



बिड संख्या/Bid Number: GEM/2026/B/7302899

दिनांक /Dated: 27-02-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	09-03-2026 19:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	09-03-2026 19:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	60 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Railways
विभाग का नाम/Department Name	Indian Railways
संगठन का नाम/Organisation Name	Eastern Railway
कार्यालय का नाम/Office Name	Asansol Division
वस्तु श्रेणी /Item Category	Facility Management Services - LumpSum Based - As per Scope of Work; As per Scope of Work and schedule attached; Consumables to be provided by service provider (inclusive in contract cost)
अनुबंध अवधि /Contract Period	2 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	16 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य / Estimated Bid Value	3236808
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	64800

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) / ePBG Percentage (%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) / Duration of ePBG required (Months).	26

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

FA & CAO
Eastern Railway Headquarter, Fairlie Palace, Kolkata, West Bengal
(Fa And Cao)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will

be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

4. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

7. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergency procurement of critical products/services.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Total experience in providing facility management services to government departments, public sector companies, and government autonomous organizations::As per Tender Document and Bid Condition

Details of the premise:[1772194302.pdf](#)

Scope of work:[1772194338.pdf](#)

Facility Management Services - LumpSum Based - As Per Scope Of Work; As Per Scope Of Work And Schedule Attached; Consumables To Be Provided By Service Provider (inclusive In Contract Cost) (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premises	As per Scope of Work
Type of services required	As per Scope of Work and schedule attached
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	As per Scope of Work and schedule attached
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Suraj Kumar	713301,DRM Building Near Railway Station Asansol	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Generic**

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

MEMU CAR SHED & ON EXIGENCY BASIS IN ASN YARD AND OTHER
ASANSOL
ASANSOL DIVISION
EASTERN RAILWAY
INDIAN RAILWAY

2. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Generic**

Consortium: In case of Contracts, wherein the seller alone does not have necessary expertise, the seller can form consortium with other sellers for submission of the bid, with one of the consortium company as leader. However, each and every member of the consortium shall be equally responsible for the complete execution of the project contract. An undertaking to this effect is to be uploaded with bid.

4. **Payment**

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

5. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

FA & CAO
payable at
EASTERN RAILWAY, KOLKATA

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

6. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

FA & CAO, EASTERN RAILWAY, KOLKATA

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

7. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

FA & CAO
payable at
EASTERN RAILWAY, KOLKATA

. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

8. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

FA & CAO
payable at
EASTERN RAILWAY, KOLKATA

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

9. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

SCOPE OF WORK

Scope of work for "Regular inspection and maintenance of Passenger Amenity items in MEMU Coaches like Coach Doors , Coach Window, all Toilet fittings including water pipe line, water inlet/outlet, water tank, Mirror, Wash basin, Passenger seat, ACP rope and fitting, Footstep, Driver and Guard seat and Pest control for two (02)years".

SCOPE OF WORK - (Part-A)

Name of work:- "Regular inspection and maintenance of Passenger Amenity items in MEMU Coaches like Coach Doors , Coach Window, all Toilet fittings including water pipe line, water inlet/outlet, water tank, Mirror, Wash basin, Passenger seat, ACP rope and fitting, Footstep, Driver and Guard seat and Pest control for two (02)years".

1.1 Scope of work for Inspections & repairs of Defective window shutters, glass shutter replacement, Toilet Door attention, Damaged decolam sheets attention, Damaged Corridors floor Aluminium Chequered sheet attention, cut and damaged ACP rope replacement, Doorstoppers and passenger door handles replacement, toilet mirrors repair, Defective footsteps changing etc., repairs to damaged passenger seats, Loco-pilot seats and Guard seats of MEMU Coaches.

Inspection activity should carry out on coaches which are nominated by Railway.

- a) The activity should be carried out day-to-day maintenance as per the requirement in MEMU Shed, ASN and on exigency basis in ASN yard and ASN platform throughout the day and night as 24x7 services.
- b) Contract staff to attend repair/replacement of the damaged items and the staff deployed are to be suitable to use of tools to attend the repairs works as per the

requirement.

- c) All required Tools & Plant should be brought by the Contractor at his/her own cost with its all consumables.
- d) For Replacement of the damaged items, materials as per Annexure will be supplied by Contractor, other than that will be supplied by Railway.
- e) The Contractor should ensure the working condition of spares that are replacement/repairing the defective fittings. The Contractor should ensure the satisfactory working of the fittings that are attended and shown to the Supervisor. Proper record should be maintained by the Contractor for the work executed and certified.
- f) The Contractor is solely responsible for the safety of his men and material. The personnel employed by the Contractor should not disturb the electrical contacts, pneumatic/mechanical connections other than required. If any equipment is to be removed from the Coach, it should be done strictly with the notice and under the guidance of the nominated Railway Official and it shall be the responsibility of the Contractor to mount the same.
- g) Proper record/ register should be maintained by the section in-charge, after completion of work in coaches the work Sheet should be jointly signed by representative of Railway and representative of contractor.
- h) Look out glass attention to be done by Contractor and required to be replaced on condition basis, Look out glass and fixation adhesive like Anabond will be supplied by Railway.
- i) Window shutter (Cab & Coach), Glass shutter (Cab & Coach), Louver shutter (Cab & Coach), Window frame (Cab & Coach), Emergency window, Vestibule shutter and their all accessories to be maintain and replaced on condition basis.
- j) All types of doors (moveable/sliding) of Cab & Coach, HT/LT doors, toilet doors, BT Board door and their all accessories to be maintain and replaced on condition basis.
- k) All type of passengers handle like hand grip, hand hold bar, main door handle (Cab & Coach), and all door handles to be maintained and replaced on condition basis. Material will be supplied by Railway other than material of Annexure enclosed.
- l) Wooden passenger seats, passenger seat frame, Driver/Guard seats and frame to be maintain and replaced on condition basis.
- m) Passenger Material bunk, all types of door lock, coach lock, cab lock, pipe lock, guard box lock, BT Board lock, Main door inside latch and toilet door lock and latches (outside/inside/turnover) to be maintained and replaced on condition basis. Material will be supplied by Railway other than material of Annexure enclosed.
- n) Cab and Coach floor (Wooden/Aluminium Chequered plate/SS Chequered Plate) to be maintained and replaced on condition basis.
- o) Drain holes of Coach floor, Inspection MS sheet for buffer greasing (front of toilet), to be maintained and replaced on condition basis.
- p) Coach side panel, Toilet side panel, toilet hood (PVC/Wooden/Sunmica), Coach ceiling, Toilet ceiling, Cab ceiling and existing decorative items to be maintained and replaced on condition basis including PVC/MS Bit fitting.
- q) All types of Stickers to be pasted inside and outside of coach and cab and to be maintained and replaced on condition basis.
- r) Repairing of Coach outside/inside body, coach roof and all outside/inside coach/cab fi

ting like hand hold and roof climbing “U-Clamp”/ roof lifting ladder and Guard box to be maintained and replaced on condition basis.

