

**बिड दस्तावेज़ / Bid Document**

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	09-02-2026 19:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	09-02-2026 19:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	150 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Maharashtra
विभाग का नाम / Department Name	Planning Department Maharashtra
संगठन का नाम / Organisation Name	Directorate Of Economics And Statistics
कार्यालय का नाम / Office Name	Head Office Des
कुल मात्रा / Total Quantity	68
वस्तु श्रेणी / Item Category	High End Laptop - Notebook (Q2) , Scanner (V3) (Q2) , Multifunction Printer (Print, Scan, Copy) (Q2)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	22 Lakh (s)
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का) / OEM Average Turnover (Last 3 Years)	135 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Past Performance, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover, Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
विगत प्रदर्शन /Past Performance	80 %
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	High End Laptop - Notebook
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
अनुमानित बिड मूल्य /Estimated Bid Value	4938000
Payment Timelines	Payments shall be made to the Seller within <b>45</b> days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	50000

#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) / ePBG Percentage (%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) / Duration of ePBG required (Months).	36

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

Joint Director comp  
Head Office DES, Planning Department Maharashtra, Directorate of Economics and Statistics,  
(Satyavinayak Vijaykumar Mule)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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**एमआईआई खरीद वरीयता/MII Purchase Preference**

एमआईआई खरीद वरीयता/MII Purchase Preference	No
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc.

This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

## High End Laptop - Notebook ( 47 pieces )

### तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Processor	<b>Base Processor Number</b>	AMD Ryzen 7 5825U or Intel Core i7-1265U, For Higher Processor Or higher
	<b>Higher Processor Number</b>	Not Applicable as Base Processor is Selected Or higher
Operating System	<b>Operating System (Factory Pre-Loaded)</b>	Window 11 Professional
Memory	Type of RAM	DDR4, DDR5 Or higher
	<b>RAM Size (GB)</b>	16, 32 Or higher
	Total Numbers of DIMM Slots Available	2
	RAM Expandability up to	32
Display	<b>Display Size (in cm) - Diagonal</b>	35.56 to 38.07 (14 In to 14.99 In)
Storage	<b>Capacity of Storage Drive (in GB)</b>	1024

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Satyavinayak Vijaykumar Mule	400051,8TH FLOOR, ADMINISTRATIVE BLDG, NR KALAMANDIR CINEMA, CLG Rod, BANDRA (EAST), MUMBAI	47	15

## Scanner (V3) ( 18 pieces )

**तकनीकी विशिष्टियाँ / Technical Specifications**

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	<b>Scanner Type</b>	Sheet Fed
	<b>Maximum Scan Size</b>	A4 and Legal, A4, Legal and A3, A4, Legal, A3 and A3+ Or higher
Performance	<b>Maximum Optical Resolution (in Dpi)</b>	600, 1200, 2400, 4800 Or higher
	<b>Simplex Colour Scan Speed at 200 dpi (in ppm) for Document Feeder</b>	26 to 30, 31 to 35, 36 to 40, 41 to 45, 46 to 50, 51 to 60, 61 to 70, 71 to 80, 81 to 90, 91 to 100, 101 to 120, 121 to 140, 141 to 160 Or higher
	<b>Duplex Colour Scan Speed for document (in ipm) for Document Feeder</b>	51 to 60, 61 to 70, 71 to 80, 81 to 90, 91 to 100, 101 to 120, 121 to 140, 141 to 160, 161 to 180, 181 to 200, 201 to 220, 221 to 240, 241 to 260, 261 to 280 Or higher
Document Handling	Daily Duty Cycle (Number of Pages)	2,001 to 5,000, 5,001 to 10,000, 10,001 to 20,000, 20,001 to 30,000, 30,001 to 40,000, 40,001 to 50,000, 50,001 to 1,00,000 Or higher
	<b>Duplex Scanning</b>	Yes Or higher
	<b>Automatic Document Feeder (ADF) Tray Capacity at 75 GSM (in Number of sheets)</b>	51 to 100, 101 to 150, 151 to 200, 201 to 300, 301 to 500 Or higher
Compatibility	Connectivity	1 x USB
	Operating System Compatibility	Windows, Linux, Mac OS
	Scan File Formats	.PDF, .TIFF, .JPEG, .PNG, .PPTX, .DOCX, .XLSX
Certification	<b>On Site Warranty (in Years)</b>	3 Or higher

