

**बिड दस्तावेज़ / Bid Document**

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	31-03-2026 19:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	31-03-2026 19:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Petroleum And Natural Gas
विभाग का नाम/Department Name	Indian Oil Corporation Limited
संगठन का नाम/Organisation Name	Marketing Division
कार्यालय का नाम/Office Name	Shahjahanpur
वस्तु श्रेणी /Item Category	Custom Bid for Services - VARIOUS ELECTRICAL TESTING REQUIRED AT SHAHJAHANPUR LPG BP
समान श्रेणी/Similar Category	<ul style="list-style-type: none"> <li>Operation and Maintenance Of Electrical Systems/Electrical Installations</li> </ul>
अनुबंध अवधि /Contract Period	3 Year(s) 1 Day(s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes   Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes   Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / <b>Minimum number of bids required to disable automatic bid extension</b>	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	5 Days
अनुमानित बिड मूल्य / <b>Estimated Bid Value</b>	692468.84
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	48

(a). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### लाभार्थी /Beneficiary :

CPM

Shahjahanpur, INDIAN OIL CORPORATION LIMITED, Marketing Division, Ministry of Petroleum and Natural Gas (IoCl)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

## एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
6. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
8. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
  1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
  2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
  3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

## अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

GEM Availability Report ( GAR):[1773146856.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1773146861.pdf](#)

Payment Terms:[1773300697.pdf](#)

Scope of Work:[1773300699.pdf](#)

Any other Documents As per Specific Requirement of Buyer -2:[1773300739.pdf](#)

### Custom Bid For Services - VARIOUS ELECTRICAL TESTING REQUIRED AT SHAHJAHANPUR LPG BP ( 1 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	VARIOUS ELECTRICAL TESTING REQUIRED AT SHAHJAHANPUR LPG BP
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>एडऑन /Addon(s)</b>	

#### क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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#### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

#### परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Deepak Patel	242001,Indane Bottling Plant Jamour, Jalalabad road Shahjahanpur -242001 Uttar Pradesh	Project / Lumpsum Based	N/A

#### क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

##### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25

percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

## 2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## 3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

SN	PARTICULARS	DETAILS
1	Tender No.	SPN/LPG/ELECTRICALTESTING/PT/GEM/26-27
2	E-Tender ID	<b>NA</b>
3	ss	<p><b>Various Electrical Testing required at Shahjahanpur LPG Bottling Plant</b></p> <p><b>Contact Person: Sh. Kaushal Kumar Pankaj</b></p> <p><b>Designation : CPM, Shahjahanpur BP</b></p> <p><b>Contact : 9026811678, pankajkk@indianoil.in</b></p> <p><b>Location: Indane bottling plant, Shahjahanpur BP Village-Jamour , Jalalabad Road , Shahjahanpur , Uttar Pradesh Pin-242001</b></p>
4	Estimated Value of Work	<p><b>Rs 6,92,468.84/-</b> (inclusive of GST at present applicable rate of 18%)</p> <p>IOCL GST FOR UTTAR PRADESH: 09AAACI1681G1ZN</p>
5	Tender Fee	Nil, Bidders are required to download the tender documents from GeM website ( <a href="https://gem.gov.in">https://gem.gov.in</a> )
6	Earnest Money Deposit	<p>NIL</p> <p>"Bidders are required to note that there shall be no requirement of paying EMD against this tender. However, all bidders shall be required to mandatorily submit the Bid Security Declaration in lieu of EMD as per the standard format attached (Annexure-K).</p> <p>The requirement of submission of Bid Security Declaration shall also be applicable on bidders who are exempted from payment of EMD (MSEs as per PPP, Startups, CPSEs and JVs).</p> <p>-</p> <p><b><u>Offers received without BSD as per tender requirement shall be liable for rejection. In cases where the rejection on account of non-submission of BSD is resulting in 2 or less offers; bidder(s) who have not submitted BSD, shall be given only one chance to submit BSD in physical / online form within a given deadline.</u></b></p> <p>-</p>