- s) Window protection net and window protection bar to be maintained and replaced on condition basis.
- t) All type of Carpentry work involved with MEMU Coach Maintenance to be done by Contractor staff.
- u) Toilet Mirror and Basin Mirror fitting/replacement on condition basis with required Mirror frame maintenance to be done by Contractor staff.
- v) ACP rope. Footstep maintenance and replacement to be done by Contractor staff.

1.2 Scope of work for Inspections & changing of damaged flushers, taps, water filling pipes and connecting caps of roof tank filling pipes, attention of all types of water leakages in coach toilets, attention of water leakages of coach roof tanks of MEMU Coaches.

- i) The activity should be carried out day-to-day maintenance as per the requirement in MEMU Shed, ASN and on exigency basis in ASN yard and ASN platform throughout the day and night as 24x7 services.
- ii) Undertaking all types of minor repairs pertaining to plumbing work like replacement of worn out and damaged flushers, water filling pipes inlets, connecting caps of roof tank filling pipes, attention of all types of water leakages in coach toilets, attention of water leakages of coach roof tanks.
- iii) All required Tools & Plant should be brought by the Contractor at his/her own cost with its all consumables.
- iv) For Replacement of the damaged items, materials as per Annexure will be supplied by Contractor, other than that will be supplied by Railway.
- v) Filling water in the tanks of all the toilet coaches should be completely filled with water in water available points.
- vi) The Contractor should ensure the working condition of spares that are replacement/repairing the defective fittings. The Contractor should ensure the satisfactory working of the fittings that are attended and shown to the Supervisor. Proper record should be maintained by the Contractor for the work executed and certified.
- vii) The Contractor is solely responsible for the safety of his men and material. The personnel employed by the Contractor should not disturb the electrical contacts, pneumatic/mechanical connections other than required. If any equipment is to be removed from the Coach, it should be done strictly with the notice and under the guidance of the nominated Railway Official and it shall be the responsibility of the Contractor to mount the same.
- viii) Proper record/ register should be maintained by the section in-charge, after completion of work in coaches the work Sheet should be jointly signed by representative of Railway and representative of contractor.
- ix) Toilet Pan, Toilet Basin, Wash basin outside toilet to be maintained and replaced on condition basis.
- x) All types of water inlet pipe, water outlet pipe, and flash pipe with fish tail with required clamping to be maintained and replaced on condition basis.

- xi) Flasher Valve, all types water tap like gravity Cock, Push Cock with required clamping to be maintained and replaced on condition basis.
- xii) All type of water leakage from pipe line, water tank to be maintained by Contractor staff.
- xiii) All decorative & passenger useable items fitted in toilet and wash basin area like liquid soap case, Soap case, dress hook to be maintained replaced on condition basis by Contractor staff.
- xiv) Steel water mug with chain, Dustbin, Toilet Faucet with holder, Commode and tissue paper holder to be maintained and replaced on condition basis.

1.3 Scope of work for fixation of Rexene/Mat with all fitting accessory on floor in TC & MC of MEMU rake (Fire Retardant Vinyl Coated Fabric (Artificial leather) to RDSO Spec. no. RDSO/2008/CG-07 (Rev.0 of Aug.08)).

- i) The fixation and finishing of Rexene work will be executed by firm immediately after placement of rake, as per requirement & booking.
- ii) Floor mat work will be done in coaches for each coach, the removing, fixation & finishing of floor mat Rexene work should be done within 2 hrs. 30 minutes only.
- iii) All the fixation and finishing of work should be executed as per instruction of Rly. Supervisor.
- iv) Contractor should have to ensure there are no gaps between the joint & holes, particular at seat stand.
- v) It should be ensure that no water is going inside the floor though joint.
- vi) Proper care should be taken to seal the gaps and joints. To seal the joints and gaps adhesive, tape (by contractor) to be applied.
- vii) All required Tools & Plant should be brought by the Contractor at his/her own cost with its all consumables.
- viii) Proper record/ register should be maintained by the section in-charge, after completion of work in coaches the work Sheet should be jointly signed by representative of Railway and representative of contractor.
- ix) Prior approval from Railway representative is mandatory if any glue or adhesive will be used. This fixation of Rexene and mat work should be executed as per instruction of nominated official of DEE/MEMU/ASN. If work is found not satisfactory, no payment will be made, work will be re executed by contractor for which no any extra payment will also

o made for the work.

- x) Proper record/ register should be maintained by the section in-charge, after completion of work in coaches the work Sheet should be jointly signed by representative of Rail way and representative of contractor.
- xi) Toilet floor PVC flooring sheet /mat to be maintain and replaced on condition basis, especially to be replaced in every six months.
- xii) PVC flooring sheet of coach floor to be maintain and replaced on condition basis.
- w) All passenger seats cushion, Rexene seat cover (Fire Retardant Vinyl Coated Fabric) to be maintained and replaced on condition basis.

1.4 Material required for replacement on conditional basis for 'plumbing, carpentry works are attached in Annexure of Scope of Work.

SL No.	Description of work	QTY	Unit	Justification for Qty
Schedule-A				
1.	Inspections & repairs of Defective window shutters, glass shutter replacement, Toilet Door attention, Damaged decolam sheets attention, Damaged Corridors floor Aluminium Chequered sheet attention, cut and damaged ACP rope replacement, Doorstoppers and passenger door handles replacement, toilet mirrors repair, Defective footsteps changing etc., repairs to damaged passenger seats, Loco-pilot seats and Guard seats of MEMU Coaches.	23040	Coach	The estimate quantity is 23040 for 24 months/2Yrs, has been derived as per accounting actual total number of MEMU Coach attended in MEMU Shed, Asansol in last one year (Reference as Trip inspection - 8984 Coaches, IA Inspection -1984 Coaches & IC inspection-552 Coaches).
2.	Inspections & changing of damaged flushers, taps, water filling pipes and connecting caps of roof tank filling pipes, attention of all types of water leakages in coach toilets, attention of water leakages of coach roof tanks of MEMU Coaches.	15206	Coach	Population of Toilet coaches is 300 nos. and it is 66% of 454 MEMU coaches. The estimate quantity for 24 months/2Yrs, has been derived as per accounting 66% of 23040 Coaches attended in MEMU Shed, Asansol in last one year during 1A, IC & Trip inspection, i.e 15206 Coaches.
3.	Fixation of Rexene/mat with all fitting accessory on floor in TC & MC of MEMU rake (Fire Retardant Vinyl Coated Fabric (Artificial leather) to RDSO Spec.no. RDSO/2008/CG-07 (Rev.0 of Aug.08).	2738	Square Meter	i) Work estimation of passenger seat is approximate 10% of total seat Rexene population is 2206 Sq. Meter (Each seat require 1.8 Sq. Meter x 27 seat/coach x 454 coach = 22064 Sq. Meter) ii) Work estimation of PVC floor sheet of toilet, required to replaced in every six months is 432 Sq. Meter (Each toilet 1.85 Sq. Meter x 600 toilet x 4) iii) Work estimation of PVC floor sheet of coach floor is 100 Sq. Meter on lump sum basis. All equals to 2738 Sq. Meter.
4.	Material required for replacement on conditional basis for 'plumbing, carpentry works are attached in Annexure of Scope of Work.	01	Lump sum	Material as per annexure enclosed and estimated on lump sum basis for 02 years.
Schedule-B				