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Satyavinayak Vijaykumar Mule	400051,8TH FLOOR, ADMINISTRATIVE BLDG, NR KALAMANDIR CINEMA, CLG Rod, BANDRA (EAST), MUMBAI	18	15

**Multifunction Printer (Print, Scan, Copy) ( 3 pieces )**

**तकनीकी विशिष्टियाँ / Technical Specifications**

\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	<b>Description of Stores</b>	Multifunction Machine Printer with Minimum 1 Year On Site Warranty, including Cartridge and Power Cord/Adapter
	<b>Print Technology</b>	Laser
	<b>Type of Printing</b>	Monochrome (Black), Colour Or higher
	Operating System Compatibility	Windows 10 and Above, Linux, Mac OS, Windows Server
Printing	<b>Print Paper Size</b>	A4 and Legal
	<b>Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Monochrome (Black) (in PPM)</b>	31 to 35, 36 to 40, 41 to 45, 46 to 50, 51 to 55, 56 to 60, 61 to 65, 66 to 70, 71 to 80, 81 to 90, 91 to 100, 101 to 120, 121 to 140, 141 to 160, 161 to 180 Or higher
	<b>Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour (in PPM)</b>	Not Applicable, 1 to 5, 6 to 10, 11 to 15, 16 to 20, 21 to 25, 26 to 30, 31 to 35, 36 to 40, 41 to 45, 46 to 50, 51 to 55, 56 to 60, 61 to 65, 66 to 70, 71 to 80, 81 to 90, 91 to 100, 101 to 120, 121 to 140, 141 to 160, 161 to 180 Or higher
	<b>Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Mono (in PPM)</b>	Not Applicable Or higher
	<b>Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Color (in PPM)</b>	Not Applicable Or higher
	<b>Auto Duplexing Printing/Coping (2-sided Feature)</b>	Yes Or higher
PAPER HANDLING	<b>Original Document Feeder Type (For Scanning and Copying)</b>	Platen, Automatic Document Feeders (ADF), Reverse/Duplex Automatic Document Feeders (RADF/DADF), Single-Pass Document Feeders (SPDF) Or higher
	<b>Number of Main Paper Tray</b>	1
	Total Paper Tray Combined Capacity (Number) at 75 GSM	201 to 300, 301 to 400, 401 to 500, 501 to 1000, 1001 to 2000, 2001 to 3000, 3001 to 5000 Or higher
	Bypass Tray Facility	Yes Or higher
Connectivity	<b>Connectivity</b>	USB Port, Ethernet Port, Wi-Fi
	Accessories Provided	USB Cable
Performance	Minimum Duty Cycle (Number of Prints/Month)	20,001 to 30,000, 30,001 to 50,000, 50,001 to 80,000, 80,001 to 1,00,000, 1,00,001 to 1,20,000, 1,20,001 to 1,50,001, 1,50,001 to 2,00,000, 2,00,001 to 3,00,000, 3,00,001 to 5,00,000, 5,00,001 to 10,00,000, 10,00,001 to 15,00,000 Or higher

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Satyavinayak Vijaykumar Mule	400051,8TH FLOOR, ADMINISTRATIVE BLDG, NR KALAMANDIR CINEMA, CLG Rod, BANDRA (EAST), MUMBAI	3	15

**Buyer added Bid Specific Additional Scope of Work**

क्र.सं./S.N o.	Document Title	Description	रिवर्स प्रभार के अनुसार जीएसटी/Applicable i.r.o. Items
1	Technical Specification <a href="#">View</a>	Technical Specification	High End Laptop - Notebook(47)

**The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.**

**Special terms and conditions-Version:5 effective from 28-07-2025 for category High End Laptop - Notebook**

1.