7	<b>TENDER DOWNLOAD PERIOD FROM TENDER PORTAL:</b>	
a)	<b>DOWNLOAD PERIOD OF TENDER DOCUMENT STARTS</b>	As per GeM Portal <a href="https://gem.gov.in">https://gem.gov.in</a>
b)	<b>SEEK CLARIFICATION START DATE</b>	As per GeM Portal <a href="https://gem.gov.in">https://gem.gov.in</a>
c)	<b>SEEK CLARIFICATION END DATE</b>	As per GeM Portal <a href="https://gem.gov.in">https://gem.gov.in</a>
d)	<b>PRE-BID CONFERENCE</b>	<b>NA</b>
e)	<b>DUE DATE &amp; TIME OF UPLOAD OF TENDER DOCUMENTS</b>	As per GeM Portal <a href="https://gem.gov.in">https://gem.gov.in</a> - IOCL(MD), Shahjahanpur BP at its discretion may extend the deadline for submission of the bids. Tender documents can be downloaded free of charge from the website <a href="https://gem.gov.in">https://gem.gov.in</a> during the above period.
f)	<b>DATE &amp; TIME OF OPENING OF TECHNICAL COMMERCIAL BID</b>	As per GeM Portal <a href="https://gem.gov.in">https://gem.gov.in</a> - Tender (Techno-commercial) shall be opened on above date/time or at a later date/time convenient thereafter. Date and time of Priced Bid opening will be communicated only to techno-commercially acceptable bidders.
8	<b>TENDER VALIDITY</b>	Offer shall be valid for <b>180 Days</b> from date of opening of technical bid. In case of requirement, IOCL may seek further extension of the validity of the offer from the bidders.  On account of exigencies, if bidders are advised to extend their validity, the same should be without any deviation and without any change in the prices.  However, the bidders would be allowed to withdraw the bid in case they do not wish to extend the validity.  But, if a bidder deviates or changes price, its offer shall be rejected.

9	WORK COMPLETION TIME	<p>Three Years from the date of LOA</p> <p>In case of tenders through GeM, Buyer reserves the right to increase or decrease the quantity to be ordered up to 25% of bid quantity at the time of placement of contract. The Buyer also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates.</p> <p>For this, Buyer must select this clause from GeM Additional Terms and Conditions during bid creation. This is to be read in conjunction with the Repeat Order clause mentioned elsewhere in this manual.</p>
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10	Security Deposit	<p>Successful bidder shall furnish PBG/ SD equivalent to 5% of the order value (excl GST) and the same shall be valid till delivery period plus warranty period plus 6 months.</p> <p>ISD will be 1.25% of the contract value (excluding taxes) and balance amount will be deducted from running bill up to and until recovery of full security deposit is achieved.</p> <p>All the supply carried out by the Contractor shall be covered under defect liability period.</p> <p>In case a vendor does not furnish PBG/ SD, prorata payment of 5% shall be deducted from vendor's invoice and retained for a period of final delivery date plus warranty period plus 6 months.</p> <p>Security Deposit shall be 5% of total contract value excluding GST. SD may be paid by electronic mode through:</p> <p>(A) E-Pay One Portal <a href="https://epayone.indianoil.in/">https://epayone.indianoil.in/</a></p> <p>(B) Bank Guarantee will be accepted if SD amount is above Rs. One lac. This Bank Guarantee shall be valid up to a period of 3 (three) months beyond the end of the Defects Liability period.</p> <p>(C) <b><u>Insurance Surety Bond (ISB):</u></b></p> <ul style="list-style-type: none"> <li>• SD can also be submitted by the bidders in the form of Insurance Security Bond (ISB) as per the format attached (<b>Annexure-2</b>)</li> <li>• Insurance Security Bonds (ISBs) shall have to be issued by insurer registered with IRDAI. Presently, following are the five insurers who have launched insurance products; <ul style="list-style-type: none"> <li>SBI General Insurance</li> <li>New India Assurance Company</li> <li>Bajaj Allianz General Insurance</li> <li>ICICI Lombard</li> <li>HDFC General Insurance Company</li> </ul> </li> <li>• Only Indian Bidders can submit ISBs for work/supplies within India</li> <li>• ISB should be executed on a non-judicial stamp paper of appropriate value and in INR denomination only.</li> <li>• ISB should be irrevocable and unconditional and without recourse/reference to the bidder.</li> </ul> <p>Entire SD Cum Performance Guarantee amount may be paid by the above Pay mode.</p> <p>The security deposit Cum Performance Guarantee will be released after defect liability period. No interest will be allowed on security deposit Cum Performance Guarantee.</p>
11	MODE OF TENDER SUBMISSION	Bidders may please note that this is an GeM tender and can only be downloaded and submitted from GeM portal
12	Number of contractors required	One (Please refer evaluation criteria of the tender) as this tender is Non-Split tender.
13	Brief description of the job involved	<b>Various Electrical Testing required at Shahjahanpur LPG Bottling Plant</b>
14	Nature of Tender	Purchase service contract

