

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	06-03-2026 10:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	06-03-2026 10:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	60 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Steel
विभाग का नाम/Department Name	Steel Authority Of India Limited
संगठन का नाम/Organisation Name	Rourkela Steel Plant
कार्यालय का नाम/Office Name	Materials Management Purchase
वस्तु श्रेणी /Item Category	Custom Bid for Services - Marine insurance policy for Inland and Import/Export
समान श्रेणी/Similar Category	<ul style="list-style-type: none"> Marine and Transit Insurance Service
अनुबंध अवधि /Contract Period	1 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3

बिड विवरण/Bid Details

दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	5
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
क्रेता के लिए उपलब्ध आईटीसी/ITC available to buyer	Yes
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

If the buyer has mentioned MSE purchase preference in ATC then service provider is required to upload necessary documents for MSE purchase preference for verification by the buyer during evaluation.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Marine insurance policy for Inland and Import/Export - [1771559725.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1771501030.pdf](#)

Scope of Work:[1771559772.pdf](#)

Payment Terms:[1771559781.pdf](#)

GEM Availability Report (GAR):[1771559791.pdf](#)

Custom Bid For Services - Marine Insurance Policy For Inland And Import/Export (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Marine insurance policy for Inland and Import/Export
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess
100%	NA

अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Ravi Kumar	769011,OFFICE OF GM (F&A - STORE BILLS), SAIL - ROURKELA STEEL PLANT	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Marine insurance policy for Inland and Import/Export

Service no	Service Description(Scope of Work)	Qty	(Unit Code)
01	<p>MARINE DECLARATION OPEN POLICY FOR INLAND TRANSIT</p> <p>DETAIL OF THE TRANSIT:FROM ANYWHERE IN INDIA TO SAIL-ROURKELA STEEL PLANT AND VICE - VERSA.</p> <p>(WAREHOUSE TO WAREHOUSE)</p> <p>CONVEYANCE: AIR, RAIL, ROAD, POST (INCLUDING COURIER) OR BY ANY OTHER MODES / MEANS OF TRANSPORT OR BY COMBINATION OF MORE THAN ONE MODE.</p> <p>COVERAGE:ITC (A) INCLUDING SRCC</p> <p>MATERIALS:THE BROAD CLASSIFICATION OF MATERIALS WILL BE:</p> <p>ALL FRAGILE & NON-FRAGILE INDIGENOUS STORES & SPARES MATERIALS PURCHASED BY SAIL# RSP, WHERE INSURANCE IS TO BE BORNE BY SAIL - RSP (E.G. STORES & SPARES, MINOR RAW MATERIALS, CAPITAL / PROJECT ITEMS & SPARES, OILS, CHEMICALS, LUBRICANTS ETC.).</p> <p>EQUIPMENTS/MATERIALS SENT FOR REPAIR, RECONDITIONING, REENGINEERING ETC.FROM RSP AND / OR COMING BACK AFTER REPAIR ETC. TO RSP.</p> <p>ALL OUTWARD IRON & STEEL PRODUCTS TRANSPORTED THROUGH ROAD.</p>	65,000	EA
02	<p>MARINE CARGO OPEN INSURANCE COVER FOR IMPORT/ EXPORT</p> <p>DETAIL OF THE TRANSIT : FROM ANYWHERE IN THE WORLD TO SAIL/ ROURKELA STEEL PLANT AND VICE VERSA. (WAREHOUSE TO WAREHOUSE)</p> <p>CONVEYANCE: SEA, AIR, RAIL, ROAD, POST (INCLUDING COURIER) OR BY ANY OTHER MEANS OF TRANSPORT OR COMBINATION OF MORE THAN ONE MODE.</p> <p>COVERAGE:ICC (A) INCLUDING WAR & SRCC MATERIALS:</p> <p>A) ALL IMPORTED MATERIALS.</p> <p>B) NEW AND OLD EQUIPMENTS/ MATERIALS SENT FOR REPAIR, RECONDITIONING ETC. FROM RSP AND / OR COMING BACK AFTER REPAIR ETC. TO RSP.</p>	50,000	EA

Unit Code "EA" represents Sum Insured Value of Rs.1,00,000/- (Rupees ONE LAKH) Only.

Total qty of service-10 is "65,000" EA (each) & Total quantity of service-20 is "50,000"EA . However, being a service contract total qty of both the items have been combined and mentioned the quantity as "Project/Lumpsum based" in GeM Portal. Bidders are requested to quote their rate for the total contract cost with applicable GSTas per attached excel sheet. Successful bidder has to provide the unit wise price break up of each item for placement of Order.