For Buyers	
	The category has been created in accordance with the Model Technical Specification issued by the Ministry of Electronics and Information Technology (MeitY) vide letter no. W-43/4/2020-IPHW dated 19th August 2024, and is based on the parameters defined therein. The specifications applicable to this category are as per the MeitY Model Technical Specification dated 19th August 2024. Accordingly, buyers shall not specify or mandate any particular processor, processor brand, or manufacturer in the Additional Terms and Conditions (ATC). In this context, reference may also be made to Clause 2(e) of the GeM General Terms and Conditions (GTC), which inter alia states: "The Specifications shall identify the key parameters defining the products with all necessary validations related to configuration, type of data, restrictions, range / allowed values, allowed units etc. Sellers as well as Buyers while offering / buying the Goods / services shall have to comply with the validation rules / restrictions provided for in the Category Specification. Buyers / Sellers cannot add parameters and / or drop down values not provided for in category Specification." In view of the above, buyers are not permitted to amend or modify any technical specification through the Additional Terms and Conditions, and must ensure full compliance with the predefined category specifications
Product Verification	A unique device serial number shall be provided by the seller at the time of supply, which is mentioned on the product. The buyer/consignee shall be able to verify the complete product details, including configuration, through the OEM website. The buyer/consignee should be able to perform these verifications without needing to create an account on the OEM website.

Operating System	<ol style="list-style-type: none"> <li>1. There is no requirement that the OEM of the Laptop should be a device partner of Microsoft or hold a valid authorisation from Microsoft</li> <li>2. Microsoft OS may be sourced directly from Microsoft by OEMs holding device partner status, and those not holding device partner status may source from authorized distributors, i.e., Ingram/Reddington and their authorized channel partners.</li> <li>3. Buyers may ensure that the authorisation from Microsoft shall not be made a mandatory requirement in bids.</li> <li>4. If supplies are made as per brands of OEMs who are global device partners, then the serial number of the machine supplied can be used to check the details of the product from the website of the OEM.</li> <li>5. In the case of local device partners of Microsoft, OS details such as the digital key number should be produced with supplies, and the buyer may verify them from Microsoft.</li> <li>6. In case of other OEMs who are sourcing from authorized distributors of Microsoft, Reddington, or Ingram, a copy of the invoice which contains the relevant serial number of Windows OS shall be submitted with supplies, and the buyer/consignee can verify the same from the OS server website or by telephone, or both.</li> <li>7. In respect of verification of OS, the consignee shall take necessary steps at the time of acceptance. For device partner machines, buyers can check the Laptop OEM website to verify the OS by entering the PC's serial number and part code number. For entities that are not device partners and source OS from distributors' networks, they may verify the serial number through the Microsoft website or by telephone, or both.</li> <li>8. In case the product offered is with a DOS or Linux operating system, such verification of OS shall not be applicable.</li> <li>9. Buyer shall request for Windows Hardware Compatibility Certificate for window operating system to ensure the supply hardware is compatible with Windows operating system</li> </ol>
Storage Retention	Buyer may add their requirement of retention of securely store all Hard Disk Drives (HDDs) or Solid-State Drives (SSDs) used in the Laptop-Notebook under ATC clause.
Requirement of OEM logo	Buyers are advised to note that incorporating a condition stipulating an OEM logo on the motherboard is restrictive and may not be incorporated into the bids.
Processors	Intel and AMD Processors are added as per Model Technical Specification of Laptop - Notebook issued by Ministry of Electronics and Information Technology (MeitY-IPHW Division) W-43/4/2020 dated 19 Aug 2024
Warranty	<ol style="list-style-type: none"> <li>1. The buyer may ensure that as soon as supplies are received, a request for a warranty certificate is made, along with logging into the OEM website/call center to verify the certificate.</li> <li>2. The product in GeM marketplace (Direct Purchase &amp; L1 purchase) comes with a minimum standard on site warranty of one year. In case the seller has standard warranty more than one year, the same may be mentioned in the catalogue (including in the model name) and in such case higher warranty offered shall prevail/supersede the minimum one year warranty.</li> </ol>
OM related to MII, Local content and MeitY advice on Model technical specifications	Buyers are requested to refer to various OMs pertaining to DPIIT and MeitY, as issued from time to time, while making procurement and follow relevant provisions as applicable.