15	<p><b>PRE QUALIFICATION-CRITERIA</b></p>	<p>The Qualifying Parameters for the tender shall be as mentioned below. Applicants not fulfilling the qualifying parameters need not apply.</p> <p>In accordance with Government guidelines on relaxation for MSEs and Startups, the relaxation in experience &amp; turnover criteria to all MSEs and Startups shall be 100% for non-critical items / services.</p> <p>Startups intending to seek relaxation of prior experience and prior turnover criteria under this policy shall submit the Certificate of recognition as Startup from department of Industrial Policy &amp; Promotion, Ministry of Commerce &amp; Industry, Govt of India.</p> <p>MSEs intending to seek relaxation in PQC / Purchase Preference, the bidders shall be required to submit the declaration on “Confirmation on Applicability Of “Micro and Small Enterprises Order 2012” as per Format <b>ANNEXURE-L</b> supported with valid UDYAM Registration of 2025-26. Additionally, MSE status should be applied and updated in GeM portal as well.</p>
15.1	<p><b>SIMILAR WORK CRITERIA:</b></p> <p>Similar Works Experience: Experience of having successfully completed similar works during last 7 years ending last day of month previous to the original date of bid submission, satisfying any one of the following conditions as per details given below. The estimated value of the completed work orders given below is inclusive of Goods &amp; Service tax (GST). While calculating the value of completed work orders offered by the bidders, Goods &amp; Service tax (GST) and service tax in the pre-GST regime shall be included in arriving at the completed value of the work order:</p>	

15.1 .1	<p><b>DEFINITION OF SIMILAR WORKS:</b></p> <p>The definition of “Similar work” shall be as follows:</p> <ul style="list-style-type: none"> <li>-Operation of DG sets OR</li> <li>-Operation of Electrical Equipment – HT/LT OR</li> <li>-Electrical Maintenance works OR</li> <li>-Operation/ Maintenance of Motor Control Center OR</li> <li>-Erection/installation of any of the equipment’s such as HT/LT panels or Transformer or HT/LT switchgears or DG Sets or industrial lightings or flameproof equipment’s or cabling &amp; allied works if any.</li> <li>-Electrical Testing of equipment’s like Thermal relay , Transformer , DG, Thermography of Panels , Vibration analysis of .</li> </ul> <p>In installations like LPG Bottling Plants, Petroleum Installation or any other industrial/ factory installation etc.</p> <ul style="list-style-type: none"> <li>• Party should submit valid Class A electrical license under rule 45 of IE Rules 1956, issued by any State . The license should be valid on the date of closing date of tender submission. Parties who have applied for renewal of license should enclose proof of acknowledgment of application made in this respect towards their claim. Exemption for MSE and Startup will not be applicable for Class A Contractor License . Same needs to mandatorily submitted )</li> </ul> <p>The work order should contain above similar work items and for qualification purpose the entire executed value of the work order (which may be containing other items) shall be considered.</p> <p>Such orders as detailed above, should have been satisfactorily carried out by the party directly in their name as a direct order and not in any other name i.e. MOU / JV / Sister Concern / Agent etc. and subcontracted work will not be considered.</p> <p>Important points related to qualifying parameters:</p> <p>The amount mentioned for similar works criteria and annual turnover are to be considered exclusive of any AMC value.</p>
15.1 .2	Three similar completed works each costing not less than the amount equal to 30% of the estimated cost i.e. <b>Rs 0.70 lakhs</b> /- OR
15.1 .3	Two similar completed works each costing not less than the amount equal to 40% of the estimated cost i.e. <b>Rs 0.93 lakhs</b> OR
15.1 .4	One similar completed work costing not less than the amount equal to 50% of the estimated cost i.e. <b>Rs 1.12 lakhs</b> /-
15.1 .5	<p>Note to similar works:</p> <ul style="list-style-type: none"> <li>i. The experience of bidding entity only will be considered.</li> <li>ii. The annualized value of similar work credentials/experience criteria submitted by bidder should meet the above monetary requirements</li> <li>iii. The Work Order should contain the above similar work items and for qualification purpose the entire executed value of WO (which may contain any other item) shall be considered. However, Since PQC for Tendered jobs is set on annualized estimate basis, evaluation for experience criteria shall also be annualized.</li> </ul>

