

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	14-01-2026 14:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	14-01-2026 14:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
विभाग का नाम / Department Name	Department Of Heavy Industry
संगठन का नाम / Organisation Name	N/a
कार्यालय का नाम / Office Name	National Automotive Board
वस्तु श्रेणी / Item Category	Paper-based Printing Services - Printing with Material; Letter Head; Offset , Paper-based Printing Services - Printing with Material; Continuation Sheet; Offset , Paper-based Printing Services - Printing with Material; Note Sheet; Offset , Paper-based Printing Services - Printing with Material; Packing Envelope; Screen Printing , Paper-based Printing Services - Printing with Material; Folder; Screen , Paper-based Printing Services - Printing with Material; Business Card; Screen Printing , Paper-based Printing Services - Printing with Material; Book/Booklet; Offset
अनुबंध अवधि / Contract Period	1 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	947805.58
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	HDFC Bank
ईएमडी राशि/EMD Amount	10000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	HDFC Bank
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	13

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document

for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

International Centre for Automotive Technology
International Centre for Automotive Technology, Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurugram 122051. (GST No. 06AABAN9435G2Z1)
(Icat)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

3. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.

- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Price breakup - [1766561161.xlsx](#)

Paper-based Printing Services - Printing With Material; Letter Head; Offset (1000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Letter Head
Mode of Printing	Offset
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	Offset Paper
Standards of Paper	Conformity to Indian Standard IS 1848
Size of the Paper (in cm)	A4 (21.0 x 29.7)
Thickness of Paper in GSM	111-120 GSM
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	
Cover Page	120 GSM, Art Paper
Binding	Glued Binding
Packaging Required	Brown paper+ Plastic sheet+ Carton
Embossing	Yes
Additional Support	Designing and Formatting Support
Finishing	Plain (without Lamination)
Scanning	Yes

विवरण/ Specification	मूल्य/ Values
Security Features	University Logo as Watermark

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLOGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	1000	<ul style="list-style-type: none"> Number of pages per Item : 100

Paper-based Printing Services - Printing With Material; Continuation Sheet; Offset (2500)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Continuation Sheet
Mode of Printing	Offset
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	Offset Paper
Standards of Paper	Conformity to Indian Standard IS 1848
Size of the Paper (in cm)	A4 (21.0 x 29.7)
Thickness of Paper in GSM	111-120 GSM

विवरण/ Specification	मूल्य/ Values
Inserts	Company Name via Water Mark
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	
Cover Page	120 GSM, Art Paper
Binding	Glued Binding
Packaging Required	Brown paper+ Plastic sheet+ Carton
Embossing	Yes
Additional Support	Designing and Formatting Support
Finishing	Plain (without Lamination)
Scanning	Yes
Security Features	University Logo as Watermark

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	2500	<ul style="list-style-type: none"> Number of pages per Item : 100

Paper-based Printing Services - Printing With Material; Note Sheet; Offset (100)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Note Sheet
Mode of Printing	Offset
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Double
Printing Content	Text + Pictorial
Paper Material	Note Sheet Green Paper
Standards of Paper	As per OEM standard
Size of the Paper (in cm)	A4 (21.0 x 29.7)
Thickness of Paper in GSM	76-80 GSM
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	
Cover Page	120 GSM, Art Paper
Binding	Glued Binding
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing and Formatting Support
Finishing	Plain (without Lamination)
Scanning	Yes
Security Features	University Logo as Watermark

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLOGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	100	<ul style="list-style-type: none"> Number of pages per Item : 100

Paper-based Printing Services - Printing With Material; Packing Envelope; Screen Printing (6000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Packing Envelope
Mode of Printing	Screen Printing
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	Yellow 100 GSM Envelope Paper
Standards of Paper	As per OEM standard
Size of the Paper (in cm)	36x26
Thickness of Paper in GSM	96-100 GSM
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	
Binding	Glued Binding
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing and Formatting Support
Finishing	Glossy Lamination

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	6000	<ul style="list-style-type: none">Number of pages per Item : 1