Check points during Acceptance of Supplies	<p>Before generating the Consignee Receipt and Acceptance Certificate (CRAC), the consignee may inspect the system condition and verify that it complies with the agreed specifications and configurations. In the case of a large number of units to be procured, then the buyer may opt for bidding and accordingly stipulate conditions regarding installation, inspection by consignees/inspection agency. Consignees who receive the supplies should be vigilant and should complete checking to ensure that there is no scope for the supply of refurbished products. At the time of receiving supplies, the consignee may adhere to the following to ensure that any discrepancies in supplies can be flagged, taken into account, and reflected while generating the CRAC:</p> <ul style="list-style-type: none"> <li>i. Packing should be checked properly</li> <li>ii. A warranty certificate from the OEM should be insisted upon and checked.</li> <li>iii. Instruction manuals and the OS installed should be checked.</li> <li>iv. The machine serial number should also be checked through settings and can be verified from the OEM website. The above points are for guidance, and the buyer/consignee may take steps considered suitable by them for checking at the consignee end before acceptance of systems.</li> <li>v. An escalation matrix for customer grievance redressal shall be insisted upon by the buyer from the seller at the time of delivery.</li> </ul>
Battery Backup	Buyer may check/validate battery backup time with appropriate benchmark.
<b>For Sellers</b>	
OEM Website Link/Part No for product verification	The OEM shall share the OEM website link with the buyer at the time of delivery. The offered model details/configuration should be available on their website. A unique device serial number shall also be provided at the time of supply, which is also mentioned on the product. The buyer/consignee shall be able to verify the complete product details, including configuration, through the shared OEM website link.
Changing or altering the configuration	Seller must refrain from changing or altering the configuration of the factory pre-loaded machine. The machine should be delivered to the Consignee in its original, factory-approved configuration.
Warranty	The seller shall furnish a valid warranty Certificate/Tag from the OEM to the purchaser, guaranteeing the product's coverage under the specified warranty terms. The warranty certificate should be verifiable through the OEM website/customer care center.
Compliance of extended producer's responsibility	With effect from 1.4.23, as per the E-waste rules 2022, EPR registration is mandatory for manufacturing entities. Therefore, all OEMs shall hold valid EPR registration, and the registration number should be reflected in the catalog parameter. OEMs shall ensure compliance with all responsibilities as per EPR registration applicable from time to time.
Mandatory / Statutory requirements as applicable	OEMs shall have to ensure compliance with the mandatory/statutory requirements as per the Government of India Notifications issued from time to time for hardware and software components, as applicable.
Operating System	It shall be the responsibility of OEMs to ensure that supplies are made with genuine operating systems.

**Special terms and conditions-Version:4 effective from 31-01-2025 for category Multifunction Printer (Print, Scan, Copy)**

1.

<b>For Buyers</b>		
1	Product Verification	The buyer/consignee shall verify the complete product details, including configuration, through the OEM website. The buyer/consignee should be able to perform these verifications without needing to create an account on the OEM website.