(For Example: If the completed value of work by a Bidder is Rs X (incl GST) and the same has been done over a period of 02 years, then the annualized value considered for evaluation purpose shall be Rs X / 2 yrs)

- iv. The work shall be carried out by the party directly in their name from the Principal Employer where work has been carried out.
- v. Rate Contracts shall not be accepted against Similar Work Criteria, however individual POs issued under Rate Contracts will be considered. The Completion Certificate must mention the period of work
- vi. The experience of the tenderer for work completed as per above requirement must be of their own and not with the support of another party/ parent company/ subsidiary/ partner firm/ group firm/ backup firm or as a consortium etc. The credentials of the parent company, JV Partner Company, subsidiary company etc. shall not be considered.
- vii. Consultants or their subsidiary company or companies under the management of consultant, are not eligible to quote for the execution of the same job for which they are working as consultants.
- viii. Date of completion of work and the final value of works completed in the qualifying work order(s) shall be the criteria for evaluation. However, for any work where only final bill settlement is pending, then, copies of MOM/ certificates towards completion of Site Acceptance Tests/handling over, with/without attending to punch points if any including proof of payment received up to < 31.03.2026 > to the tune of qualifying amount shall be submitted by the bidders towards meeting qualifying norms.
- ix. For the same project, if separate orders are placed for supplies and services or variation orders or amendment orders are issued in continuation of the original purchase/work order, then the total value of works completed against the original work orders and/or subsequent variation / amendment orders shall be accepted as one single work completed against single work order.
- x. Work carried out at multiple locations through a single Purchase order will be considered as one similar work of value equal to the cumulative value of the locations included in the purchase order
- xi. Works carried out by the vendor in India or abroad shall be considered. For works carried out abroad and payments received by the vendor through foreign currency, exchange rate considering the conversion rate as on the date of issue of the reference order(s) based on SBI TT selling rate or RBI/ Other scheduled bank/ Customs Notified exchange rate shall be considered
- xii. There shall be no Relaxation to Startups for PQ criteria for this Tender as the work is related to critical operating equipment.
- xiii. Purchase Preference linked with MSE shall be applicable for this tender.
- xiv. The contract is not splittable in nature and thus contract will be awarded to single bidder and no splitting for MSE or non-MSE bidder is possible.
- xv. Additionally, any bidder from a country which shares a land border with India will be eligible to bid in this tender (as per definition specific to the Clause and Annex attached), only if the bidder is registered with the Competent Authority. A copy of the registration certificate is to be submitted along with the bid.
- xvi. The Work Order / Purchase order/ Agreement, corresponding completion certificate and final bill/s with payment proof should be uploaded in support of the proof of similar work.

#### DOCUMENTS REQUIRED AGAINST PROOF OF COMPLETION OF WORKS:

- a. In case of work order from Government Bodies / PSUs – Copies of Contract Document along with

th either completion certificates OR duly Certified copy of bill / Invoice. In case completion certificate / Bill / Invoice copy specifies details required like Date of PO/ contract agreement, Contract Value, executed value, date of Completion, details of job execute etc., then submission of contract document shall not be mandatory.

b. In case of work orders from Private Parties – Certificate from CA certifying value of work done with TDS certificates (wherever applicable) / bank Statement shall be required in addition to that specified in (i). TDS certificates / Bank Statements shall be used as corroborative evidence only.

Since PQC for ARC jobs is set on annualized estimate basis, evaluation for experience criteria shall also be annualised.

ARC jobs successfully completed for original schedule by the bidder for the originally awarded/ extended period of such ARC shall be considered as completed works even though such ARC is under execution on account of extension. For ARC jobs, the non-ARC experience submitted by the bidder is also to be annualized for jobs which are more than one year duration.

ARC jobs successfully completed by the bidder for the originally awarded / extended period of such ARC shall be considered as completed works even though such ARC is under execution on account of extension.