Paper-based Printing Services - Printing With Material; Packing Envelope; Screen Printing (1000)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Packing Envelope
Mode of Printing	Screen Printing
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	Yellow 100 GSM Envelope Paper
Standards of Paper	As per OEM standard
Size of the Paper (in cm)	43x36
Thickness of Paper in GSM	96-100 GSM
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English

विवरण/ Specification	मूल्य/ Values
एडऑन /Addon(s)	
Binding	Glued Binding
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing and Formatting Support
Finishing	Glossy Lamination

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLOGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	1000	<ul style="list-style-type: none"> Number of pages per Item : 1

Paper-based Printing Services - Printing With Material; Packing Envelope; Screen Printing (15000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Packing Envelope
Mode of Printing	Screen Printing
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial

विवरण/ Specification	मूल्य/ Values
Paper Material	Yellow 120 GSM Envelope Paper
Standards of Paper	As per OEM standard
Size of the Paper (in cm)	26x12
Thickness of Paper in GSM	111-120 GSM
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	
Binding	Glued Binding
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing and Formatting Support
Finishing	Glossy Lamination

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	15000	<ul style="list-style-type: none"> Number of pages per Item : 1

Paper-based Printing Services - Printing With Material; Packing Envelope; Screen Printing (1000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Packing Envelope
Mode of Printing	Screen Printing
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	Yellow 120 GSM Envelope Paper
Standards of Paper	As per OEM standard
Size of the Paper (in cm)	26x12
Thickness of Paper in GSM	111-120 GSM
Inserts	Not Required
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	
Binding	Glued Binding
Packaging Required	Brown paper+ Plastic sheet+ Carton
Additional Support	Designing and Formatting Support
Finishing	Glossy Lamination

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	1000	<ul style="list-style-type: none"> Number of pages per Item : 1

Paper-based Printing Services - Printing With Material; Folder; Screen (7000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Folder
Mode of Printing	Screen
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	Plastic PP Clear L Folder
Standards of Paper	As per Make Sun-12 Folder
Size of the Paper (in cm)	A4 (21.0 x 29.7)
Thickness of Paper in GSM	As per OEM Standard
Inserts	Pictures
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	
Packaging Required	Carton
Additional Support	Designing and Formatting Support

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLOGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	7000	<ul style="list-style-type: none"> Number of pages per Item : 1

Paper-based Printing Services - Printing With Material; Business Card; Screen Printing (25000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Business Card
Mode of Printing	Screen Printing
Single/ Double Sided	Double Sided (Both Sided - Front and Back)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	Art Paper
Standards of Paper	As per OEM Standard
Size of the Paper (in cm)	9x5,5 CM
Thickness of Paper in GSM	300 GSM
Inserts	ICAT Logo
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	
Additional Support	Designing and Formatting Support
Finishing	Matt Coated

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLOGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	25000	<ul style="list-style-type: none">Number of pages per Item : 200

Paper-based Printing Services - Printing With Material; Packing Envelope; Screen Printing (2000)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Packing Envelope
Mode of Printing	Screen Printing
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	120 GSM Yellow Envelope paper
Standards of Paper	As per OEM Standard
Size of the Paper (in cm)	26x36
Thickness of Paper in GSM	120 GSM
Inserts	ICAT Logo
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual

विवरण/ Specification	मूल्य/ Values
Language	English
एडऑन /Addon(s)	
Additional Support	Designing and Formatting Support
Finishing	Matt Coated

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLOGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	2000	<ul style="list-style-type: none"> Number of pages per Item : 1

Paper-based Printing Services - Printing With Material; Packing Envelope; Screen Printing (8000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Packing Envelope
Mode of Printing	Screen Printing
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	120 GSM Yellow Envelope paper

विवरण/ Specification	मूल्य/ Values
Standards of Paper	As per OEM Standard
Size of the Paper (in cm)	26x36
Thickness of Paper in GSM	120 GSM
Inserts	ICAT Logo
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	
Additional Support	Designing and Formatting Support

