

**बिड दस्तावेज़ / Bid Document**

<b>बिड विवरण / Bid Details</b>	
<b>बिड बंद होने की तारीख/समय / Bid End Date/Time</b>	13-03-2026 11:00:00
<b>बिड खुलने की तारीख/समय / Bid Opening Date/Time</b>	13-03-2026 11:30:00
<b>बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)</b>	120 (Days)
<b>मंत्रालय/राज्य का नाम / Ministry/State Name</b>	Ministry Of Mines
<b>विभाग का नाम / Department Name</b>	Hindustan Copper Limited
<b>संगठन का नाम / Organisation Name</b>	Hindustan Copper Limited
<b>कार्यालय का नाम / Office Name</b>	Kolkata Corporate Office
<b>कुल मात्रा / Total Quantity</b>	2170
<b>वस्तु श्रेणी / Item Category</b>	PENCIL CARBON 210 X 330 , ALPIN BRIGHT SILVERY HIGH PLATED , GUM BOTTLE 250 by 350 ML , STAPLE PIN MAX HD 10 , 20 X 50 STAPLES, MAKE KANGARO , U PIN, 100 LUXAR TRANGULAR CLIP 26 MM , PUNCHING MACHINE, KANGARO PUNCH SMALL SIZE CAPACITY , STAMP PAD BIG SIZE , STAPLER MAX HD 10 BIG SIZE , SCALE NI MARK SIZE 30 CM , PUNCHING MACHINE, BIG SIZE, HEAVY DUTY , RULLED REGISTER 2 QR , RULLED REGISTER 4 QR , RULED REGISTER 6 QR , Material exit gate pass 50x50 each
<b>GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS</b>	PENCIL CARBON 210 X 330, ALPIN, BRIGHT SILVERY HIGH PLATED, MAKE : KING BRAND ( NETT.WT. 80 GMS.), GUM BOTTLE ( 250/350 ML ), STAPLE PIN MAX HD-10 (20 x 50 STAPLES) MAKE : KANGARO, U-PIN (100 LUXAR TRANGULAR CLIP 26 MM), PUNCHING MACHINE, KANGARO PUNCH SMALL SIZE CAPACITY, STAMP PAD - BIG SIZE., STAPLER MAX HD-10 BIG-SIZE, SCALE NI MARK SIZE 30 CM, PUNCHING MACHINE, BIG SIZE, HEAVY DUTY, RULLED REGISTER - 2 QR., RULLED REGISTER - 4 QR., RULED REGISTER - 6 QR, Material exit gate pass 50x50 each
	<p><b>Searched String:</b> PENCIL CARBON 210 X 330</p> <p>modular electrical enclosure switch board boxes for modular type accessories, Pruning Shear / Secateur, Computer Paper (V3) Conforming to IS 12766 (In Packet), Note Sheet Pad (Azure Laid) (V3), Writing and Printing Papers Conforming to IS 1848 (Part 1), Thermal Binding Machines , Bond Paper (V3) Conforming to IS 1848 (Part 1), Correspondence Envelopes (V3), Sign holders or stands, Polycarbonate Lathi</p> <p><b>Searched String:</b> ALPIN, BRIGHT SILVERY HIGH PLATED, MAKE : KING BRAND ( NETT.WT. 80 GMS.)</p>

