves the right to increase the ordered quantity by up to 50% of the contract quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

Xxv. Service provider will have to cut and remove grass/shrubs/plants of total 45 lakh Sqmtr i.e. 15 lakh sq. mtrs. in each cycle total 3 cycles in 1 year.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent

Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---