2	Warranty	<ol style="list-style-type: none"> <li>1. The buyer may ensure that as soon as supplies are received, a request for a warranty certificate is made, along with logging into the OEM website/call centre to verify the certificate.</li> <li>2. The product in GeM marketplace (Direct Purchase &amp; L1 purchase) comes with a minimum standard on site warranty of one year. In case the seller has standard warranty more than one year, the same may be mentioned in the catalogue (including in the model name) and in such case higher warranty offered shall prevail/supersede the minimum one year warranty.</li> <li>3. Buyer shall verify the actual number of prints completed by the Multifunction Machine Printer at the time of delivery (to ensure that the product has not been in use prior to delivery to the buyer) and may be verified using the Multifunction printer's built-in print counter or an equivalent tracking system as available with OEMs.</li> <li>4. Buyer may please note that warranty does not cover any consumables i.e. Cartridges/Toner/Ink/Developer and such consumables.</li> </ol>
<b>For Sellers</b>		
3	OEM Website Link/Part No for product verification	The OEM shall provide the OEM website link to the buyer at the time of delivery. The offered model details/configuration should be available on the OEM's website. A device serial number must also be provided at the time of supply, which must also be mentioned on the product supplied. The buyer/consignee must be able to verify the complete product details, including configuration, through the provided OEM website link.
4	Warranty	<ol style="list-style-type: none"> <li>1. The seller shall furnish a valid warranty Certificate/Tag in physical or digital format from the OEM to the purchaser, guaranteeing the product's coverage under the specified warranty terms. The warranty certificate should be verifiable through the OEM website/customer care centre.</li> <li>2. The warranty period will be valid for the specified number of years or until the printer reaches the OEM-defined Minimum Number of Prints within the Warranty Period, whichever is earlier, i.e. once the printer meets either the Minimum Number of Prints within the Warranty Period or the time duration specified, the warranty coverage will end.</li> <li>3. The actual number of prints completed by the printer during the warranty period may be verified using the printer's built-in print counter or an equivalent tracking system.</li> </ol>
5	Compliance of extended producer's responsibility	With effect from 1st April 2023, as per the E-waste rules 2022, EPR registration is mandatory for manufacturing entities. Therefore, all OEMs shall hold valid EPR registration, and the registration number should be reflected in the catalogue parameter. OEMs shall ensure compliance with all responsibilities as per EPR registration applicable from time to time.

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

### 1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

### 2. **Generic**

Malicious Code Certificate:

The seller should upload following certificate in the bid:-

(a) This is to certify that the Hardware and the Software being offered, as part of the contract, does not contain Embedded Malicious code that would activate procedures to :-

- (i) Inhibit the desires and designed function of the equipment.
- (ii) Cause physical damage to the user or equipment during the exploitation.
- (iii) Tap information resident or transient in the equipment/network.

(b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyright and Intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

### 3. **Generic**

Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

### 4. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

### 5. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

### 6. **Turnover**

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

### 7. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

### 8. **Service & Support**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

### 9. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

### 10. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers

for Service Support.

#### 11. **Certificates**

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

#### 12. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

#### 13. **Warranty**

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 15 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

#### 14. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Additional document required from seller for Scanner, Laptop & Printer (multifunction machine),