Whenever a contractor had worked as a sub-contractor to main contractor, their experience also can be considered. With regard to sub-contracted work order, the bidder has to submit a certificate from the end user / owner / consultant of the owner acting as EIC stating that the main contractor has intimated them about the engagement of sub-contracting OR have been allowed/ permitted as a subcontractor. The same condition is also to be included in the tender to avoid any ambiguity at a later date. In case when an approved sub-contractor and main contractor both participate in the same tender on the strength of the same work/ job, orders submitted by both the vendors shall be considered for evaluation against PQC.

Note on PQC:

1. PQC relaxation shall not be applicable for MSE/Startups.
2. The credentials for meeting the qualifying criteria should be in the own name of Bidder.
3. IOC reserves the right to complete the evaluation based on the details furnished by the bidder, with or without seeking any additional supporting documents/ clarifications.
4. Acceptance of PQC documents of related / unrelated parties shall be as follows:

SN	Scenario	Financial criteria	Techno-commercial experience criteria
1	A New Entity formed as a result of merger of two entities and the earlier entity cease to exist	New Entity can use previous financial credentials of any of the merged companies till 7 years [R1] from the date of such merger or of its own.	New Entity can use previous experience of any of the merged companies till 7 years

				ar s[ R 1] fr o m th e d a t e o f s u c h m e r g e r o r o f i t s o w n.
2	(i) An entity (A) takes over another entity (B) and B ceases to exist.	(i) Bidder can use previous experience of company taken over by bidder.		(i) Bidder can use previous experience of company taken over by bidder.

		(ii) An entity (A) takes over another entity (B) partially and the said part of entity (B) vertical specific business vertical of B ceases to exist.	(ii) Bidder cannot use previous financial credentials of specific business vertical of company taken over by bidder.	(ii) Bidder cannot use previous experience of the business vertical which has been taken over by bidder (not entire experience of entity B).
3	Parent company (bidder) using the credentials of its subsidiary.	Financial credentials of the bidding entity.		Parent company can use the credentials of

it s s u b s i d i a r y . A d d i t i o n a l s u r e t y m a y b e t a k e n f r o m p a r e n t a n d s u b s i d i a r y f o r j o i n t a n d s e v e r a l r e s p o n s i b i l i t i e s .

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Indian subsidiary (bidder) using the credentials of its Foreign Principals/ Foreign Parent Company

Financial credentials of only the bidding entity shall be used.

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					<p>Demerged entity can use the credentials of original/parent entity (based on the merit and circumstances of the cases like type of procurement, nature of demerger, number of eligible bidders available etc) to satisfy the eligibility criteria in the tender for 5 years from the date of incorporation of the new entity.</p>	<p>order, if awarded Demerged entity can use the credentials of original/parent entity to the extent of demerger scheme as a p</p>
5			Demerger of an entity B from another entity A by virtue of Corporate re-structuring exercise			

provided by the competent authority and subject to verification (based on the merit and circumstances of the case) like


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type of procurement, nature of emergency, number of eligible bidders available etc) to satisfy the eligibility criteria in the tender for 5
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years from the date of incorporation of the new entity. (However, same experience cannot be used by the original entity)

6.	If Joint Venture company is the bidder	To be considered as sole bidder.	To be considered as sole bidder
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7.	<p>A new entity formed has taken over all the assets and liabilities of the proprietorship concern or partnership firm wherein one or more of the Directors of the new entity were the proprietor or partners and the erstwhile proprietorship concern/ partnership firm has ceased doing business after taking over of the business by the new entity</p>	<p>The new entity can use the financial credentials of the erstwhile proprietorship concern/partnership firm.</p>	<p>The new entity can use the experience of the erstwhile proprietorship concern/partnership firm.</p>
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8	The constitution of Proprietorship concern changes to partnership concern and erstwhile proprietorship concern has ceased doing business after the change of constitution.	The partnership concern can use the financial credentials of the erstwhile proprietorship concern, provided that the proprietor of the erstwhile proprietorship concern is a majority partner (having more than 50% controlling stake) in the newly formed partnership concern.	The partnership concern can use the experience of the erstwhile proprietorship concern, provided that the proprietor of the erstwhile proprietorship concern is a majority partner (having more than 50% controlling stake) in the newly formed partnership concern.
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15.2	<b><u>ANNUAL TURNOVER: NOT APPLICABLE FOR THIS TENDER</u></b>
16	<b>Evaluation criteria: Other Mandatory Documents:</b> Following criteria shall also be considered for commercial evaluation: -  (In case bidder does not submit these documents as mentioned below, then the bid shall be liable for rejection)
16.1	PAN CARD (For non-IOCL vendors)
16.2	<del>PF Registration Certificate</del>
16.3	GST Registration Certificate (GSTIN no.) - Scanned copy of registration no. to be submitted. (For non-IOCL vendors)
16.4	Partnership deed or Certificate of Incorporation with Memorandum & Articles of Association

