

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण/Bid Details   |   |
|---|---|
| बिड बंद होने की तारीख/समय /Bid End Date/Time  | 03-03-2026 19:00:00   |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time   | 03-03-2026 19:30:00   |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)   | 60 (Days)   |
| मंत्रालय/राज्य का नाम/Ministry/State Name   | Gujarat   |
| विभाग का नाम/Department Name  | Energy And Petro Chemicals Department Gujarat   |
| संगठन का नाम/Organisation Name  | Gujarat Electricity Board (geb) - Gujarat Urja Vikas Nigam Limited (guvnl)  |
| कार्यालय का नाम/Office Name   | Pgvcl   |
| कुल मात्रा/Total Quantity   | 675   |
| वस्तु श्रेणी /Item Category   | Paper Clips (V2) Conforming to IS 5650 (Q4) , Glue Stick (V3) (Q4) ( <b>PAC Only</b> ) , Correction Fluid Pen(V3) (Q4) ( <b>PAC Only</b> ) , Markers and Highlighters (Q4) ( <b>PAC Only</b> ) , Tags For Files (V3) Conforming to IS 8499 (Q4) |
| एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover                      | No  |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover               | No  |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension | 3   |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended                       | 10  |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count   | 3   |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled  | No  |
| बिड का प्रकार/Type of Bid   | Two Packet Bid  |
| प्राथमिक उत्पाद श्रेणी/Primary product category   | Paper Clips (V2) Conforming to IS 5650  |

**बिड विवरण/Bid Details**

|  |  |
|--|--|
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation  | 2 Days   |
| निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM) | No   |
| Payment Timelines  | Payments shall be made to the Seller within <b>45</b> days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC) |
| मूल्यांकन पद्धति/Evaluation Method   | Total value wise evaluation  |
| मध्यस्थता खंड/Arbitration Clause   | No   |
| सुलह खंड/Mediation Clause  | No   |

**ईएमडी विवरण/EMD Detail**

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

**ईपीबीजी विवरण /ePBG Detail**

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमएसई खरीद वरीयता/MSE Purchase Preference**

|   |    |
|---|----|
| एमएसई खरीद वरीयता/MSE Purchase Preference | No |
|---|----|

**एमआईआई खरीद वरीयता/MII Purchase Preference**

|  |    |
|--|----|
| एमआईआई खरीद वरीयता/MII Purchase Preference | No |
|--|----|

**मध्यस्थता खंड के समावेश को मंजूरी देने वाले सक्षम प्राधिकारी का विवरण:/Details of the Competent Authority approval for PAC**

Competent Authority Approval document for PAC : [View Document](#)

|   |                    |
|---|--------------------|
| सक्षम प्राधिकारी का नाम/Name of Competent Authority       | G K SARVAIYA       |
| सक्षम प्राधिकारी का पद/Designation of Competent Authority | EXECUTIVE ENGINEER |

|   |   |
|---|---|
| सक्षम प्राधिकारी का कार्यालय/विभाग/प्रभाग/Office / Department / Division of Competent Authority                                   | PGVCL, RAJKOT DIVISION OFFICE -2, KANAK ROAD, RAJKOT                                |
| सीए अनुमोदन संख्या/CA Approval Number   | RCD-2/T-2/GEM BID/115   |
| सक्षम प्राधिकारी अनुमोदन तिथि/Competent Authority Approval Date   | 2026-02-21 00:00:00   |
| सक्षम प्राधिकारी द्वारा प्रदान की गई स्वीकृति का संक्षिप्त विवरण/Brief Description of the Approval Granted by Competent Authority | AS MENTION IN BID SPECIFIED MAKE AND MODEL ONLY ALLOWED OTHER WILL LIABLE TO REJECT |

## Paper Clips (V2) Conforming To IS 5650 ( 100 Unit )

### तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|---|
| STANDARD            | Shapes of Clips                     | Streamline Shape Paper clips                                    |
|                     | Size of Clips                       | Large   |
| PACKING             | Type of Unit                        | Pouch   |
|                     | No of Clips in a Unit               | 100   |

### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

|                             |                      |
|-----------------------------|----------------------|
| Applicable Drawing Document | <a href="#">View</a> |
|-----------------------------|----------------------|

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---|--|------------------|------------------------------|
| 1              | Ghanshyam Karshanbhai Sarvaiya                          | 360001, City Division office-2, Old Power House compound , Kanak Road, Rajkot-360001 | 100              | 15                           |

## Glue Stick (V3) ( 100 packet ) ( Under PAC )

|       |      |
|-------|------|
| Make  | doms |
| Model | na   |

### तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|---|
| Generic             | No of Glue stick in a Packet        | 1   |
|                     | Net Content of Each stick (In gm)   | 25 gm   |

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---|--|------------------|------------------------------|
| 1              | Ghanshyam Karshanbhai Sarvaiya                          | 360001, City Division office-2, Old Power House compound , Kanak Road, Rajkot-360001 | 100              | 15                           |