1. The bidder or the OEM of the offered products must have ISO 9001 certification.
2. Experience Criteria (must be >Three years)
3. Past Performance (80%)
4. Bidder Annual Turn Over in lakh (Last 3 Years) (must be > 22 Lakh)
5. Certificate from auditor/CA clearly stating income from sale of products of the last 3 financial years (2022-23, 2023-24, 2024-25)
6. OEM Average Turnover (Last 3 Years)(must be > 135 Lakh)
7. OEM Authorisation Certificate (mention bid No.) with sign, stamp. Details of signing authority like Name, designation, and email ID to be mentioned in the letter for verification. Microsoft bid specific MAF and OEM letter regarding authenticity.
8. Demand Draft of EMD amount should be submitted to the office (DES).
9. Selected bidder should submit hard copy of ePBG of 3% of tender Value.
10. In case any bidder is seeking exemption from Experience (Supporting document to prove his eligibility exemption)
11. Bidder/OEM should have customer care and service centre office in all District Headquarters in Maharashtra & Mumbai
12. Bidder/OEM must have a Dedicated/toll free Telephone No. for service supporting all District Headquarters in Maharashtra & Mumbai
13. The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt - undertaking
14. Letter for acceptance of all Terms and Conditions of the tender document (mention bid No.) with sign, stamp.
15. Warranty should be Three years for Desktop, Laptop, Printer (multifunction machine) & Scanner undertaking
16. Pre-install Antivirus must be provided in computers and Laptop for 5 years period- undertaking
17. OEM/Bidder have Regulatory Certification FCC.UE.Energy Star 8.0, EPEAT India Gold, Windows, TCO 9 or more
18. Operating System Factory preloaded Windows 11 Professional (OEM letter confirming that Operating system is Pre-loaded / Pre - Installed from OEM factory and a genuine)
19. Processor launch date not before year 2026
20. Documentary proof relates to being in Scanner, Laptop & Printer (multifunction machine) business at least for a period of last 5 years, Incorporation Certificate to be enclosed.
21. Bidder must attach the malicious certificate on OEM letterhead.
22. Scanner, Laptop & Printer (multifunction machine) must be delivered to **enclosure with consignee de**

**ails** locations within 30 days of receipt of work order.

23. The item wise estimated bid value will be as per the tablet mentioned below

Sr. no	Item	No
1	Scanner	18
2	Laptops	47
3	Printer (multifunction machine)	3

24. Since the cost of the above mentioned items will be paid by three schemes, the tenderer is required to Se  
parate bills i.e. bill for purchase of 5 Laptop & 3 printer, and another Separate bill for purchase of 42 Lapt  
p & 18 Scanner

25. Only the top 5 IDC brands are allowed to participate in this bid

26. Service centre list to be made on OEM Letterhead.

27. Data Sheet of the product mentioned in the bid shall be attached and will be verified from the OEM.

28. All computers and laptop must be with pre-loaded operating system.

29. Operation system recovery to be made available in pen drive

30. Support from vendors is required during warranty period. (Undertaking)

31. Bids should be submitted as the specifications attached herewith buyer added bid specific additional sco  
pe of work

#### Consignee list for Laptop

S r N o	Reportin g Officer	Address	City Name	ZIP	Mobile	Lapto p
1	2	3	4	5	7	10
1	Shri Jaisin g Mehetre	Directorate of Economic and Sta tistics, Regional Office Kokan, K onkanBhavan, 7th floor navimu mbai 400 614	Navi Mumb ai	400614	986904246 8	1
2	Smt. Deep ali S. Kara mbele	District Statistical Office, Mumb ai City, New Administrative Buil ding, 7th floor, Opposite Mantral aya, Mumbai-400 032	Mumbai	400032	996967803 0	1
3	Smt. Deep ali S. Kara mbele	District Statistical Office, Mumb ai Suburban, Administrative Bld g. 8th Floor, Bandra, (E),Mumbai 400 051	Mumbai Su burban	400051	996967803 0	1
4	Shri. Vaib hav Kulka rni	District Statistical Office, Thane , 3 rd floor, NiyojanBhavan, Coll ectorate office campus, Thane-4 00601	Thane	400601	996050998 0	1
5	Shri. Ume sh Shriran g Suryava nshi	District Statistical Office Raigad, 1st Floor, NiyojanBhavan, Collec torate Office, Alibag - 402201	Alibaug	402201	735005760 0	1
6	Shri. Niwa s. V. Yada v	District Statistical Office, Reven ue Department Employees Co. Op. Credit Society Ltd, First Floo r, Collectorate Office Compound , Ratnagiri-415612	Ratnagiri	415612	751724888 6	1

