

**बिड दस्तावेज़ / Bid Document**

<b>बिड विवरण/Bid Details</b>	
<b>बिड बंद होने की तारीख/समय /Bid End Date/Time</b>	13-03-2026 18:00:00
<b>बिड खुलने की तारीख/समय /Bid Opening Date/Time</b>	13-03-2026 18:30:00
<b>बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)</b>	30 (Days)
<b>मंत्रालय/राज्य का नाम/Ministry/State Name</b>	Manipur
<b>विभाग का नाम/Department Name</b>	Labour And Employment Department Manipur
<b>संगठन का नाम/Organisation Name</b>	Directorate Of Craftsmen Training, Manipur
<b>कार्यालय का नाम/Office Name</b>	Dc Imphal West
<b>कुल मात्रा/Total Quantity</b>	6125
<b>वस्तु श्रेणी /Item Category</b>	Eraser , Sharpener , Ink Remover , Cutter , Stapler , Stapler pin , File , Box File , Wall clock , Awl Pins or Gem Clips , Liquid Gum , Ruled Register , Pocker , Paper Highlighter , Sketch Pens , Cello Tape with Dispenser , Peon Book , Visitors Register , Drawing pencil , Color pencil , A4 Paper , Envelope big size , Envelope small size , Envelope medium size , Paper Tray , Pen holder , Paper weight , Note pad , Ball pen , Gel pen , Calling Bell , Cash Book , Paper Holder clip , Legal Paper , Sticky notes , Scissors , File tags , Glue Sticks , USB Flash Drive
<b>GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS</b>	Eraser, Sharpener, Ink Remover, Cutter, Stapler Small, Stapler Big, Stapler pin Small, Stapler pin Big, File Printed cover, Box File Medium Size A4, Wall clock, Awl Pins or Gem Clips, Liquid Gum, Ruled Register No. 4, Ruled Register No. 10, Ruled Register No. 8, Pocker Small, Paper Highlighter, Sketch Pens, Cello Tape with Dispenser, Peon Book No 8, Visitors Register No 10, Drawing pencil HB 2H H etc, Color pencil, A4 Paper , Envelope big size, Envelope small size, Envelope medium size, Paper Tray, Pen holder , Paper weight, Note pad No 22, Ball pen, Gel pen, Calling Bell Wireless Electric, Cash Book No 4, Paper Holder clip Big, Legal Paper , Sticky notes, Scissors, File tags, Glue Sticks, USB Flash Drive 32GB
	<b>Searched String:</b> Eraser Eraser, Dry Erase Writing Boards (V3), Eraser (V2), Whiteboard Duster (V2), Markers for White Board (V2) <b>Searched String:</b> Sharpener Manual Pencil Sharpener (V3)

**बिड विवरण/Bid Details** Searched String: Ink Remover

Rust Remover Solution, Enamel paint remover, Ink Refills (V2), Toner Cartridges / Ink Cartridges / Consumables for Printers, Offset Printing Ink, Offset Printing Ink (V2), Self Inking Rubber Stamp, Inks (V2), Gasket remover and paint stripper, Refilling Ink for Toner

**Searched String:** Cutter

Photo Cutter, Hand Held Brush Cutter (V2), Pipe Cutter, Vegetable Cutter, Nail Cutter, Pliers, Pincers and Nippers as per IS 2615, IS 11526, HEDGE TRIMMER or HEDGE CUTTER, Chaff Cutter, Dough Cutting machines, GSM Cutter

**Searched String:** Stapler Small

Hemorrhoid Stapler, Nitrile Coated/Nitrile Hand Gloves (V2), Circular Stapler (V2), Hemorrhoid Stapler (V2), Small Angle Grinders, Skin Stapler (V2), Powered Endoscopic Stapler (V2), Stapler Pin / Staples (V2), Small Form - Factor Pluggable Transceiver, Linear Cutter Stapler Applicator (V2)