16.5 Power of Attorney (POA): Authority of the person uploading the bids with his DSC shall be required to be submitted in the bids.

Document required showing the authority of the person uploading & submitting the bid with his Digital Signature Certificate shall be as given in the following table.

In case of Proprietary Concern -	<ul style="list-style-type: none"> <li>If the bid is submitted by the proprietor, no POA is required. However, he will have to upload undertaking certifying that he is sole proprietor, as per format <b>(Annexure-1)</b> given in the tender.</li> <li>If the bid is submitted by person other than proprietor, POA authorizing the person to submit bid on behalf of the concern is to be submitted.</li> </ul>
In case of Company -	<ul style="list-style-type: none"> <li>Certified copy of Board Resolution authorizing the person submitting the bid on behalf of the company.</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>POA and the supporting Board Resolution authorizing the person submitting the bid on behalf of the company.</li> </ul>
In case of Partnership Firm / LLP	POA along with Deed of Partnership / LLP Agreement.
In case of Co-Operative Society	Copy of resolution passed as per Society Rules authorizing the person submitting the bid on behalf of the Society.

16.6 Undertaking for Acceptance of Tender Terms and Conditions in lieu of tender documents, as per format attached separately. **(Annexure-A)**  
Bidders shall upload this document against submission of complete set of technical bid documents as a token of their acceptance

16.7 Performa for Insolvency Resolution / Liquidation /Bankruptcy **(Annexure-B)**

16.8 Certificate For Bidders From A Country Which Shares A Land Border With India. **(Annexure-C)**

16.9 Declarations for non-tampering of tender as per format given in the tender. **(Annexure-D)**

16.10 Declarations for "Holiday Listing" as per format given in the tender. **(Annexure-E)**

16.11 Declarations "A, B, C & D" as per format given in the tender **(Annexure-F)**.

16.12 Undertaking For Business Transaction Status Of Bidders. **(Annexure-G)**

16.13 Particulars of Bidder Firm. **(Annexure-H)**

16.1 4	Undertaking on No Multiple Bidding. ( <b>Annexure-I</b> )	
16.1 5	<del>Declaration and Undertaking on Purchase Preference (PP MII) Policy (Part 1/Part 2) (<b>Annexure-J</b>)</del>	
16.1 6	Bid security declaration from bidders in lieu of earnest money deposit / bid security ( <b>Annexure-K</b> )	
16.1 7	Confirmation on applicability of Micro Small Enterprises Order 2012 ( <b>Annexure-L</b> )	
16.1 6	Undertaking for sole proprietor (As applicable) ( <b>Annexure-1</b> )	
16.1 8	Party should submit valid Class A electrical license under rule 45 of IE Rules 1956, issued by any State . The license should be valid on the date of closing date of tender submission. Parties who have applied for renewal of license should enclose proof of acknowledgment of application made in this respect towards their claim. Exemption for MSE and Startup will not be applicable for Class A Contractor License . Same needs to mandatorily submitted )	
17	Escalation / de-escalation	<del>There is no Escalation / de-escalation in the rates. Once the work order is placed the rates shall remain firm till completion of entire work in all respects.</del>
18	Public Procurement (Preference to Make in India), 2017 and amendments thereof ( <b>PPP - MII</b> )	<b>Not Applicable</b>  Bidder is to go through "modality regarding evaluation of preferential bidders" mentioned in Instructions to bidders and evaluation criteria.
19	Purchase Preference to Micro and Small Enterprises (MSEs) Bidders ( <b>PPP - 2012</b> )	<b>Applicable</b>

## अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.

4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in

Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**