7	Shri. Yashwant Mohan Budhale	District Statistical Office, Administrative Building, A wing, First Floor, District Headquarter, Oras-Sindhurga-416812	Sindhurga	416812	997507723 3/88303 60 195	1
8	Smt. Prashant Bharmre	District Statistical Office, Palghar, Block No. 002, Ground Floor, New Building, Collectorate Office, Palghar-401404	Palghar	401404	989266576 2	1
9	Smt. S.S.Yadav	Directorate Of Economics and Statistics, Regional Office Nashik, Old Aswini Barak no.23, Divisional Commissioner Office Premises, Nashik Road, Nashik-422101	Nashik	422101	758825063 0	1
10	Smt Megha H Ingale	District Statistical Office, Nashik P-15 M.I.D.C. Vishramgrha, Satapur, TrimbakRoatNashik 422007	Nashik	422007	837990889 1	1
11	Shri. Shivaji N Gaware	District Statistical Office, Central Administrative Building, Near Akshwani, Savedi, Ahilyanagar, 414003	Ahilyanagar /Ahmednagar	414003	960490416 9	1
12	Smt Mamata M Hatkar	District Statistical Office, Dhule, Collectorate office compund, NiyojanBhavan, 2nd floor, Dhule-424001	Dhule	424001	814931878 0	1
13	Shree Mahanohar Chudhari	District Statistical Office, Jalgaon, 2nd Floor, NiyojanBhavan, Collectorate Office, Jalgaon-425001	Jalgaon	425001	878805075 9	1
14	Shri. Vinod Gurudas Dhangar	District Statistical Office, Planning Department, first floor, Niyog Bhawan, Collector Office, Nandurbar 425412	Nandurbar	425412	954505775 9	1
15	Shri. Sunil Z. Jadhav	Directorate of Economics and Statistics, Regional Office, Pune, Bungalow No.-11, Near Don Bosco School, Airport Road, Yerwada, Pune-411006	Pune	411006	985049986 7	1
16	Smt. Priyanka Bokil	District Statistical Office, Pune, RameshwarChowk, Opp. Mahatma Phule Market, PMC Commercial Building, 2nd Floor, ShukrawarPeth, Pune-411002	Pune	411002	880538542 4	1

17	Smt. Sang eeta Pan kaj More	District Statistical Office, Solapur, Near NiyojanBhavan, Saat Rasta, Vijapur Road, Solapur 413003.	Solapur	413003	9423469304	1
18	Smt. See maArdalk ar	District Statistical Office, Mahar ani TarabaiSabhagruh, 2nd, Floor, Collector Office, Nagala Park, Kolhapur	Kolhapur	416012	9604217310	1
19	Shri. Such it Vanjare	District Statistical Office, Sangli, Central Building, Room No.-106, 1st Floor, Sangli-Miraj Road, Vijaynagar, Sangli-416415	Sangli	416415	9665868093	1
20	Shri. Shas hikant Mal i	District Statistical Office, Block No. 5 & 6, First Floor, Z.P. Building, Satara-415001	Satara	415001	8275596101	1
21	Shri. Ravi ndra T. Ka mbale	Directorate of Economics and Statistics, Regional Office, Chhatrapati Sambhajnagar, Vikas Bhavan 3 Third Floor, Near Baba Petrol Pump, Chhatrapati Sambhajnagar - 431001	Chhatrapati Sambhajnagar	431001	9420783127	1
22	Sarita B G otamare	District Statistical Office, Nanded, UdyogBhavan Building, Near ITI Petrol Pump, Industrial Area, Shivaji Nagar, Nanded - 431602	Nanded	431602	9421801046	1
23	shri. G.B.S upekar	District Statistical Office, Parbhani, Administrative Building, 2nd Floor, Parbhani - 431401	Parbhani	431401	9420846532	1
24	Shri.Suchi tKulakarni	District Statistical Office, Jalna, Collectorate Office, Central Administrative Building, 2Nd Floor, Jalna - 431203.	Jalna	431203	9423711508	1
25	Shila V. Mi sal	District Statistical Office, ChhatrapatiSambhajnagar, Ground Floor, Collectorate Office's Administrative Building, ChhatrapatiSambhajnaga- 431001	ChhatrapatiSambhajnagar	431001	8329882068	1
26	Shri. Sudh akarJadhav	District Statistical Office, Padmaja Building, Opp. Vetarnary Clinic, Subhash Road, Beed- 431122	Beed	431122	9970928373	1
27	Shri. Sudh akarJadhav	District Statistical Office, Second Floor, NiyojanBhavan, Collector Office, Dharshiv- 413501	Dharshiv	413501	9970928373	1