**Searched String:** Stapler Big

Hemorrhoid Stapler, Skin Stapler (V2), Big Crash Mattresses - Gymnastic, Circular Stapler (V2), Stapler Pin / Staples (V2), Hemorrhoid Stapler (V2), BIG STAINLESS STEEL AND IRON UTENSILS, Powered Endoscopic Stapler (V2), Corrugated Boxes, Staplers(V3)

**Searched String:** Stapler pin Small

Stapler Pin / Staples (V2), Nitrile Coated/Nitrile Hand Gloves (V2), Hemorrhoid Stapler, Staple Pins/Staples(V3), Circular Stapler (V2), Staplers(V3), Hemorrhoid Stapler (V2), Pin Up Notice Board (V2), Skin Stapler (V2), Powered Endoscopic Stapler (V2)

**Searched String:** Stapler pin Big

Stapler Pin / Staples (V2), Hemorrhoid Stapler, Staplers(V3), Big Crash Mattresses - Gymnastic, Pin Up Notice Board (V2), Staple Pins/Staples(V3), Circular Stapler (V2), Hemorrhoid Stapler (V2), Non Modular Piano Type Domestic Electrical Sockets ISI Marked To IS 1293, Skin Stapler (V2)

**Searched String:** File Printed cover

File/Folder (V3), Steel Filing Cabinets for General Office Purpose (V2) as per IS 3313, Printed Circuit Board, File Storage Boxes, Modular Metal Drawer File Cabinet Pedestal, File Folders-Handicraft, Upcycled File Folders, Endodontic Files (V2), Battery Cover, Vehicle Cover

**Searched String:** Box File Medium Size A4

KNEE BRACE (Size-Medium) with Packing Box (ALIMCO), Nitrile Coated/Nitrile Hand Gloves (V2), A4 and Legal Size Multifunction Printer (MFP), File Storage Box (V2), File/Folder (V3), File Storage Boxes, file storage boxes or organizers, Lumbo Sacral Belt Kit (Size - Large) with Packing Box (Alimco), Multifunction Printer (Print, Scan, Copy), Network Attached Storage (V2)

**Searched String:** Wall clock

Wall Clock (Preschool Kit), Wall Mounting Cabinet, Wall

बिड विवरण / Bid Details

Clocks (Battery Operated) (V2) Conforming to IS 12510, Battery-Powered Electronic Clock, Wall clocks-Handicraft, Metal Storage Cabinet, Wall Clocks-Handicraft (Bamboo), Copper alloy Taps/Stop Valves (V2) Conforming to IS 8931, Electronic Clock with Mains Power, Wall Bars

**Searched String:** Awl Pins or Gem Clips

Tie Pins and Clips-Handicraft, Poker or AWL as per IS 10375, Tie Pins And Clips-Handicraft (Bamboo), Split or Cotter Pin, Electrical connection Lugs or thimbles

**Searched String:** Liquid Gum

Paper Adhesives, Liquid Gum and Office Paste Type (V2) Conforming to IS 2257, Guar Gum - Oil, Gum Arabic as per IS: 356, Household Insecticides (V2), Gum Powder from Sri Ganganagar - ODOP, Ester Gum (V2) Conforming to IS 356, Antiseptic Liquid, Quarternary Ammonium Compound Based Surface Cleaner, Liquid, AVS LIQUID, HPLC Columns (High pressure liquid chromatography)

**Searched String:** Ruled Register No. 4

Methyl 4 Hydroxybenoate (Methylparaben), Sleeping Bag MK 4 (JSS), Shaker Incubator, Hydroxynaphthol Blue, Answer Book/Booklets For Examinations (V3), Ferroin indicator solution, 4-channel Noise and Vibration Analyzer, Stainless Steel Benches (RDSO Specification), Metanil Yellow, The Indian National Flag as per IS 1