L1 to be evaluated on overall basis. Hence, bidders are advised to quote their price accordingly.

ELIGIBILITY CRITERIA:

1. Insurance company must be registered with IRDA
2. Insurance Company must have their representative or functional branch or divisional office at Rourkela.

Documentary evidence (Self-attested) in support of the above (1&2) has to be submitted along with tender document.

SPECIAL TERMS AND CONDITIONS :

1. Unit of Quantity represents Sum Insured Value of Rs.1,00,000/- (Rupees ONE LAKH) Only.
2. The insurers before submitting the quotations should go through all the relevant documents carefully.
3. The offer should be submitted in accordance with GeM bid and its Annexure and duly completed in all respects. The offer should be unconditional and unambiguous. Incomplete, ambiguous and / or conditional offer will stand rejected.
4. While quoting, the insurance company shall undertake to confirm that "the premium rates will remain firm during the policy period.
5. The successful Insurance Company shall inform the Policy Number to SAIL/RSP on next working day after the payment of premium by RSP. The Insurance Policy shall be issued within 10 days of receipt of premium
6. The tender may be cancelled at any point of time by SAIL-Rourkela Steel Plant either before or after receipt of quotation without assigning any reason whatsoever.
7. Decision of SAIL-Rourkela Steel Plant will be binding and final in all respects
8. Bill should be raised by the Insurer in compliance to prevalent GST ACT/Rules 2017 . Any Non-compliance by the Insurer, RSP will not be held liable.
9. Validity of the contract will be 31.03.2027 from the placement of order.
10. There are Two services in said PR. Two services are matching services hence L1 price overall evaluation may be done accordingly.

11. Payment term - Payment shall be made in advance. Premium will be made in 2 installments. First installment will be paid on or before 31st march 2026 and second installment will be paid before the first installment premium is fully utilized.

REJECTION OF OFFERS: In case any specific adverse report is received against a tenderer, as an information or upon enquiry made by SAIL, in respect of capabilities, performance and fraudulent practice such as misrepresentation of facts and/or fudging/forging/tempering of documents for participation in the tender process or to secure a contract or in execution of the contract by the tenderer, after receipt of tender but before the opening of the Price Bids, the quotation / tender submitted by such tenderer is liable to be rejected on the basis of recorded reasons and with the approval of the Next Higher Authority /Chief Executive Officer of the Plants/ Chief Executive of the Units. If such report is received after opening of the price bids, then also the quotation / tender of that tenderer is liable to be rejected after recording the reasons and with the approval of the Next Higher Authority / Chief Executive Officer of the Plants/ Chief Executive of the Units"

RISK PURCHASE: If the Supplier/Contractor fails to deliver the service either in full or in part, within the prescribed delivery/contract period, the Purchaser shall be entitled at his option to take alternate procurement action, at the risk & cost of the supplier/contractor for the unsupplied portion of the goods/ items/services for which delivery has expired without canceling the contract in respect of the stores not yet due for delivery, or to cancel the contract based on progress of work, including stores not due for delivery, and, if thought fit/necessary, to purchase the stores at the risk and cost of the Supplier. The price differential in case of higher cost to SAIL, if any, shall have to be borne by the defaulting supplier. Moreover, the defaulting supplier shall have no claim over the quantity, which they failed to supply.

NOTES:

1. Bidders are requested to submit duly filled up, signed and stamped declarations as per attached format in Gem bid.
2. Successful bidder has to provide the unit wise price breakup of for placement of order.
3. The firms participated in this bid shall be deemed to have accepted all terms and conditions of the bid. Hence, bidders may enquire the details before submission of bid.
4. Bidders must note that in case of submission of offer, it will be assumed that you have accepted and will abide by the following clause: -"This is to undertake that while participating in this tender or the execution of the contract thereafter, we shall not give or take, any financial or non-financial bribe, to and from anyone and if we notice any such happening, we shall report it to SAIL vigilance."
5. **Unit Code "EA" represents Sum Insured Value of Rs.1,00,000/- (Rupees ONE LAKH) Only.**

Total qty of service-10 is "65,000" EA (each) & Total quantity of service-20 is "50,000"EA. However, being a service contract total qty of both the items have been combined and mentioned the quantity as "Project/Lumpsum based" in GeM Portal. Bidders are requested to quote their rate for the total contract cost with applicable GSTs per attached excel sheet. Successful bidder has to provide the unit wise price break up of each item for placement of Order.

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of

bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---