**Correction Fluid Pen(V3) ( 100 pieces ) ( Under PAC )**

|       |               |
|-------|---------------|
| Make  | faber-castell |
| Model | na            |

तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|---|
| GENERIC             | Capacity of Correction Fluid        | 7 ml  |
|                     | Pen Tip Size                        | 0.6 mm  |

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---|--|------------------|------------------------------|
| 1              | Ghanshyam Karshanbhai Sarvaiya                          | 360001, City Division office-2, Old Power House compound , Kanak Road, Rajkot-360001 | 100              | 15                           |

**Markers And Highlighters ( 100 pieces ) ( Under PAC )**

|       |                              |
|-------|------------------------------|
| Make  | faber-castell                |
| Model | fabercastellgreenhighlighter |

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|---|
| Generic             | <b>Type of Product</b>              | Highlighters  |
|                     | <b>Tip Point Type</b>               | Broad Tip   |
|                     | <b>Tip Width Size</b>               | 1.0 mm  |
|                     | <b>Ink Color</b>                    | Green   |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|----------------|---|--|------------------|------------------------------|
| 1              | Ghanshyam Karshanbhai Sarvaiya                          | 360001, City Division office-2, Old Power House compound , Kanak Road, Rajkot-360001 | 100              | 15                           |

**Markers And Highlighters ( 150 pieces ) ( Under PAC )**

|       |                            |
|-------|----------------------------|
| Make  | camlin                     |
| Model | camlinpermanentmarkerblack |

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-------------------------------------|---|
| Generic             | <b>Type of Product</b>              | Permanent Markers   |
|                     | <b>Tip Point Type</b>               | Bullet or Fine Tip  |
|                     | <b>Tip Width Size</b>               | 2.0 mm  |
|                     | <b>Ink Color</b>                    | Black   |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---|--|------------------|---------------------------------|
| 1                 | Ghanshyam<br>Karshanbhai<br>Sarvaiya                          | 360001,City Division office-2,<br>Old Power House compund ,<br>Kanak Road, Rajkot-360001 | 150              | 15                              |

**Markers And Highlighters ( 100 pieces ) ( Under PAC )**

|       |                     |
|-------|---------------------|
| Make  | camlin              |
| Model | camlincdmarkerblack |

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification<br>Name | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement<br>(Allowed Values) |
|---------------------|--|--|
| Generic             | <b>Type of Product</b>                 | Permanent Markers  |
|                     | <b>Tip Point Type</b>                  | Bullet or Fine Tip   |
|                     | <b>Tip Width Size</b>                  | 1.0 mm   |
|                     | <b>Ink Color</b>                       | Black  |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address  | मात्रा /Quantity | डिलीवरी के दिन/Delivery<br>Days |
|-------------------|---|--|------------------|---------------------------------|
| 1                 | Ghanshyam<br>Karshanbhai<br>Sarvaiya                          | 360001,City Division office-2,<br>Old Power House compund ,<br>Kanak Road, Rajkot-360001 | 100              | 15                              |

**Tags For Files (V3) Conforming To IS 8499 ( 25 Unit )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name       | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|---|---|
| STANDARDS           | <b>Overall length of the lace portion</b> | 405 mm  |
| PACKING             | <b>Type of Unit</b>                       | Pouch   |
|                     | <b>No of Tags in a Unit</b>               | 100   |

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address   | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|---------------|---|---|------------------|------------------------------|
| 1             | Ghanshyam Karshanbhai Sarvaiya                          | 360001, City Division office-2, Old Power House compund , Kanak Road, Rajkot-360001 | 25               | 15                           |

**Special terms and conditions-Version:1 effective from 25-09-2025 for category Paper Clips (V2) Conforming to IS 5650**

- ISI Mark:** The product may also carry an ISI Mark/Standard Mark as per the BIS standard governing this category. As such Buyers may also opt for ISI marked product while creating BID. In such cases buyer shall verify valid BIS License for the same at the time of evaluation of BID and check ISI marking at the time of receipt of material before issuing CRAC.

**Special terms and conditions-Version:1 effective from 25-09-2025 for category Tags For Files (V3) Conforming to IS 8499**

- ISI Mark:** The product may also carry an ISI Mark/Standard Mark as per the BIS standard governing this category. As such Buyers may also opt for ISI marked product while creating BID. In such cases buyer shall verify valid BIS License for the same at the time of evaluation of BID and check ISI marking at the time of receipt of material before issuing CRAC.

**क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**

**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

**2. Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

### 3. Sample Clause

After award of contract – Successful Bidder shall have to get advance sample approved from buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit

1

samples for Buyer's approval, within 5 days of award of contract. Buyer shall, as per contract specifications framework, either approve the advance sample or will provide complete list of modification required in the sample within 5 days of receipt of advance sample. Seller shall be required to ensure supply as per approved sample with modifications as communicated by Buyer. If there is delay from buyer side in approval of advance sample – the delivery period shall be refixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conforming to the Contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller.

Unless otherwise provided in the contract, all samples required for test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the Seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer / Consignee.

### अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the

same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---