1.	Pest control treatment to MEMU coaches (MCs 1 TCs) as per scope of work.	5448	01 Coach	Population of MEMU Coaches are 454 (Motor Coaches -116 and Trailer coaches -338). As per Methodology of Pest Control treatment in Non AC general coach required to be done bi-monthly. Hence the estimated quantity is 454 x 12=5448.
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Annexure- A

Item to be replaced during executing plumbing work on conditional basis for 2 years.					
SL no.	Description	Unit	Quantity	Unit Rate in Rs	Amount in Rs
1	Thermostatic Plastic pipe 50 mm	Mtr.	80	86.13	6890.40
2	Jublee clamp 50mm	No.	200	41.47	8294.00
3	Thermostatic Plastic hose pipe 31.50 mm with jublee clamp	Mtr.	80	124.41	9952.80
4	Jublee clamp 31.50mm	No.	200	33.17	6634.00
5	CF outlet pipe 1"	No.	72	79.75	5742.00
6	Hinges 100 mm	No.	80	41.47	3317.60
7	PVC Door Handle	No.	128	35.09	4491.52
8	Inside toilet door latch	No.	96	113.55	10900.80
9	Pipe clamp 1"	No.	160	76.56	12249.60
10	Pipe clamp 1/2"	No.	160	44.66	7145.60
11	Pipe clamp 3/4"	No.	160	60.61	9697.60
12	Joint 'T' 1/2"	No.	100	48.31	4831.00
13	Socket 1/2 "	No.	200	22.88	4576.00
14	Union 1/2"	No.	200	34.75	6950.00
15	Nipple 1/2 "	No.	200	34.75	6950.00
16	Running socket 1/2"	No.	200	48.31	9662.00
17	Elbow pipe 1/2 "	No.	200	177.97	35594.00
18	Door latch outer side	No.	100	582.2	58220.00
19	Door latch inner side	No.	100	474.58	47458.00
20	Bathroom door latch inside	No.	100	474.58	47458.00
21	Bathroom door latch outside	No.	100	474.58	47458.00

22	Jublee clamp 60mm	No.	100	139.83	13983.00
Total in Rs					368455.92

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Scope of work - (Part-B)

Name of work- Scope of Work: Comprehensive control of cockroaches, rodent, bedbugs, mosquitoes, etc. in all Coaches maintained in MEMU Shed, Asansol.

Comprehensive control of cockroaches, rodent, bedbugs, mosquitoes, etc. in all MEMU coaches maintained in MEMU Shed, Asansol, and in exigency in Asansol Yard.

It must be ensured that treatment/ disinfestations are carried out in thoroughly cleaned coaches. Proper liaison must be made by the contractor with the MEMU officials in this regard.

PLACE OF WORK:

The work shall be carried out in MEMU Shed, Asansol and in exigency in Asansol Yard or any other location decided by Senior Divisional Mechanical Engineer or his authorised official of Asansol Division, Eastern Railway. In case of any change in location, same needs to be jointly agreed to by authorized representative of the contractor and Divisional Electrical Engineer/MEMU/Asansol or his authorised Railway official.

The Pest Control Operators/Contractors shall be required to use only those chemicals / pesticides that have been approved for the household purpose by "Central Insecticides Board and Registration Committee" under the provision of Insecticides Rules 1971 framed under Insecticides Act 1968. They must however undertake changes in the chemicals quarterly so that insects do not acquire immunity for a particular type of chemical. They shall also submit detailed plan and methodology towards this end.

The contractor must specify in his tender:

(i) The chemicals (also with brand names) proposed for the pest control treatment.

(ii) Concentration of the solution (dilution ratio etc.).

(iii) Dose (quantity)/coach/treatment for different categories of coaches.

a) The tender schedule permits only those chemicals/insecticides, which have been approved, vide Insecticides Act, 1968. This Insecticides Act 1968 lists 39 insecticides for household use. Out of these 39, only following 6 are listed as effective on bed bugs and cockroaches both.

1. Fenthion 2% spray.

2. Malathion 2%

3. Propoxure 20% EC
4. Pirimiphosmethyl 1 % spray
5. Pirimiphos Methyl 1% spray
6. Proteamphos 1% spray

b) There are only three smoke generators in this list, which can reach the hidden areas in between the two side walls and in between the two floors. These are 1. Cypermethrin 3% smoke generator. 2. Cyfluthrin 0.025%+ Transfluthrin 0.04% Aerosol. 3. Imiprothrin 0.7%+ Cyperthmethrin 0.2 % w/w Aerosol.

c) Following insecticides also can be added to above list:

1. Deltamethrin 2.5% EC (KOBOL/KOTHRIN) 2. Fenthion 82.5% EC (BAYEX) 3. Beta Cyfluthrin -2.15% SC (Responser).

d) Tenderer should select any three or four out these or similar insecticide, which are effective on cockroaches and bedbugs, for spray in the interior of the coach and in the hidden areas of side walls and floor by rotation.

e) Fogging machines should be used for fumigating the annular space between both pairs of side walls through turn under holes and hidden area between floors through floor hole using PROPOXUR - 20% EC (BLATTANE X CONC) and DELTAMETHRIN 1.25% ULV (KING FOG) in rotation.

f) Coaches should be treated with flushing agents (ROACHEX™ /SOLFAC 050EW/DEVIKOL) solution.

g) Arising out of the experience in this tender, the most effective combination chemicals /treatment shall only be stipulated for the subsequent tenders. Bidders are accordingly expected to offer the most effective treatment solution.