**Searched String:** Ruled Register No. 10

Tri Sodium Phosphate Dodecahydrate, Phloroglucinol (Benzene-1,3,5-triol), Desk Pads - Writing (V2), Bag Calico-OFB, Prefab Hut / House of Size 6.10 M x 19.52 M (as per GeM Drawing), Toluidine, Porcelain Insulators For Overhead Power Lines with Nominal Voltage Greater Than 1000 V Conforming To IS 731, Equipment Camouflage Nets (Jute) as per Defence Specification, Prefab Hut / House of Size 6.10 M X 7.32 M (as per GeM Drawing), Porcelain Insulators For Overhead Power Lines with Nominal Voltage up to and Including 1000 V Conforming To IS 1445

**Searched String:** Ruled Register No. 8

Package No. 8 Atal Tinkering Lab of Niti Aayog - Tinkering Handbooks, Inositol, Shaker Incubator, Answer Book/Booklets For Examinations (V3), Handloom Cotton Bed Sheets (V2) as per IS 745, Rappelling / Slithering Gloves (Defence)

**Searched String:** Pocker Small

Small Angle Grinders, Nitrile Coated/Nitrile Hand Gloves (V2), Durry Small (IAF), Screw Drivers as per IS 844, Small Cardamom (छोटी इलाइची), Small UAV for ISR Purpose (45 Minute Endurance) as per MHA QRs, Small Form - Factor Pluggable Transceiver, Small Particle Reagent With Spray Head, Rapid Small Scale Oxidation Stability Tester, Self Propelled Road Sweeping Machine (Small)

**Searched String:** Paper Highlighter

Highlighter Pen, Graph paper, pH Paper, Blotting paper, Disposable Paper Cup, Paper Pouches, Paper weights, Plotter Paper Roll (V2), Paper Carry Bag and Paper Pouches,

बिड विवरण / Bid Details	Photography Paper (V2)
<p><b>GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS</b></p>	<p><b>Searched String:</b> Sketch Pens</p> <p>Sketch Pens (V3), Sketch Pen (V2), Writing Pens, Pens-Handicraft, Upcycled Pens, Fountain Pens (V2), Rollerball Pen (V3), Sparkle Pens (V2), Highlighter Pen, Pens-Handicraft (Bamboo)</p> <p><b>Searched String:</b> Cello Tape with Dispenser</p> <p>Tape Dispensers (V2), Pressure Sensitive Adhesive Tapes with Plastic Base (V4) Conforming to IS 13262, Machine Chucking Reamers With Morse Taper Shanks - IS 5447, T Slot Cutters with Cylindrical Shanks and with Morse Taper Shank Having Tapped Hole - IS 2668, Long Fluted Machine Reamers with Morse Taper Shank - IS 5445, Plasticized PVC Tapes with Non-Thermosetting Adhesive for electrical purpose (V2) ISI marked to IS 7809 (Part 3/ Sec1), M.S Stopper for Traffic Control (Portable Barrier), Double sided tape, Non Carbonated Beverage Dispenser (V2), Measuring Tape (V3)</p> <p><b>Searched String:</b> Peon Book No 8</p> <p>Register (V2), Shaker Incubator, Package No. 8 Atal Tinkering Lab of Niti Aayog - Tinkering Handbooks, Stitching Wire for Book Binding, Answer Book/Booklets For Examinations (V3), Notebooks-Handicraft (Bamboo), Notepads &amp; Memo Books-Handicraft, Notepads &amp; Memo Books-Handicraft (Bamboo), Handloom Cotton Bed Sheets (V2) as per IS 745, Inositol</p> <p><b>Searched String:</b> Visitors Register No 10</p> <p>Tri Sodium Phosphate Dodecahydrate, Prefab Hut / House of Size 6.10 M x 19.52 M (as per GeM Drawing), Phloroglucinol (Benzene-1,3,5-triol), Bag Calico- OFB, Toluidine, Porcelain Insulators For Overhead Power Lines with Nominal Voltage Greater Than 1000 V Conforming To IS 731, Equipment Camouflage Nets (Jute) as per Defence Specification, Prefab Hut / House of Size 6.10 M X 7.32 M (as per GeM Drawing), Porcelain Insulators For Overhead Power Lines with Nominal Voltage up to and Including 1000 V Conforming To IS 1445, Handloom Cotton Bed Sheets (V2) as per IS 745</p> <p><b>Searched String:</b> Drawing pencil HB 2H H etc</p> <p>Black Lead Pencils (V2) as per IS 1375, Black Lead Pencils (V3) Conforming to IS 1375</p> <p><b>Searched String:</b> Color pencil</p> <p>Pencil box, Steel Almirah / Cabinets (V4), Transcranial Color Doppler, Black Lead Pencils (V2) as per IS 1375, Metal Beds (V3), Black Lead Pencils (V3) Conforming to IS 1375, Colour Pencil (V2), Flower Pots or Planters (V2), Mechanical Pencil (V3), computer kiosk</p> <p><b>Searched String:</b> A4 Paper</p> <p>Plain Copier Paper (V3) ISI Marked to IS 14490, XLPE Cable for Working Voltages up to and Including 1.1 KV as per IS 7098 (Part 1), A4 and Legal Size Multifunction Printer (MFP), Graph paper, pH Paper, Blotting paper, Paper Pouches, Paper weights, Molded Case Circuit Breakers (MCCB) as per IS / IEC 60947, Paper Carry Bag and Paper Pouches</p>