बिड विवरण / Bid Details	Category not available on GeM for the text string uploaded by the buyer
<p><b>GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS</b></p>	<p><b>Searched String:</b> GUM BOTTLE ( 250/350 ML )</p> <p>Rubber Hot Water Bottel as per IS 1867, Bottle for Chemical Laboratory, Plastic Wash Bottle</p> <p><b>Searched String:</b> STAPLE PIN MAX HD-10 (20 x 50 STAPLES) MAKE : KANGARO</p> <p>Category not available on GeM for the text string uploaded by the buyer</p> <p><b>Searched String:</b> U-PIN (100 LUXAR TRANGULAR CLIP 26 MM)</p> <p>Category not available on GeM for the text string uploaded by the buyer</p> <p><b>Searched String:</b> PUNCHING MACHINE, KANGARO PUNCH SMALL SIZE CAPACITY</p> <p>Punching and Binding Machine (V2), Paper Punch Machine(V2), X ray baggage inspection system as per MHA QR (V3), Stainless Steel Punch Bowl, Needle Punched Nonwoven Geobags For Coastal And Waterways Protection ISI Marked to IS 16653</p> <p><b>Searched String:</b> STAMP PAD - BIG SIZE.</p> <p>Pads for Rubber Stamps (V2) Conforming to IS 4747, Stamp-Pad Ink (V2) Conforming to IS 393, Note Sheet Pad (Azure Laid) (V3), Tactical Knee and Elbow Pad (V2), Corrugated Boxes, Body Protector, Self Inking Rubber Stamp (V2), Shin Guard for Taekwondo</p> <p><b>Searched String:</b> STAPLER MAX HD-10 BIG-SIZE</p> <p>Staplers(V3), Non Sparking Double Ended Ring Spanner (V2), Non Sparking Combination Spanners (V2), Non Sparking Double Open Ended Spanner (V2), Non Sparking Ring Slugging Spanners (V2), Non Sparking Pipe Wrench (V2)</p> <p><b>Searched String:</b> SCALE NI MARK SIZE 30 CM</p> <p>Facial Tissue Papers(V3)</p> <p><b>Searched String:</b> PUNCHING MACHINE, BIG SIZE, HEAVY DUTY</p> <p>Bamboo Slicer Machine ( Heavy Duty ), Punching and Binding Machine (V2), Lathe Machine as per IS 6893:1988, Caster wheel, IGBT Based Heavy Duty Power Source Air Plasma Cutting System with compressor, Milling Machine as per IS 6893, IS 8614, IS 9474, Heavy Duty Storage Racks</p> <p><b>Searched String:</b> RULLED REGISTER - 2 QR.</p> <p>Digital UHF Hand-Held Radio Sets as per MHA QR (V2), Tyre Killer (MHA), Light Weight Sleeping Bag (Improved) - CAPF (V2), uniform jersey woolen ribbed v neck dgsd specification, Passive Night Vision Binocular as per MHA QR (V2)</p> <p><b>Searched String:</b> RULLED REGISTER - 4 QR.</p>

	Register (V2), Virechan Peeth For Panchakarma <b>बिड विवरण / Bid Details</b>
	<b>Searched String:</b> RULED REGISTER - 6 QR Category not available on GeM for the text string uploaded by the buyer <b>Searched String:</b> Material exit gate pass 50x50 each Category not available on GeM for the text string uploaded by the buyer
<b>अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification</b>	<ul style="list-style-type: none"> <li>• Paper Adhesives, Liquid Gum and Office Paste Type (V2) Conforming to IS 2257</li> <li>• Staple Pins/Staples(V3)</li> <li>• Black Lead Pencils (V3) Conforming to IS 1375</li> </ul>
<b>बीओक्यू शीर्षक /BOQ Title</b>	STATIONERY GENERAL ITEMS
<b>एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /MSE Relaxation for Years of Experience and Turnover</b>	No
<b>स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover</b>	No
<b>विक्रेता से मांगे गए दस्तावेज़ /Document required from seller</b>	Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है /Do you want to show documents uploaded by bidders to all bidders participated in bid?</b>	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
<b>बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension</b>	3
<b>दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended</b>	7
<b>ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count</b>	1
<b>बिड से रिवर्स नीलामी सक्रिय किया /Bid to RA enabled</b>	No
<b>बिड का प्रकार /Type of Bid</b>	Two Packet Bid
<b>प्राथमिक उत्पाद श्रेणी /Primary product category</b>	PENCIL CARBON 210 X 330
<b>तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation</b>	2 Days

**बिड विवरण/Bid Details**

निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ <b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	No
मूल्यांकन पद्धति/ <b>Evaluation Method</b>	Item wise evaluation
मध्यस्थता खंड/ <b>Arbitration Clause</b>	No
सुलह खंड/ <b>Mediation Clause</b>	No

**ईएमडी विवरण/EMD Detail**

आवश्यकता/Required	No
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**ईपीबीजी विवरण /ePBG Detail**

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई खरीद वरीयता / MII Purchase Preference**

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में है / Purchase Preference to MII sellers available upto price within L1+X%	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50

**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**मूल्यांकन विधि(मदवार मूल्यांकन विधि) / Evaluation Method ( Item Wise Evaluation Method )**