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	8000	<ul style="list-style-type: none"> Number of pages per Item : 1

Paper-based Printing Services - Printing With Material; Book/Booklet; Offset (200)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Book/Booklet
Mode of Printing	Offset

विवरण/ Specification	मूल्य/ Values
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	70 GSM Carbon less paper in duplicate
Standards of Paper	As per OEM Standard
Size of the Paper (in cm)	16x12
Thickness of Paper in GSM	70 GSM
Inserts	Serial Numbers
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	200	<ul style="list-style-type: none"> Number of pages per Item : 100

Paper-based Printing Services - Printing With Material; Book/Booklet; Offset (200)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	

विवरण/ Specification	मूल्य/ Values
Type of Printing	Printing with Material
Category of Printing	Book/Booklet
Mode of Printing	Offset
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	70 GSM Carbon less paper in triplicate
Standards of Paper	As per OEM Standard
Size of the Paper (in cm)	22x21
Thickness of Paper in GSM	70 GSM
Inserts	Serial Numbers
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	200	<ul style="list-style-type: none"> Number of pages per Item : 50

Paper-based Printing Services - Printing With Material; Book/Booklet; Offset (300)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Book/Booklet
Mode of Printing	Offset
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	70 GSM Carbon less paper in duplicate
Standards of Paper	As per OEM Standard
Size of the Paper (in cm)	16x12
Thickness of Paper in GSM	70 GSM
Inserts	Serial Numbers
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	300	<ul style="list-style-type: none"> Number of pages per Item : 200

Paper-based Printing Services - Printing With Material; Book/Booklet; Offset (200)

तकनीकी विशिष्टियाँ / Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Printing	Printing with Material
Category of Printing	Book/Booklet
Mode of Printing	Offset
Single/ Double Sided	Single Sided (One Sided)
Colour of Printing	Five Color
Printing Content	Text + Pictorial
Paper Material	70 GSM Carbon less paper in triplicate
Standards of Paper	As per OEM Standard
Size of the Paper (in cm)	21x16
Thickness of Paper in GSM	70 GSM
Inserts	Serial Numbers
Lease/ Agreement/ Rent receipts (in case of rented space) to be uploaded(documentary proofs to be submitted by SP)	YES
Number of languages of printing	Bilingual
Language	English
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Copies	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	200	<ul style="list-style-type: none"> Number of pages per Item : 50

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Detailed Technical Specifications/BoQ

SI. No.	Item Title	Yearly Approx Quantity
Printing with material including Designing & Artwork.		
1.	A-4 Size Letter Head: Specifications: Paper Make: Sunshine, Paper GSM 115 - 120, 1Pad Contain 100 Leaf, Printing Scheme: Multicolor. Note: Printing of ICAT logo, Water Mark, ICAT both center's address needs to be printed in English & Hindi Language.	1000 Pads
2.	A-4 Size Continuation Sheet: Specifications: Paper Make: Sunshine, Paper GSM: 115 - 120, 1Pad Contain 100 Leaf & Printing Scheme: Multicolor. Note: Printing of ICAT logo, Water Mark, ICAT both center's address needs to be printed in English & Hindi Language.	2500 Pads
3.	A-4 Size Note Sheet (Green Color): Specifications: Printing of ICAT Logo in 02 colors, Paper GSM 75 -80 & 1Pad Contain 100 Leaf	100 Pads
4.	Yellow Envelop Legal Size (14"x 10") Specifications: Yellow Envelope <u>with inner plastic lamination</u> , 100 GSM Paper with printing of ICAT logo & ICAT both center's address in English & Hindi Language. Printing Scheme: Multicolor. Note: Flap Size 45 mm required.	6000 No's
5.	Yellow Envelop A3 (Size 17"X14"): Specifications: Yellow envelope <u>with inner plastic lamination</u> , 100 GSM Paper with printing of ICAT logo & ICAT both center's Address in English & Hindi Language. Printing Scheme: Multicolor. Note: Flap Size 45 mm is required.	1000No's
6.	Envelop White Color (Size 10"X4.5"): Specifications: White Paper envelopes, 120 GSM Paper, with printing of ICAT Logo & ICAT both center's Address in English & Hindi Language. Printing Scheme: Multicolor.	15,000 No's.