बिड विवरण/Bid Details Searched String: Envelope big size

Envelopes-Handicraft, Nitrile Coated/Nitrile Hand Gloves (V2), Packing List Envelope (V2), Tuberculosis (TB) Drug Envelope, Cleaning Duster (V3), Big Crash Mattresses - Gymnastic, Corrugated Boxes, Correspondence Envelopes (V3), Envelopes-Handicraft (Bamboo), Postage stamp albums(Deluxe with envelope)

**Searched String:** Envelope small size

Envelopes-Handicraft, Nitrile Coated/Nitrile Hand Gloves (V2), Packing List Envelope (V2), Speed Post Proof of Delivery (POD) Cards, Tuberculosis (TB) Drug Envelope, Cleaning Duster (V3), Correspondence Envelopes (V3), Handles for Detachable Surgical Blades (Bard Parker Type) Conforming to IS 3319, Envelopes-Handicraft (Bamboo), Postage stamp albums(Deluxe with envelope)

**Searched String:** Envelope medium size

KNEE BRACE (Size-Medium) with Packing Box (ALIMCO), Nitrile Coated/Nitrile Hand Gloves (V2), Envelopes-Handicraft, Speed Post Proof of Delivery (POD) Cards, Packing List Envelope (V2), Cleaning Duster (V3), Tuberculosis (TB) Drug Envelope, Correspondence Envelopes (V3), Envelopes-Handicraft (Bamboo), Postage stamp albums(Deluxe with envelope)

**Searched String:** Paper Tray

Oil tray, Enamel Tray, Baby Tray, Root Trainers Tray / Germination Tray (Block Type), ALUMINIUM SLIDE TRAY, resuscitation crash cart console for hospitals, Enamel Tray (V2), Anti-static Tray, Executive Table (V4), Surgical Instrument Tray

**Searched String:** Pen holder

Pen or Pencil Holders (V2), Dumbbell Rack, Stationery Holder/Pen Stand(V3), Pen Stand (V2), Upcycled Pen Pencil Holders, Upcycled Pen Pencil Holders (V1), Badge Holders - I Card, Gouging holder, Highlighter Pen, Surgical Needle Holders

**Searched String:** Paper weight

Paper weights, Paper Weights (V2), Weight Lock, Rubberized Weight Dumbbells, Weight cuffs, Slotted Weight for School Laboratory, Chest Press - Outdoor Gym Equipments, Rubberized Weight Plates, Disposable Paper Cup, Graph paper