h) Flushing agents (ROACHEX™ /SOLFAC 050EW/OEVIKOL Solution in water in the ratio 100ml insecticide: 4.5 litres of water) will be sprayed in cracks and crevices and other vulnerable locations like toilets etc., in the following doses to force cockroaches to come out in open: **4.6 liters of solution/coach.**

After the above noted doses are sprayed, each sample coach shall also be subjected to intensive fogging using 125 gm CANON/equivalent reputed make fogging tin. The tin shall be lighted and once it starts producing smoke the coaches shall be sealed for about 6 to 7 hour.

i) In order to get maximum time for the chemicals to act, the contractor may, if so desired, start the pest control treatment immediately on arrival of the terminating MEMU train on the MEMU Car shed after cleaning of coaches.

j) The coaches shall be opened as soon as the rake is taken up for maintenance in pit line. Contractor shall have no claim to the effect that less than adequate time was available for the chemicals to act. The contractor supervisor shall maintain close liaison with authorized representative of respective MEMU Car shed towards an overall effective objective of pest control.

k) In order to prevent cross infestation, the contractor may make efforts to treat all the MEMU Coaches of a particular rake together.

l) Spare coaches lying in MEMU Car Shed, ASN etc. shall also be required to be treated for pest control as per laid down frequency. Railways shall make efforts to MEMU coaches from rakes once a month (within reasonable tolerance) to facilitate complete vacation & intensive cleaning for thorough pest control treatment & give adequate time for the chemicals to act. However, due to exigencies of train operations, the same may not always be possible & the MEMU rake may have to run for a period of more than one month before detachment. The contractor shall not have any claim in this regard.

m) The contractor shall carry out joint along with Railway representative with regard to the work carried out by their staff & submit report of the said inspection whenever called for the perusal of competent Railway authority.

n) The desired end result in reduction/elimination of the infestation in coaches and broad methodology for measuring the level of infestation and the expected reduction at various stages of the contract. Contractor must aim to achieve the prescribed results. The measurement of infestation levels at various stages shall be jointly recorded by contractor/his representative and the Railway staff nominated by the DEE/MEMU/ASN.

o) Storage Space: Railways shall provide storage space free of cost for stocking of chemicals, maintaining of records, etc. The space may not necessarily be a separate room; some space may be earmarked within existing room. A but ne month's inventory of the chemicals shall be maintained in the storage space. The security of chemicals/records will be the responsibility of the contractor and the allotted space shall under no circumstances be used for any other purpose. Contractor shall maintain records of consumption of various chemicals consumed by him and shall make the same available to inspecting Railway officials i.e. MEMU Car Shed, ASN or supervisors nominated by the m for this purpose.

p) The pest control operator shall give an undertaking of following all safe working practices. The pest control operations should not result in any discomfort to the passengers (including children)/ Railway staff in vicinity at the time of operations or during normal service and maintenance of the coaches. The processes utilized for pest control should be safe for the travelling public.

q) Railways reserve the right to randomly draw samples of the insecticides utilized by the contract or for pest control, for tests in any Government approved laboratory, in case of doubts or complaints. The cost of such tests will however be borne by the contractor.

r) It must be ensured that treatment/disinfestations are carried out in thoroughly cleaned coaches

s) Besides maintaining written records, the date of the treatment and next due date shall also be indicated by the contractor through appropriate stickers inside the coach in the doorway/ toilet area. No additional payment shall be made for the said activity.

• Purchase Preference (Centre)

Procurement under this bid is reserved for purchase from Micro and Small Enterprises whose credentials are validated online through Udyog Aadhaar/URC for that product/service category. If the bidder wants to avail the reservation benefit, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service.

• Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

• Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

SPECIAL CONDITIONS OF CONTRACT (SCC) of PEST CONTROL

1. The SCC and the GCC: These Special Conditions of Contract (SCC) along with specifications of work and other conditions as contained in this Tender Document shall be read together with the terms and conditions incorporated in this tender document and General Conditions of Contract for Services, 2018 (GCC for Services 2018) of Railways. If there is any conflict between the provisions of the SCC (along with Specifications of work and other conditions as contained in this tender document) hereof and that of the GCC, the import of the former shall prevail over the latter.

2. Total penalty imposed for unsatisfactory performance in the similar qualifying contract should not exceed equal to or more than 7% of the contract value. Confirmation and documentary evidence must be submitted by the tenderer duly verified by the agency that had awarded contract. Supporting documents / certificates from the organizations for whom the tenderer(s) have worked should be enclosed. Work experience certificate from private individual shall not be accepted.

3. The contractor must also ensure the following and submit documents in support wherever applicable:

(i) The pest control operation should at no time violate the provision of the Insecticide Act, 1968 and Insecticides Rules 1971 and/ or any other relevant Laws and Rules as framed by Government of India, State Government or Local Bodies.

(ii) The pest control operations shall be done only by agencies which have been approved by the Plant Protection Officers of the concerned State's Agriculture Department or Central Insecticides Board and Registration Committee (CIB & RC), Faridabad. The PPOs are available at the district/ division level.

(iii) The pest control operators/ agencies should provide an attested copy of their license in the prescribed form with clear endorsement for permission to carry out commercial and domestic pest control. The license should not be only for selling, exhibiting and stocking of insecticides. Their license should be valid for the entire duration of their contract with Railways.

4. The tenderer must establish that he follows all Labour Laws and makes payment to his staff in accordance with relevant Acts through documentary evidence like copy of returns filed for PF, ESI code no., bonus etc.

5. The coaches will be offered for pest and rodent control at Old Coaching & New Coaching complex of Ansol, Madhupur and Deoghar Coaching Complex on pit/stabling lines or any other location may be decided by the Railway administration.

6. The quantity of coaches as mentioned in the tender is only approximate and can vary (increase/ decrease) due to operational and other unforeseen circumstances.

7. Pest Control treatment work includes cockroaches, bed bugs and mosquitoes while rodent control includes mice & other rodents which cause discomfort to the travelling passengers.

8. Contractor must change chemicals quarterly so that insects do not acquire immunity for particular type of chemical. He shall also submit detailed plan and methodology for effective execution of pest and rodent control work. The chemicals (with brand names), concentration of the solution (dilution ratio) and dose/coach/treatment must be specified before starting their work.

9. The pest control operation at no time violate the provisions of insecticides Rules 1971 and Insecticide Act 1968 and/or any other relevant Laws and Rules as framed by Government of India, State Government or Local bodies.

10. The pest control operation shall be done only by agencies which have been approved by the Plant Protection Officers of the concerned state's agriculture department or CIB&RC, Faridabad.

11. The contractor/ agency should submit an attested copy of license in the prescribed form with clear endorsement for permission to carry out commercial and domestic pest control work. The license should not be only for selling, exhibiting or stocking insecticides. The license should be valid for the entire duration of the contract with Railways.

