

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	18-03-2026 17:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	18-03-2026 17:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Health And Family Welfare
विभाग का नाम/Department Name	Department Of Health And Family Welfare
संगठन का नाम/Organisation Name	Central Government Health Scheme (cghs)
कार्यालय का नाम/Office Name	Patna
वस्तु श्रेणी /Item Category	Local Chemist Empanelment Service
अनुबंध अवधि /Contract Period	2 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	15 Lakh (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	4
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	5 Days
अनुमानित बिड मूल्य /Estimated Bid Value	3190254
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	Bank Of Baroda
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	26

(a) ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Senior CMO (SAG)
CGHS, A & B Wing, Central Govt. Health Scheme, 4TH Floor, Karpuri Thakur Sadan, Ashiyana Digha Road, Patna-800025
(The Additional Director Cghs Patna)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**Scope of Work:**[1772018183.pdf](#)**Payment Terms and Delivery Terms (Delivery Schedule):**[1772018187.pdf](#)**Pre Bid Detail(s)**

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
06-03-2026 16:00:00	Conference Hall, B Wing, Central Govt. Health Scheme, 4TH Floor, Karpuri Thakur Sadan, Ashiyana Digha Road, Patna-800025

Local Chemist Empanelment Service (3190254)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Medicine Type	Branded medicines without substitution with alternate brands
Distance from Buyer/Consignee Location	0-50 KM
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated Total Procurement Value without discount (INR) as per the Medicine type selected in the specification	अतिरिक्त आवश्यकता /Additional Requirement
1	Amarjeet Kumar	842001,MO I/C, CGHS WC Muzaffarpur, Sikandarpur, Income Tax Campus, Muzaffarpur	3190254	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

3. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

4. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

5. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. **ELIGIBILITY**

D.CRITERIA ESTABLISHING ELIGIBILITY OF BIDDERS AND DOCUMENTS TO BE UPLOADED ON GeM PORTAL IN PROOF THEREOF: -

It is mandatory to upload all the documents sought in support of eligibility criteria. In case a document, has not been uploaded by the bidder, then an explanatory letter from the bidder stating the reason for not uploading the document along with supporting relevant Govt. order (if applicable), is to be uploaded with the rest of the bid documents. Additional Director CGHS **PATNA** will have the sole discretion to accept or reject the explanation by the bidder.

SI. no	ELIGIBILITY CRITERIA OF BIDDERS	Document to be uploaded
1	Online bids will be rejected if BID Securing Declaration is not uploaded.	A. The bidder can opt for any number of Wellness Centers/units in CGHS MUZAFFARPUR mentioned in Annexure B. The BID Securing Declaration as per Annexure G along with: <ul style="list-style-type: none"> • Copy of cancelled cheque • Annexure C(Tender Acceptance and

		Declaration of bidder which includes the undertaking to abide by the Code of Integrity) signed by Authorized signatory, with details of Wellness Centers and units bid for by the bidder. <ul style="list-style-type: none"> • Duly filled mandate form for ECS as per Annexure E (for return of Performance Security of bidders) • Vendor details form as per Annexure F A copy of all the above documents should also be uploaded on the GeM portal as part of bid document.
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2	<p>Individual signing the Bid and other documents must specify whether/he signs as:</p> <p>(iv) A sole proprietor of the firm or constituted attorney of such proprietor.</p> <p>(v) A partner of the firm, if it is a partnership firm and, in this case, he must have a clear legal authority to sign, answer and admit to refer disputes to arbitration.</p> <p>Constituted Attorney/Authorized Signatory, if it is company.</p>	<ul style="list-style-type: none"> • In case of proprietor an affidavit to the effect that he is the proprietor/ power of attorney by the proprietor in favor of the person signing the bid if such a power has been conferred upon the person/ any Government issued document such as GST Registration showing the entity as Proprietorship. • In case of (ii) a copy of the Partnership Deed, General Power of Attorney, duly attested by a notary public and an affidavit to the effect that all the partners admit execution of the partnership and the General Power of Attorney be uploaded. • In case of partnership firm, where no authority to refer disputes concerning the business or the partnership has been conferred on any such partner, the Bid and all other related documents must be signed by every partner of the firm. <p>In case of Company, Memorandum of Association and Board Resolution specifying the Constituted Attorney/Authorized Signatory, may be attached.</p>
3	<p>The chemist shop should be registered in under</p> <hr/> <p>Shops and Establishment Act/Indian</p>	<ul style="list-style-type: none"> • Copy of the following documents are required to be uploaded on GeM portal:
	<p>Partnership Act 1932/Companies Act 1956 and should be in existence continuously for at least last two financial years i.e., Shop should have come into existence on 01/04/2013 or earlier.</p>	<ul style="list-style-type: none"> • Registration certificate issued by concerned state under Shops and Establishment Act or any Govt. issued document such as GST Registration showing the entity as a proprietorship / Indian Partnership Act 1932/ Companies Act 1956 with name and complete postal address of the shop located in MUZAFFARPUR. • The relevant ownership deeds along with