7.	Window Envelop White Color (Size 10"X4.5"): Specifications: White Paper Window Envelopes, 120 GSM Paper, with printing of ICAT Logo & ICAT both center's Address in English & Hindi Language. Printing Scheme: Multicolor.	1000 No's.
8.	Main Gate Passbook Size (6"X4.5"): Specifications: Main Gate Passbook, With Cardboard Binding, Carbon Less Paper in Duplicate, 1Book Contain 100 Leaf, Paper 70 GSM with printing of ICAT logo & ICAT both center's address in English & Hindi Language. Printing Scheme: Multicolor.	200 Books
9.	Material Gate Passbook Size (8.5"X8"): Specifications: Material Gate Passbook, With Cardboard Binding, Carbon Less Paper in Triplicate, 1Book Contain 50 Leaf, Paper 70 GSM with printing of ICAT Logo & ICAT both center's Address in English & Hindi Language. Printing Scheme: Multicolor.	200 Books

10.	Visitor Passbook Size (6"X4.5"): Specifications: Visitor Passbook (Both side printing), with Cardboard Binding, Carbon Less Paper in Duplicate, 1 Book Contain 100 Leaf, Paper 70 GSM with printing ICAT Logo & ICAT both center's Address in English & Hindi Language. Printing Scheme: Multicolor.	300 Books
11.	Store Issue Voucher Book Size (8"X6"): Specifications: Store Issue Voucher Book, with Cardboard Binding, Carbon Less Paper in Triplicate, 1 Book contains 50 Leaf, Paper 70 GSM with printing of ICAT Logo & ICAT both center's Address in English & Hindi Language. Printing Scheme: Multicolor.	200 Books
12.	L-Type Plastic Transparent Folder, Size-A4: Specifications: L-Type Transparent Folder, with printing of ICAT logo, Folder Make: SUN-12, Printing Scheme: Multicolor.	7,000 No's
13.	Visiting/Business Cards: Specifications: QR Based Visiting Cards/Business Cards, Both Side multicolor printing in English & Hindi Language. Paper Quality: ART PAPER, Paper 300 GSM. Note: 100 visiting card sets should be packed in plastic boxes.	25,000 Cards
14.	Legal Size Yellow Heavy-Duty Window Envelopes Size (10"X14"): Specifications/Objective of Heavy-Duty Envelope: It should be tapped with good quality tape on all the folds & with inner thread pasting to give more strength to the envelope so that a minimum 100 pages document may courier safely. Paper Quality 120 GSM (Window Envelope), Printing of ICAT logo & ICAT both center's address in English & Hindi Language need to be printed. Printing Scheme: Multicolor. Note: Flap Size 65 mm required.	2,000 No's

15.	<p>Legal Size Yellow Heavy-Duty Envelope (10"X14"): Specifications/Objective of Heavy-Duty Envelope: It should be tapped with good quality tape on all the folds & with inner thread pasting to give more strength to the envelope so that a minimum 100 pages document may courier safely. Paper Quality 120 GSM, Printing of ICAT logo & ICAT both center's address in English & Hindi Language need to be printed. Printing Scheme: Multicolor.</p> <p>Note: Flap Size 65 mm required.</p>	8,000.00 No's
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Important Notes:

- Ø Letterhead/Continuation Sheets shall be packed in bundles/pads containing 100 sheets per pad.
- Ø **Visiting Cards Supply Instruction:** ICAT may require printing of visiting cards in batches of at least 1,000 cards, with a minimum of 100 cards per employee. Bidders are requested to submit quotations accordingly.
- Ø All voucher books, including the Material Gate Pass, Store Issue Voucher, and Gate Pass, shall be bound with sturdy cardboard covers to ensure durability and protection.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---