12. All tools, chemicals and implements are to be arranged by the contractor himself.

13. Cleaning of coach (dry sweep & garbage removal) before treatment should be ensured.

14. In order to prevent cross infestation the contractor may make effort to treat all MEMU Coaches of a particular rake together if possible

15. In order to get maximum time for the chemical to act, the pest control treatment may be started immediately after arrival of the terminating train after detraining of passengers. There shall have no claim to the effect that less than adequate time available for the chemicals to act.

16. Besides maintaining written records, an appropriate stickers inside the coach in the doorway/ toilet are to be indicating treatment done and due date should be provided. No additional payment shall be made for said activity.

17. Spare coaches lying in yards shall also be required to be treated for pest control as per laid down frequency.

18. Railway shall make efforts to detach pantry cars from rakes once a month (within reasonable tolerance) to facilitate complete vacation and intensive cleaning for thorough pest/ rodent control treatment and give adequate time for the chemicals to act. However, due to exigencies of train operations, the same may not always be possible and the pantry cars may have to run for a period of more than one month before detachment. The contractor shall not have any claim in this regard.

19. The pest control operations should not result in any discomfort to the passengers (including children)/ Railway staff in vicinity at the time of operation or during normal service and maintenance of coaches. The processes utilized for pest / Rodent control should be safe for the travelling passengers.

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PRECAUTION TO BE TAKEN BY WORKMEN WHILE WORKING:-

(i) Under any circumstance the maintenance gang should not start the work of any rake without prior permission of the representative of DEE/MEMU/ASN. Assistance of MEMU staff has to be sought. The representative of DEE/MEMU/ASN should similarly be informed regarding completion of the work.

(ii) While attending the coaches, if any maintenance gang notices irregularities, the same should immediately be brought out to the notice of the representative of DEE/MEMU/ASN.

(iii) Contractor shall be entirely responsible for safe working of his labour and staff. Moreover they must abide by the instructions given by on site representatives of DEE/MEMU/ASN.

(iv) Regular inspection and maintenance work should be done in such a manner so as not to damage any assets of coaches. If any damage occur by the workman it should be immediately informed to the representative of DEE/MEMU/ASN and to be repaired or replaced by the contractor. If repairs are not done to the entire satisfaction of Railway Administration on the point of safety. Railways will undertake the work and cost will be recovered from contractor's bill / security deposit.

(v) Caution board "MAN AT WORK" must be displayed during working in MEMU Rake and enough care should be taken while cleaning works, for the passenger safety and working men safety.

(vi) Supervisor in every shift and every work schedule in adequate number is mandatory for working.

PENALTY:

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1.1 The contractor can be penalized by fine for not executed portion/part of the work in following norms:-

Overall rating	Penalty if any
100 %	No penalty.
91 - 99 %	No penalty.
81 - 90 %	10% of the accepted rate/coach will be recovered from the bills for No. of coaches in that Rake.
71 - 80 %	20% of the accepted rate/coach will be recovered from the bills for No. of coaches in that Rake.
61 - 70 %	30% of the accepted rate/coach will be recovered from the bills for No. of coaches in that Rake.
51 - 60 %	No payment.
50 % and Less than 50%	No payment & the contractor will be penalized by way of fine twice the accepted rate for the un-worked portion of rake.
Work not executed	No payment & the contractor will be penalized by way of fine triple the accepted rate for the work not executed.

Special penalty ause	<p>cl Contractor Staff without proper Uniform (including me/Badge) shall attract penalty of Rs.200/- per staff per occasion basis.</p> <p>a) For any unsatisfactory work done by contractor's staff Railway officials will impose Rs.500/- as penalty per case.</p> <p>b) If manpower provided is less than the prescribed norm, a penalty of Rs. 500/- per person short will be imposed.</p> <p>c) In case the contract staffs are round without PPE's or uniform, a penalty of Rs.200/- per person shall be imposed.</p> <p>d) Incomplete work and staff absconding from work Rs 2000.00 per worker involved in work.</p> <p>e) Throwing of Waste materials or Garbage in Yard and non-cleaning of yard Rs 2000.00 per shift per day.</p>
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1.2.

ANNEXURE - I

MANDATE FORM ROR NEFT / RTGS

TO

FA & CAO,
EASTERN RAILWAY,
KOLKATA.

Sub: Willingness to receive payment through RBI's NEFT / RTGS System.

We refer to the National Electronic Fund Transfer (NEFT) System being set up by Eastern Railway, Kolkata for remittance of our payments using RBI's NEFT scheme and confirm that we are agree to get our payments through the above scheme to our under noted Bank Account.

NAME OF ORGANIZATION & ADDRESS:

NAME OF BANK:

BRANCH NAME:

FULL ADDRESS:

BRANCH TELE/FAX NO.

BANK ACCOUNT NO.

IFSC CODE OF BANK:

TYPE OF ACCOUNT:

PAN CARD NO.

A photo-copy of the Cheque leaf is attached for necessary action at your end.

Enclosure: As stated above.

Signature & Stamp

COMMENTS OF BANK:

The above information is confirmed after verification.

Signature of Bank authority
Stamp.

ANNEXURE - II

Undertaking for Truthfulness/ Correctness of the DOCUMENTS submitted/uploaded by the tenderer along with the tender

I"(Name and designation)* Appointed as the attorney/authorized signatory of the tenderer (including its constituents),

M/s,..... (Hereinafter called the tenderer) for the purpose of the Tenderer documents for the work of..... As per tender No.....of..... (Railways), do hereby solemnly affirm and state on the behalf of the tenderer including its constituents as under:

1. I/we the tenderer (s) am/are signing this document after carefully reading the contents.

2. I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof. .

3. I/We hereby declare that I/we have downloaded the tender documents from Indian Railway website. www.GeM.in. I/We have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the railway Administration shall be final and binding upon me/us.

4. I/ We declare and certify that I/We have not made any misleading or false representation in the forms, Statements and attachments in proof of the qualification requirements.

5. I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.

6. I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.

7. I/We understand that if the certificates regarding eligibility criteria submitted by us are found to be forged/false or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the tender EMD besides banning of business for a period of up to five years. Further, I/we (insert name of tenderer)**----- and all my/our constituents understand that the my/our offer shall be summarily rejected.

8. I/We also understand that if the certificates submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with Forfeiture of EMD/SD and Performance guarantee besides any other action provided in the contract including banning of business for a period of up to five year.