**Searched String:** Note pad No 22

Note Sheet Pad (Azure Laid) (V3), Upcycled Note Pads Message Pads, Upcycled Note Pads Message Pads (V1), Sticky Notes (V2), Counterfeit Note Detector (V2), Notesheet (Azure Laid) (V2), Note Sorting Machines (V2), HELIBORNE EQUIPMENTS (MHA), Upcycled Note Books Address Books, Desk Pads - Writing (V2)

**Searched String:** Ball pen

Rollerball Pen (V3), Ball Point Pens (V2) as per IS 3705, Writing Pens, Single Row Deep Groove Ball Bearing (Without Flange Outer Ring) as per IS 6455, Highlighter Pen, Ink

विड विवरण / Bid Details Refills (V2), General Purpose Ball Valves (V2), Permanent Marker Pen, Pen Refill (V3), Medicine Ball

**Searched String:** Gel pen

Gel Pen (V3), Writing Pens, Ink Refills (V2), Pen Refill (V3), Blood Collection Tube, Highlighter Pen, Ultrasound Gel, Permanent Marker Pen, Silica Gel as per IS 3401, Rollerball Pen (V3)

**Searched String:** Calling Bell Wireless Electric

Wireless Attendant Calling System, Upright Bike

**Searched String:** Cash Book No 4

Methyl 4 Hydroxybenoate (Methylparaben), Answer Book/Booklets For Examinations (V3), Register (V2), Sleeping Bag MK 4 (JSS), Shaker Incubator, Stitching Wire for Book Binding, Hydroxynaphthol Blue, Notebooks-Handicraft (Bamboo), Ferroin indicator solution, Stainless Steel Benches (RDSO Specification)

**Searched String:** Paper Holder clip Big

Book Page Separator (V2), Paper Clips (V2) Conforming to IS 5650, Clips, Paper as per IS 5650, Sign holders or stands

**Searched String:** Legal Paper

Legal Tech, Legal\_Tech Ver 2.0, A4 and Legal Size Multifunction Printer (MFP), File/Folder (V3), Voice Recognition / Translator Software, Graph paper, pH Paper, Blotting paper, Disposable Paper Cup, Paper Pouches

**Searched String:** Sticky notes

Sticky Notes (V2), Notesheet (Azure Laid) (V2), Cleanroom Sticky Mat, Yoga Mats, Currency Counting Machine (V2), Note Sorting Machines (V2), Desk Pads - Writing (V2), Counterfeit Note Detector (V2), Self Adhesive Flags (V2)

**Searched String:** Scissors

scissors, Laparoscopic Scissors, Mayo Scissors, Metzenbaum Scissors, Surgical Scissors (V2), Scissor Lift (V2), Tailor's Scissors (V2) Conforming to IS 989, Stationery Scissors (V2) Conforming to IS 989, Vehicle Lift, Scissor Lift (V3)

**Searched String:** File tags

Tags For Files (V3) Conforming to IS 8499, Steel Filing Cabinets for General Office Purpose (V2) as per IS 3313, Tags for Files (V2) as per IS 8499, Luggage Tags-Handicraft, Modular Metal Drawer File Cabinet Pedestal, Luggage Tags-Handicraft (Bamboo), Ear TAG Applicator (For Animal), File/Folder (V3), File Storage Boxes, File Folders-Handicraft

**Searched String:** Glue Sticks

Glue gun, File/Folder (V3), Wood Glue, Glue Stick (V2), Glow Sticks, Field Hockey Sticks as per IS 829, walking stick or cane, Glue Stick (V3), Walking Sticks-Handicraft, Walking Stick (Adjustable Height)