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

मूल्यांकन अनुसूचियां / <b>Evaluation Schedules</b>	वस्तु/श्रेणी / <b>Item/Category</b>	मात्रा / <b>Quantity</b>
Schedule 1	Pencil Carbon 210 X 330	50
Schedule 2	Alpin Bright Silvery High Plated	200
Schedule 3	Gum Bottle 250 By 350 MI	60
Schedule 4	Staple Pin Max Hd 10 ,20 X 50 Staples, Make Kangaro	500
Schedule 5	U Pin, 100 Luxar Trangular Clip 26 Mm	200

Schedule 6	Punching Machine, Kangaro Punch Small Size Capacity	150
Schedule 7	Stamp Pad Big Size	200
Schedule 8	Stapler Max Hd 10 Big Size	250
Schedule 9	Scale Ni Mark Size 30 Cm	100
Schedule 10	Punching Machine, Big Size, Heavy Duty	50
Schedule 11	Rulled Register 2 Qr	150
Schedule 12	Rulled Register 4 Qr	100
Schedule 13	Ruled Register 6 Qr	60
Schedule 14	Material Exit Gate Pass 50x50 Each	100

### PENCIL CARBON 210 X 330

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	50	60

### ALPIN BRIGHT SILVERY HIGH PLATED

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	200	60

**GUM BOTTLE 250 By 350 ML**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	60	60

**STAPLE PIN MAX HD 10 ,20 X 50 STAPLES, MAKE KANGARO**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
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[BOQ Detail Document](#)[View File](#)

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	500	60

**U PIN, 100 LUXAR TRANGULAR CLIP 26 MM**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

[Specification Document](#)[View File](#)[BOQ Detail Document](#)[View File](#)

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	200	60

**PUNCHING MACHINE, KANGARO PUNCH SMALL SIZE CAPACITY**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	150	60

**STAMP PAD BIG SIZE**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	200	60

**STAPLER MAX HD 10 BIG SIZE**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	250	60

**SCALE NI MARK SIZE 30 CM**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	100	60

**PUNCHING MACHINE, BIG SIZE, HEAVY DUTY**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	50	60

**RULLED REGISTER 2 QR**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	150	60

**RULLED REGISTER 4 QR**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local

**Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	100	60

**RULED REGISTER 6 QR**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	60	60

**Material Exit Gate Pass 50x50 Each**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	PAWAN KUMAR CHAURASIA	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	100	60

#### क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

##### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

##### 2. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

##### 3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Sl. No.	Material Code	Description of Material With Specification/Part No./Make, etc	Unit	Quantity	Ship to Location
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1	250100008	PENCIL CARBON 210 X 30	PACKET	50	MCP Stores -Spares & Consumables
2	251900001	ALPIN, BRIGHT SILVERY HIGH PLATED, MAKE : KING BRAND ( NETT.WT. 80 GMS.)	NUMBER	200	MCP Stores -Spares & Consumables
3	251900005	GUM BOTTLE ( 250/350 ML )	NUMBER	60	MCP Stores -Spares & Consumables
4	252900007	STAPLE PIN MAX HD-10 ( 20 x 50 STAPLES) MAKE : KANGARO	NUMBER	500	MCP Stores -Spares & Consumables
5	252900005	U-PIN (100 LUXAR TRIANGULAR CLIP 26 MM)	NUMBER	200	MCP Stores -Spares & Consumables
6	252900012	PUNCHING MACHINE, KANGARO PUNCH SMALL SIZE CAPACITY	NUMBER	150	MCP Stores -Spares & Consumables
7	254300001	STAMP PAD - BIG SIZE.	NUMBER	200	MCP Stores -Spares & Consumables
8	252900009	STAPLER MAX HD-10 BIG SIZE	NUMBER	250	MCP Stores -Spares & Consumables
9	251000007	SCALE NI MARK SIZE 30 CM	NUMBER	100	MCP Stores -Spares & Consumables
10	252900007	PUNCHING MACHINE, BIG SIZE, HEAVY DUTY	NUMBER	50	MCP Stores -Spares & Consumables

11	252000103	RULLED REGISTER - 2 QR	NUMBER	150	MCP Stores -Spares & Consumables
12	252000057	RULLED REGISTER - 4 QR	NUMBER	100	MCP Stores -Spares & Consumables
13	252000059	RULED REGISTER - 6 QR	NUMBER	60	MCP Stores -Spares & Consumables
14	252500050	Material exit gate pass 50x50 each	NUMBER	100	MCP Stores -Spares & Consumables