Place:

Dated:

SEAL AND SIGNATURE
OF THE TENDERER

ANNEXURE -

GURANTEE BOND

To,
The President of India,
Acting through FA & CAO,
Eastern Railway,
Asansol

The consideration of the President of India (here in after called "The Government", having agreed to exempt _____ (herein after called " The said contractor(s) from the demand, under the terms and condition of an Agreement dated _____ made between _____ and _____ for _____ (herein called "the said Agreement") of security deposit for the due fulfillment by the said contractor(s) of the terms and conditions contained in the said Agreement on production of a Bank Guarantee for Rs. _____ (Rupees _____ only). We _____ (hereinafter referred a

the Bank" indicate the name of the bank at the request of _____ contractor(s) do hereby undertake to pay to the Government an amount not exceeding Rs. _____ against any loss or damage caused or suffered or would be caused to or suffered by the Government by reason of any breach by the said contractor(s) of any of the terms or conditions in the said Agreement.

We, _____ (indicate the name of the bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Government by reason or breach by the said contractor(s) of any of the terms or conditions contained in the said Agreement or by reason of the contractor(s) failure to perform the said agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee, however our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____

We undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) suppliers in any suit or proceeding pending before any court or Tribunal relating to our liability under this present being obsolete and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment. Thereunder and the contractor(s) supplier(s) shall have no claim against us for making such payment.

We _____ (indicate the name of bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till _____ (Office/Department) Ministry of _____ certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the _____ we shall be discharged from liability under this guarantee thereafter.

We _____ (indicate the name of bank) further agree with the Government that the Government shall have the fullest liberty without consent and without affecting in any manner our obligations hereunder to vary any of the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act or commission of the part of The Government of any indulgence by the Government to the contrary relating to sureties. Would but for this provision, have effect of so relieving us.

This guarantee will not be discharged due to the change in the constitution of the Bank of the contractor(s) / Supplier(s).

We _____ (indicate the name of bank) lastly undertake not to revoke this guarantee during its currency except with the previous consent of The Government in writing.

Dated the _____ day of _____ 20____

For (indicate the name of Bank)

(Revised model form of Bank Guarantee Bond)

Annexure-V

SL NO	ITEM	Amount of Penalty
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1.	If the defective toilets are not attended before schedule departure time of the train.	The contractor shall be fined Rs. 2000.00 per day (Excluding the day of attention per toilet till it is rectified).
2.	Complaint received from inspecting officials/Passenger complaint for unsatisfactory maintenance of Bio-Toilet.	A penalty of up to Rs. 5000.00 per toilet shall be imposed on contractor. However, choking of bio toilets due to misuse by passengers is exempted.
3.	Any other deviation of agreement condition.	As decided by the Nodal officer up to Maximum of Rs. 5000.00 per instant.

PRICE BREAK-UP SHEET

Name of Work: Regular inspection and maintenance of Passenger Amenity items in MEMU Coaches like Coach Doors , Coach Window, all Toilet fittings including water pipe line, water inlet/outlet, water tank, Mirror, Wash basin, Passenger seat, ACP rope and fitting, Footstep, Driver and Guard seat and Pest control for two (02)years

SL No.	Description of work	QTY	Unit	Rate in Rs	Amount in Rs
Schedule-A					
1	Inspections & repairs of Defective window shutters, glass shutter replacement, Toilet Door attention, Damaged decolam sheets attention, Damaged Corridors floor Aluminium Chequered sheet attention, cut and damaged ACP rope replacement, Doorstoppers and passenger door handles replacement, toilet mirrors repair, Defective footsteps changing etc., repairs to damaged passenger seats, Loco-pilot seats and Guard seats of MEMU Coaches.	23040	Coach		
2	Inspections & changing of damaged flushers, taps, water filling pipes and connecting caps of roof tank filling pipes, attention of all types of water leakages in coach toilets, attention of water leakages of coach roof tanks of MEMU Coaches.	15206	Coach		
3	Supply and fixation of rexine/mat with all fitting accessory on floor in TC & MC of MEMU rake (Fire Retardant Vinyl Coated Fabric (Artificial leather) to RDSO Spec.no. RDSO/2008/CG-07 (Rev.0 of Aug.08)	2738	Square Meter		
4	Material required for replacement on conditional basis for 'plumbing, carpentry works are attached in Annexure-A of Scope of Work	1	Lumpsum		
Schedule-B					
1	Pest control treatment to MEMU coaches (MCs 1 TCs) as per scope of work.	5448	Coach		
Total in Rs					

Note: The Bidder should submit the Rate Break up sheet, otherwise the offer may be summarily rejected.

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Work Measurement as per Annexure- IV

Annexure-IV

Name of Work: Regular inspection and maintenance of Passenger Amenity items in MEMU Coaches like Coach Doors , Coach Window, all Toilet fittings including water pipe line, water inlet/outlet, water tank , Mirror, Wash basin, Passenger seat, ACP rope and fitting, Footstep, Driver and Guard seat and Pest control for two (02)years

(SCORE CARD (TO BE FILLED BY THE AUTHORISED RLY.REPRESENTATIVE))

Agreement No.Name of the contractor.....Date of Inspection

Individual activity wise performance rating (Allowed/Actual)														
SL. No.	Description of Work	Coach No											Remarks	
														Out of 100%

Sub- "Regular inspection and maintenance of Passenger Amenity items in MEMU Coaches like Coach Doors , Coach Window, all Toilet fittings including water pipe line, water inlet/outlet, water tank, Mirror, Wash basin, Passenger seat, ACP rope and fitting, Footstep, Driver and Guard seat and Pest control for two(02)years".