		<p>full details of ownership and control of each member thereof. E. g.: Proprietorship/ Partnership Deed/ Memorandum of Articles of Association for company.</p> <ul style="list-style-type: none"> • Copy of Drug License issued by concerned state, as proof of existence of shop on 01/04/23 or earlier. <p>In case of a chemist who has a Drug License for retail issued on or before 01.04.23 for a particular location XYZ, but has shifted to a new location ABC after 01/04/23, the clause of continuous existence since 01/04/23 or earlier shall be considered only if the newly issued Drug License bears the certification that this is in continuation of the earlier Drug License.</p>
4	The bidder must understand and agree to the terms and conditions of "Scope of work" document.	Scanned copy of "Tender Acceptance and Declaration of Bidder" as per Annexure C duly signed by the authorized signatory should be uploaded. The name of bidder, complete postal address, telephone and mobile number, fax and e-mail should be mentioned in Annexure C.
5	<p>Annual turn over of the bidder should not be less than Rs.50lakhs (Rupees Fifty Lakhs) in Class X city, not less than Rs.30 lakhs in Class Y city and not less than Rs. 15 lakhs in Class Z city in the financial year 2024-25(Assessment year 2025-26).</p> <p>Chemists/Commercial Establishments having multiple outlets and whose turnover is clubbed for accounting purpose will be allowed to participate in the tender. Their turnover will be taken as combined for all the outlets and not shop/ retail outlet wise.</p>	<ul style="list-style-type: none"> • The bidder has to submit an Audited Balance Sheet with Profit and Loss statement in Form 3CA/3C B and 3CD of the financial year 2024 to 25 (Assessment Year 2025 to 26) in support thereof, in case his annual turnover is Rs 1 Cr and above. <ul style="list-style-type: none"> • For annual turnover less than Rs. 1 Cr and up to 50 lakhs, a Balance Sheet shall suffice for financial year 2024-25 (Assessment Year 2025-26). • Turnover certificates from chartered accountant in addition to balance sheet/audited balance sheet should be uploaded by bidder to authenticate the bidder's turnover. <p>MSEs participating in the GeM bid, shall not be accorded relaxation as regards annual turnover.</p>

6	<p>The chemist must hold a valid license issued by Drug Controller Authority of State under National Capital region, where the chemist shop is located for running the chemist shop. The successful Bidder will further ensure that their Licenses remain valid till the end of the contract period.</p>	<ul style="list-style-type: none"> • Drug License issued by Drug Controller of concerned state in Form 20 & 21, or 21-C (for continuance of retail ie. Form 20 and 21C (if required), under the Provisions of Drugs and Cosmetics Act 1940 and subsequent amendments, valid as on the date of submission of Bid and also on the date of Bid opening. • In case the Bidder has applied for renewal of his Drug License (application should be submitted at least within last 1 month of expiry of his
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		<p>Licenses (s)), copy of receipt of Renewal application with State.</p> <p>Any other licence(s) that are mandatorily Required for the supply of medicines.</p>
7	<p>The chemist must not have been convicted by the State drugs authorities. No cases should be pending under the Drugs and Cosmetics Act and Rules against him</p>	<ul style="list-style-type: none"> • Non-conviction Certificate from the State Drug Controller or any other officer delegated the powers by it to sign the Drug Licenses & Non-Conviction Certificate. No other document including an affidavit/ Undertaking will be considered for this purpose. • In case the bidder is not able to provide the Non-Conviction Certificate at the time of last date of bid submission, then he may upload the copy of application for Non-conviction Certificate along with stamped proof of its receipt at Drug Controller's Office. CGHS shall seek the Non-conviction Certificate dated after last date of bid submission, through GeM's "seek clarification" option, only from such bidders who have submitted valid proof (as mentioned above) of having applied for a Non-Conviction Certificate. It would then be mandatory for such bidders to provide the Non-Conviction Certificate through "Seek clarification" option. With the exception of the above case, any non-conviction certificate sought through "seek clarification" option, has to be dated prior to original last date of bid submission. • The Non-Conviction Certificate should be dated not more than 6 months prior to date of publishing of bid. <p>Undertaking Annexure D as a notarized Affidavits mandatory to be uploaded.</p>

8	The bidder should be regularly paying his GST	Copy of GST Returns of the latest quarter (month/20 to month 20) should be uploaded by the bidder, except where exemptions are given under GST Act. The aggregate turnover must be mentioned in the Turn over Certificate issued by Chartered Accountant.
9	The bidder should have Goods and Services Tax Identification Number (GSTIN)	Copy of GSTIN Registration having 15-digit alphanumeric GSTIN Registration Number/ provisionally issued GSTIN is to be uploaded.

10	The bidder should be regularly filing his Income Tax	<ul style="list-style-type: none"> • Copy of PAN card • Copy of ITR of the bidder of financial year 2024 to 25 <u> (Assessment year 2025 to 26).</u>
11	The bidder should not be currently debarred by any Government organization or by CGHS. The Supplier's contract should not have been terminated by CGHS in the last three years.	<p>An affidavit in Annexure C on non-judicial stamp paper should be uploaded by the bidder stating that :</p> <ul style="list-style-type: none"> • The supplier is not currently debarred under orders issued by CGHS and/or debarred under orders issued by Department of Expenditure, Ministry of Finance which covers all central Ministries/departments. The supplier was not empanelled earlier by CGHS and that if empanelled earlier, then the supplier's contract was not terminated by CGHS in the preceding three years.
12	Escalation Matrix or Dedicated line/Toll Free number	The bidder should provide Escalation Matrix or Dedicated/ Toll free telephone number for service support

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of

bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---