**A. PRE QUALIFICATION CRITERIA:**

1. Parties quoting against this enquiry should have average annual financial turnover during the last three years, ending 31st March 2025, not less than Rs. 0.26 lakhs. The proof of same is to be submitted along with the offer.
2. Parties quoting against this enquiry should have experience of successfully supplied STATIONARY ITEMS during last seven years ending last day of month previous to the one in which application is invited, to any Government Organization or PSU or Private company. Party has to submit documentary evidence in the form of Purchase Orders and its execution certificate (Tax Invoice / LR Copy / GeM CRAC, etc.), fulfilling either of the following conditions: -
  - a. Three successfully supplied Purchase Orders costing not less than Rs. 0.35 lakhs each.  
OR
  - b. Two successfully supplied Purchase Orders costing not less than Rs. 0.44 lakhs each.

OR

- c. One successfully supplied Purchase Order costing not less than Rs. 0.70 lakhs.

**“For arriving at cost of similar work, the value of work executed shall be brought to current costing level by enhancing the actual value of work at simple rate of 7%(seven percent) per annum, calculated from the date of completion to the date of Bid opening”.**

**B. SPECIAL TERMS AND CONDITIONS.**

1. Parties quoting against this enquiry are to be Dealer, Supplier, printer of large supply stationary items Dealer/Printing house or supplier will have to mention it clearly & submit valid documentary evidence for the same.
2. Party must submit the specification of supplying material on his printed Letter head for comparison.
3. Successful Bidder must give self-certificate of QUALITY of the offered material and bidder shall get proof reading done from STORES before supplying.
4. **Attached-Sample quality of items to be verified before supply .**
5. Delivery: To be delivered within 60 days from the date of order in single lot.
6. Bidder to note that Buyer added Bid Specific Terms and Conditions (ATC) shall supersede any other T&C of Bid document.
7. It is being construed that all T&C of bid document are acceptable to the Bidder upon submission of bid. Bidder shall upload certification for the same on their letter head along with the offer. In absence of the certification, HCL reserves the right to reject the offer.
8. Bidders to ensure that qualifying documents indicated for all the Pre-Qualification Criteria are submitted along with the offer. However, HCL reserves the right to seek historical shortfall documents, which existed on or before the tender opening date. The shortfall information/documents should be sought only in case of historical documents that pre-existed on the last date of bid submission, and which have not undergone change since then. Any historical/pre-existed document as on or before the last date of bid submission can be treated as shortfall documents for meeting the pre-qualification criteria and other terms & conditions of the NIT.
9. Techno-Commercial offer should be prepared by bidder on their company Letter head, which complies/contains all the technical specifications & Commercial conditions mention in our NIT and Buyer Added Bid Specific Terms and Conditions.

10. Prices on GeM are inclusive of all cost components i.e. GST, freight, P&F, insurance etc. Any other condition mentioned anywhere in the attachment shall be ignored.
11. HCL reserves the right to reject any or all tenders entirely at their sole discretion without assigning any reason there of and also reserves the right to place order in part or full on different suppliers.
12. Bidder to indicate the item wise GST percentage (5% or 12% or 18% or 28%) in their Part-I (Techno-commercial) offer which is inclusive in the total quoted price.
13. Bidder to indicate the item wise HSN number in their Part-I (Techno commercial) offer.

#### **C. RISK & COST:**

1. The work has to be completed as per the terms and conditions of the work order. In case the Supplier/ Contractor fails to execute the work as per the terms & conditions of the awarded work order after start of work, the Company reserves the right to forfeit the security deposit and award the contract for balance work to get the job done through other agency at the Risk & Cost of the Contractor.
2. In case the bidder backs out after the bid opening after the opening of Techno-Commercial bid/Price bid in two bid system, administrative measures as may be decided by the company including debarment etc.
3. In case the Supplier/ Contractor fails to start the work after award of work order within time frame stipulated in the work order, administrative measures as may be decided by the company including debarment etc.
4. Risk and Expense purchase shall be undertaken by the company in the event of the Supplier/ Contractor failing to honour the contracted obligations within the stipulated period and where extension of delivery period is not permissible. Whenever risk purchase is resorted to, the supplier / contractor is liable to pay the additional amount spent by HCL, if any, in procuring the said contracted services through a fresh contract, i.e. the defaulting supplier has to bear the excess cost incurred as compared with the amount contracted with him.
5. Notice for execution of order on risk & cost of any Supplier/ Contractor shall be issued to the defaulting party during valid period of contract. If the defaulting party either fails to start the work within reasonable time OR the progress of the job is poor OR for any breach of contract, the defaulting supplier has to bear the excess cost incurred as compared with the amount contracted with him.