Special Conditions of the contract

1. The Railway Administration will issue Gate Pass to the workers engaged by the contractor to allowing them to carry out the work of shed cleaning inside the shed Premises. This Gate Pass will not be utilized for any other purpose.
2. The contractor should be accessible through phone round the clock in case of emergency/ necessity to co-ordinate the Railway administration
3. The contractor should provide to his supervisors with communication facilities such as mobile Phones for contact by Railway officials for day-to-day work.
4. All materials for **plumbing, carpentry works** mentioned in Annexure attached will have to be supplied by contractor and all the materials should get passed before use by authorized representative of DEE/MEMU/ER/ASN.
5. The contractor has to utilize a sufficient numbers of machines and equipments for the subject work. The supplied machine must be in well operative condition.
6. The contractor should supply the names and particulars of the labour employed by him to DEE/MEMU/ER/ASN or his authorized representative under whom the work is done to facilitate identification of the person so employed in cases of irregularities. The engaged labour should have sound health and medically fit.
7. The Railway Administration will not supply any materials and working space to the contractor for execution of work.
8. The contractor or his authorized representative should supervise the above job and to get the compliance certificate from DEE/MEMU/ER/ASN, or authorized representative of DEE/MEMU/ER/ASN everyday against all works. These certificates shall form the basis for payment after completion of work for the entire month.
9. All work of Regular inspection and maintenance of Passenger Amenity items in MEMU Coaches like Coach Doors , Coach Window, all Toilet fittings including water pipe line, water inlet/outlet, water tank, Mirror, Wash basin, Passenger seat, ACP rope and fitting, Footstep, Driver and Guard seat and Pest control. should be done 24x7 basis. However timing may be changed as per advice of Railway. The contractor may have to do extra work in addition to the work schedule, if asked by the Railway Administration under extreme exigencies without claiming extra payment.
10. The contractor will be required to carry scrap, all garbage, waste, rubbish etc. from the marked area inside the shed & dump it to outside the MEMU shed Asansol area marked by Civil authority for such purpose. It will be sole responsibility of the contractor to liaison with civil authority for such purpose.
11. The contractor shall be responsible for the general conduct and discipline of his labourers. He shall be penalized if so required by the DEE/MEMU/ER/ASN or his authorized representative on account of any misconduct. It will be the responsibility of the contractor to ensure that staffs employed by him, don't have any criminal or any other cognizable offence.
12. The contractor shall be responsible for the supply of identity cards to all employees employed by him in carrying out the contract. A sample of identity card will have to be submitted to DEE/MEMU/ER/ASN or his representative. First-aid facility, provisions of rest room, bathrooms, wash rooms and drinking water should be ensured by the contractor
13. The contractor should be responsible for the compliance with the provision of hours of employment regulations in respect of the staff employed by him in the manner decided upon by the appropriate authorities. The term appropriate authority would mean as Central Govt. Has laid down rules in respect of hours of employment regulation 1951 and subsequent rules are issued time to time by the State Govt.
14. The contractor shall pay not less than the fare wage to the labourers engaged by him on the work, the fare wage being the wage including allowances as amended from time to time. The labour wages and allowances shall also not be less than those prescribed by any provisional law etc. If applicable to contract labour

r engaged on railway in the locality in which the labour works.

15. The contract will remain in force for a period of two years from the date of commencement of the above job.

16. Divisional Electrical Engineer/MEMU/ER/ASN or his representative shall be at liberty to give seven days notice without any prejudice in writing to the tenderer asking him to make good the loss due to neglect or contravention of agreement when observed in default of compliance with the said notice the Railway Administration shall reserve the right to terminate the agreement after serving 48 hours notice without any prejudice and thereafter the agreement is liable to summary termination for breach of contract. It shall be lawful for the Railway to suspend the work wholly or in part on contractor's and without any further reference and get the work completed by any agency at the risk and cost of the Contractor.

17. In case the Rly. Administration at any time considers the mode adopted by the contractor of paying his workman objectionable the administration shall have the power of requiring exchange of system within one week from the date of notice in writing to that effect and in cases of non-compliance with such notice all payments to contractor will be withheld during such non-compliance.

18. The successful Tenderer shall maintain the following Registers as per the format prescribed by the Railways, which will give the details of works carried out daily. These Registers are to be submitted to authorized representative of DEE/MEMU/ER/ASN at the end of the month or whenever desired by the DEE/MEMU/ER/ASN or his authorized representative.

i. Labour Attendance Register: Which showing daily strength of labour employed by him and to be shown at the time inspection by the shed officials.

ii. Labour Wages Register: for having paid the minimum wages to his labourers every month. This register shall be shown at the time of inspection by the shed officials.

iii. Inspection Register: for having inspected the Schedule of work executed by the contractor by the officers and nominated shed official executing the work or by his authorized shed officials. This Register shall be shown at the time of inspection by the shed officials.

19. The contractor shall obtain and produce labour license under section 12 of chapter IV of Contract Labour (Regulation & Abolition) Act 1970 to whom this act applies.

20. Contractor should ensure minimum wages to all labour engaged by him as per rate issued by Dy. Chief Labour Commissioner (Central)/Kolkata and as modified from time to time. A certificate will be required for the same for processing the bill.

21. The contractor shall disburse the wages to labour only through Bank payment. Bank Account no., proof of bank payment and payment details of each labour engaged by the contractor has to be submitted for payment of bill.

22. A notice showing the rate or wages to be paid to workers will be published by the contractor and exhibited prominently near the place of work and should be made assessable to all workers.

23. The contractor should be registered under ESIC scheme of Govt. Of India and also enrol his labours under this scheme. Documentary evidence in this regard along with contribution of each month of each labour should be submitted along with the bill.

24. Contractors are hereby informed to examine the various provisions of the central Goods and Service Tax Act, 2017(CGST)/Integrated goods and Service Tax Act. 2017(IGST)/Union Territory Goods and Service Tax Act, 2017(UTGST)/respective State's Goods and Service Tax Act (SGST) also, as notified by Central/State Govt. & as amended from time to time.

25. Contractor is liable to be registered under CGST/IGST/UTGST/SGST act shall submit GSTIN along with order details required under CGST/IGST/UTGST/SGST Act. Without which no payment shall be released. Contractor shall be responsible for deposition of applicable GST to Railway.

26. In case the contractor is not liable to be registered under CGST/IGST/UTGST/SGST Act, the railway shall deduct the applicable GST from his/their bills under reverse charge mechanism (RCM) and deposit the same to the concern authority.

27. The contractor must upload details of LOAs, engaged workmen, wage payment details, PF/ESI details, bonus etc. on www.shramikkalyan.indianrailways.gov.in portal for getting payment.

28. The contractor shall remain liable theft of any railway material by the staff and he must take necessary proceeding against each staff to prevent such occurrence and shall reimburse administration for the loss suffered by it. Such staff must be removed immediately from the job. In the event of these being repeated cases of this nature, the contract shall be terminated by giving 7 days notice and the contractor shall be liable for the loss & damage suffered by the Administration.

If it is observed that contractor is also a party to theft of railway material, the contract will be immediately terminated. Decision of railway will be final and binding.

29. In the event of any difference or dispute whatsoever at any time arising under the condition of contract or in any other manner under the contract or anyway relating thereto or as to the true meaning or interpretation of any of the provision thereof (except as to any matter the decision of which is specially provided for by these conditions or any other provision in the contract or for which the contractor has submitted no claim certificate) the same shall be referred to the General Manager, who shall thereafter nominate an arbitrator or to arbitration in such difference & dispute. Whoever is so nominated shall be the sole arbitrator and decision of the said arbitrator shall be final, binding and conclusive and the provision of the arbitration act 1940 and of the Rules there under and any statutory modification thereof shall be deemed to apply and be incorporated in the contract.