**Searched String:** USB Flash Drive 32GB

USB Type External Hard Disk Drive (V2), Internal Storage

	<b>बिड विवरण / Bid Details</b>
	Device (SSD/HDD) (V2), USB Type External Solid State Drive Capacity Greater than 256 GB, Box Strapping Machine, USB Type External Solid State Drive Capacity up to and Including 256 GB, Memory Card Reader (V2)
<b>अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification</b>	<ul style="list-style-type: none"> <li>• Eraser (V2)</li> <li>• Register (V2)</li> </ul>
<b>बीओक्यू शीर्षक /BOQ Title</b>	STATIONERY ITEM
<b>बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)</b>	5 Lakh (s)
<b>मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)/OEM Average Turnover (Last 3 Years)</b>	20 Lakh (s)
<b>उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service</b>	3 Year (s)
<b>एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover</b>	No
<b>स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover</b>	No
<b>विक्रेता से मांगे गए दस्तावेज़/Document required from seller</b>	Experience Criteria,Past Performance,Bidder Turnover,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?</b>	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
<b>बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या   / Minimum number of bids required to disable automatic bid extension</b>	1
<b>दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended</b>	3
<b>ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count</b>	1
<b>विगत प्रदर्शन /Past Performance</b>	20 %
<b>बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled</b>	No
<b>बिड का प्रकार/Type of Bid</b>	Two Packet Bid
<b>प्राथमिक उत्पाद श्रेणी/Primary product category</b>	Ruled Register

**बिड विवरण/Bid Details**

तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
अनुमानित बिड मूल्य /Estimated Bid Value	1000000
<b>Payment Timelines</b>	Payments shall be made to the Seller within <b>45</b> days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

**ईएमडी विवरण/EMD Detail**

आवश्यकता/Required	No
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**ईपीबीजी विवरण /ePBG Detail**

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई खरीद वरीयता / MII Purchase Preference**

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers available upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50

सार्वजनिक खरीद (मेक-इन-इंडिया को प्राथमिकता) आदेश 2017 के अनुसार केवल क्लास 1/क्लास 2 के स्थानीय आपूर्तिकर्ताओं को ही भागीदारी की अनुमति है दिनांक 16.09.2020 (समय-समय पर संशोधित एवं लागू) / Allow participation only from Class 1/Class 2 local suppliers as per the Public procurement(Preference to Make-in-india) order 2017 date 16.09.2020(as amended and applicable time to time)	Yes, in compliance with the MII ORDER : DPIIT Order(as amended and applicable time to time)
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#### एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25 % percentage of total quantity. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023. [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 20% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

## Eraser

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

## Sharpener

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)****तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Ink Remover**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Cutter**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Stapler**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Stapler**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Stapler Pin**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Stapler Pin**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**File**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	1000	45

**Box File**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)****तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	300	45

**Wall Clock**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	30	45

**Awl Pins Or Gem Clips**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Liquid Gum**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	120	45

**Ruled Register**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)****तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Ruled Register**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Ruled Register**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Pocker**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Paper Highlighter**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Sketch Pens**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Cello Tape With Dispenser**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Peon Book**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Visitors Register**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Drawing Pencil**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Color Pencil**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**A4 Paper**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	500	45

**Envelope Big Size**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)****तकनीकी विशिष्टियाँ /Technical Specifications**

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	240	45

**Envelope Small Size**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	240	45

**Envelope Medium Size**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	240	45

**Paper Tray**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Pen Holder**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Paper Weight**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Note Pad**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	50	45

**Ball Pen**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	50	45

**Gel Pen**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	50	45

**Calling Bell**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	15	45

**Cash Book**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	50	45

**Paper Holder Clip**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	40	45

**Legal Paper**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	300	45

**Sticky Notes**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	300	45

**Scissors**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

**तकनीकी विशिष्टियाँ /Technical Specifications**

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<b>BOQ Detail Document</b>	<a href="#">View File</a>

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	60	45

**File Tags**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**Glue Sticks**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	100	45

**USB Flash Drive**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Thangjam Ojit Meitei	795004,DC Complex Lamphelpat, Imphal West	40	45

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

### 1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

### 2. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

### 3. **Service & Support**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

### 4. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

### 5. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

### 6. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

If functional office of supplier is not available in the consignee state, the bidder should submit an undertaking that the functional office would be set up within 30 days after the award of contract.

## अस्वीकरण/**Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any

Category item bunched with it.

4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला

सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---