28	Shri. U. M. Hatte	District Statistical Office, Latur, Hall no. 2, Ground Floor South Side, Central Administrative Building, ShivajiChowk, Latur - 413512	Latur	413512	7588062650	1
29	Shri. S. M. Rachawad	District Statistical Office, S/4, 2nd floor, Administrative Building, Collector office, Hingoli - 431513	Hingoli	431513	9552868726	1
30	Smt.SandhyaGavayai	Directorate of Economics and Statistics, Regional Office, Amravati, Jawade Compound, Near Main Bus Stop, Maltekadi Road, Amravati 444602	Amravati	444602	7588244421 / 9403091511	1
31	Shri. Sune sir/ Smt Swati Sandanshi	District Statistical Office, Akola, Administrative Building, 1st Floor, Collectorate Office Campus, Akola - 444 001	Akola	444001	9545693895 / 9870577568	1
32	Smt. K. R. Dharmare	District Statistical office, Amravati, NiyojanBhavan, Collectorate Office Campus, Amravati 444602	Amravati	444602	9769938317 / 8329085407	1
33	Shri. Anil B. Rethe	District Statistical Office, NiyojanBhavan, 1st Floor, Collector Office Area, Washim 444505	Washim	444505	9011722759	1
34	Shri. Gopal D. Pange	District Statistical office, Administrative Building, 1st floor, Near Bus Stand, Buldhana 443201	Buldhana	443201	9421831550	1
35	Manoj S G edam	District Statistical office, Old Scout High School Building, Tanga Square, Market Lane, Opposite Tehsil Office, Yavatmal 445001	Yavatmal	445001	9881580640	1
36	Shri. S.H.A grekar	Directorate of Economics and Statistics, Regional Office, Nagpur, Old Secretariat Building, 1st floor, Room no 67, GPO square, Civil line Nagpur 440001	Nagpur	440001	7588793956	1
37	SMT. MADHURI BHANGE	District Statistical Office, Nagpur, New Administrative Building No.2, B Wing, 5th Floor, Civil Lines, Nagpur - 440 001	Nagpur	440001	9579456744	1

38	Shri. K.G.P ardeshi	District Statistical Office, Survey Nivas, Near Allabad bank, Sai Mandir Road, Takiya Ward, Bhandara - 441904	Bhandara	441904	8668389394	1
39	Shri Dnyaneshwar d Khadatkar	District Statistical Office, Administrative Bareks No. 2, Complex Area, Gadchiroli - 442605	Gadchiroli	442605	9765790908/ 9049608530	1
40	Shri. P. V. Patil	District Statistical Office, NiyaojanBhavan, Collector Office, Civil Liens, Sevagram Road, Wardha - 442001	Wardha	446001	9422967525	1
41	Shri. S. A. Dhongade	District Statistical Office, Room No. 27, 2 nd floor, Near Administrative Building, Jay Stambh Square Gondia - 441601	Gondia	441601	9665214617	1
42	Shri. s.k. wanjari	District Statistical Office, Chandrapur, NiyojanBhavan, 1st floor, Collectorate Office Campus, Chandrapur 442401	Chandrapur	442401	9156855932	1
<b>Total</b>						<b>42</b>

### अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the

case may be.

15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**