1.	Period of work:- "Regular inspection and maintenance of Passenger Amenity items in MEMU Coaches like Coach Doors , Coach Window, all Toilet fittings including water pipe line, water inlet/outlet, water tank, Mirror, Wash basin, Passenger seat, ACP rope and fitting, Footstep, Driver and Guard seat and Pest control for two(02)years".
2.	Inspection:- Inspection of above subject work will be done at MEMU shed, Asansol based on scope of work, by the authorized representative of DEE/MEMU/ER/ASN.
3.	Contractor will ensure safe working by his staff and give all protective gear. Railway will not be responsible for any accident occurring to the staff of the contractor. Any compensation will have to be paid by contractor only.
4.	Agreement:- The Tenderer is required to appear in person or a duly authorized representative at the office of DEE/MEMU/ER/ASN to execute the contract Agreement in a prescribed proforma within 7 days after notice that, the contract has been awarded to him. Failure to do so shall constitute a breach of the agreement affected by the acceptance of the tender in which case the full value of the earnest money accompanying the tender shall stand of forfeited without prejudice to any other rights or remedies.
5.	Terms of payment:- Payment will be made based on measurement book or measurement sheet duly signed by the contractor and nominated nodal supervisor or Railway. The successful contractor after having entered into the agreement for the subject work may raise his bill monthly basis (after every month of completion of work) Payment will be released after making necessary and statutory deduction as per the agreement.
6.	COMPLETION PERIOD:- This will be a running contract for a period of two years from the date of commencement of the work and may be extended further at the discretion of the Railway administration on the same rates & condition of the work is satisfactory.
7.	The work to be done is stabled rakes during day and night as per requirement.

8	<p>PHOTO IDENTITY CARD:- Contractor shall furnish complete details of the workers engaged by him against this contract viz. Their names, address, age, qualification and certificate of police verification before commencement of work. Photo identity Card with one copy of spare Photograph for pasting it in the Contractor's Staff Register to be maintained by the SSE/MEMU. SSE/MEMU will sign on the identity Card and shall allot a serial number for all identity cards and issue the same to the contractor or duly counter signed by departmental officer (DEE/MEMU/ASN). Serial numbers will be maintained at SSE/MEMU Office in a register which will contain details like, name, address, attested photograph, name of work, validity of contract period etc. In absence of either of the ID card the person shall be treated as unauthorized and appropriate action may be taken against him as per law. If Contractor terminates the service of his staff in the midway or on completion/ termination of contract work, the ID card issued to that person shall be taken back by the Contractor and shall be deposited to the SSE/MEMU In case of failure to deposit the Identity Card by the staff to the Contractor on completion of his work and or termination, it will be responsibility of the Contractor to lodge FIR with the police or GRP against the concerned staff.</p>
9	<p>PAYMENT TO CONTRACTOR'S STAFF: The contractor shall adhere to the labour Rules, workmen compensation Act and payment of minimum wages Act and other Labour legislations. Payment to all staff to be made through Bank Account as per minimum wages Act and other Labour legislation. Payment to all staff to be made through Bank Account as per minimum wages force circulated by CLC(C)/ New Delhi on every month. Bank Account numbers of all individual staff to be submitted to the SSE/MEMU for record & verification. The Contractor must upload details of LOA on the Indian Railway Shramikkalyan Portal. The contractor must also upload staff's details like name, Govt. approved ID No, wage of staff, EPF & ESI contribution by the contractor, bonus to the staffs, salary disbursement date through Bank on Indian Railway Shramikkalyan Portal in each month. After verification of the above details by the SSE/MEMU or authorized representative of DEE/MEMU/ASN, bill will be processed. However, the employment of labour is purely on Contractor's account and the persons engaged will not have any claim for permanent or absorption with the principal employer (Railways).</p>
10	<p>Personal Protective Equipment (PPEs):- Uniform and PPE's shall be provided by contractor. All the PPE's shall be of IS/ISI certified brand only. Contractor's workers & Supervisors must be provided with specific Uniforms to wear while on duty. Contractor must provide 01 set of uniform (cotton made) including industrial shoe, cap, hand gloves, industrial helmet, and identity badge. Contractor shall maintain the record of uniform distributed to staff with staff signature which is accessible for inspection by Railway officials at all times.</p>
11	<p>Material as per Annexure-A to be submitted to SSE/Store/MEMU and to be issued in voucher as per requirement basis with keep in record in store with signature of contractor staff.</p>
12	<p>Not allow any credential (Job Completion) penalties 10% or above.</p>
13	<p>Contractor should give a declaration in writing that, "I understand the contract labour (Regulation & Abolition) Act 1970 and minimum labour wages rate and will abide by it."</p>
14	<p>Contractor has to ensure that every workers/labourers engaged by him should be enrolled their name in Pradhan Mantri Jeevan Jyoti Bima Yojna (PMJJBY) & Pradhan Mantri Surrakshna Bima Yojna (PM-SBY). Schemes to create a universal social security system.</p>
15	<p>As per order dt. 28.02.2019 issued by hon'ble supreme court in court in civil appeal No. 6221 of 2011 filed by RPFC, PF deduction and equal contribution are to be made of allowances along with the Basic Wages as per verdict of hon'ble Supreme Court to treat allowance as essential part of Basic Wages for all establishment/employees.</p>
16	<p>The contractual personnel engaged through out sourcing must be subject to police verification as per laid down procedure in term of DG/RPF Rly. Bd. Letter dated 21.09.2020 docketed vide Sr.DSC/ASN's L/No. IPF/S&W/ASN(Welfare)2020/102 dated 06.10.2020.</p>
17	<p>The contractual personnel engaged through out sourcing must be subject to due verification so that no Bangladeshi, Rohingya or any other foreigner, not entitled to work in India are engaged in terms of IG/RPF/Hd.r.s. Letter no. 2019/SCC/(Int)/51/7/2-23 Dated 16.08.2021 docketed vide Sr. DSC/ASN's Letter dated 31.08.2021.</p>

• Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of

Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

- **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

- **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

- **Service & Support**

In the event where the distance travelled exceeds the monthly usage variant, amount will be paid for additional Kms as per schedule. Similarly, the unused Kms in a particular month as against the minimum guaranteed usage variant will be carried forward to the next month and additional Km if any in the next month shall be adjusted against this. However, the payment for the selected usage variant in a month will be paid every month." Further, the unused Kms in a particular month shall not be carried forward or adjusted beyond 6 months

- **Purchase Preference (State)**

Bid reserved for MSE from the State of Bid Inviting Authority: Procurement under this bid is reserved for purchase from Micro and Small Enterprises from the State of Bid Inviting Authority having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal. If the bidder wants to avail themselves of the reservation benefit, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible to participate in this bid. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility based on documentary evidence submitted, while evaluating the bid. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

- **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

- **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process

without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is

duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---