After expiry of notice period and on finalization of the alternate goods/ services contract, the un-serviced quantity in the original services contract shall be cancelled and new order should be placed.

#### **D. AMICABLE RESOLUTION:**

- a). Save where expressly stated to the contrary in this Contract, any dispute, difference or controversy of whatever nature between the Parties, howsoever arising under, out of or in relation to this Contract including disputes, if any, with regard to any acts, decision or opinion of the Engineer-in-Charge and so notified in writing by either Party to the other (the "Dispute") shall in the first instance be attempted to be resolved amicably in accordance with the procedure set forth in part (b) below.
- b). Either Party may require such Dispute to be referred to the work in charge of HCL and the Contractor for amicable settlement. Upon such reference, the two shall meet at the earliest as per their mutual convenience and in any event within fifteen (15) days of such reference to discuss and attempt to amicably resolve the Dispute. If the Dispute is not amicably settled within fifteen (15) days of such meeting, either Party may refer the Dispute in accordance with the provisions of part (c) below.
- c). In the event that any Dispute has not been resolved as per the provisions of (b) above, the same shall be referred to the director or a person of equivalent designation, of HCL and the Contractor for amicable set

tlement. Upon such reference, the two shall meet at the earliest as per their mutual convenience and in any event within fifteen (15) days of such reference to discuss and attempt to amicably resolve the Dispute. If the Dispute is not amicably settled within fifteen (15) days of such meeting between the two, either Party may refer the Dispute to arbitration in accordance with the provisions of Arbitration clause.

In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial Contract(S) between Central Public Sector (CPSEs)/Port Trust inter se and also between CPSEs and Government Departments/Organizations/State Governments/State PSUs/Public Authority/University under Central & State Government (excluding disputes concerning Railways, Income -Tax, Customs & Excise Department), such dispute or difference shall be taken up by either party for resolution through AMRCD as mentioned in DPE OM No.4(1)/2013-DPE (GM)/FTS-1835 DATED 22-05-2018 and DPE OM dt. 25-07-2024 DPE-05/0002/2023-AMRCD.

## **E. ARBITRATION**

Any dispute(s) of difference(s) **not more than one crore** of any kind whatsoever arising between the parties out of, or relating to the construction, meaning, scope, operation or effect of the contract or its validity or its breach thereof, if not settled mutually, shall be referred by the parties to this contract for Arbitration under the Arbitration and Conciliation Act, 1996 and any amendments thereof, and the provisions there under, and the award made in pursuance thereof shall be binding on the parties.

The Arbitrator will be appointed within 30 days of reference to the arbitration. A sole Arbitrator will be appointed by the mutual consent of the parties to the contract, who according to Arbitration and conciliation Act, 1996 and any amendments thereof, will not stand in conflict of interest with any of the organizations. A declaration to the effect shall be submitted by the Arbitrator, to guarantee impartiality in the proceedings.

In the event of such an arbitrator to whom the matter is originally referred, being transferred or has vacated his office because of retirement, or resignation or otherwise or refuses to act or is incapable of acting for any reason whatsoever, the appointment of arbitrator in his place will be done by mutual consent of the Parties to the Contract, who again would not stand in any conflict of interest with both the parties such person(s) shall be entitled to proceed from the stage at which his predecessor left it.

The duration of proceedings and the fee structure will be governed by the 1996 Act and any amendments there of. The venue of the arbitration shall be Malanjkhand, Dist: Balaghat only. The award of the arbitrator shall be Final and binding on the parties. Any dispute, which arises at any point of time out of Arbitration, shall have the jurisdiction of the court of Dist. Balaghat [MP]. Subject to the above, the provision of Arbitration and conciliation Act, 1996 and the Rules there under and the statutory modifications thereof shall govern such arbitration Proceedings and shall be deemed to apply and be incorporated in this contract.

There shall be no Arbitration for disputes involving claims more than Rs.1 crore. Disputes more than Rs. 1 Crore as above shall be adjudicated under the Provision of Commercial Courts as per The Commercial Courts Act, 2015 as amended and applicable from time to time.

### **4. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

## **अस्वीकरण/Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and

resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-**

**compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**