

बिड दस्तावेज़ / Bid Document

| बिड विवरण/Bid Details | |
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| बिड बंद होने की तारीख/समय /Bid End Date/Time | 05-03-2026 15:00:00 |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time | 05-03-2026 15:30:00 |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date) | 90 (Days) |
| मंत्रालय/राज्य का नाम/Ministry/State Name | Ministry Of Chemicals And Fertilizers |
| विभाग का नाम/Department Name | Department Of Fertilizers |
| संगठन का नाम/Organisation Name | Rashtriya Chemicals And Fertilizers Limited (rcf) |
| कार्यालय का नाम/Office Name | Trombay Unit |
| कुल मात्रा/Total Quantity | 320 |
| वस्तु श्रेणी /Item Category | 300115805 - AM5-LUBE OIL FILTER ELEMENT - RCFL Mumbai |
| GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS | LUBE OIL FILTER ELEMENT FOR PAC |
| GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS | Oil filter assembly for wheel loader, ELEMENT SPIN ON OIL, Gravel for use as filter pack conforming to IS 4097 |
| अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification | <ul style="list-style-type: none"> • Oil Filter Cartridges • Element Filter Compressor • Filter Cartridge |
| एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover | No |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover | No |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller | Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |

बिड विवरण/Bid Details

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| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | No |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension | 1 |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended | 7 |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count | 1 |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled | No |
| बिड का प्रकार/Type of Bid | Single Packet Bid |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation | 5 Days |
| निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM) | No |
| मूल्यांकन पद्धति/Evaluation Method | Total value wise evaluation |
| मध्यस्थता खंड/Arbitration Clause | No |
| सुलह खंड/Mediation Clause | No |

ईएमडी विवरण/EMD Detail

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|-------------------|----|
| आवश्यकता/Required | No |
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ईपीबीजी विवरण /ePBG Detail

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|-------------------|----|
| आवश्यकता/Required | No |
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमएसई खरीद वरीयता/MSE Purchase Preference

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| एमएसई खरीद वरीयता/MSE Purchase Preference | No |
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एमएसई के लिए सक्षम प्राधिकारी का विवरण:/Details of the Competent Authority for MSE

| | |
|--|--|
| सक्षम प्राधिकारी का नाम/Name of Competent Authority | Nilesh Potnis |
| सक्षम प्राधिकारी का पदनाम/Designation of Competent Authority | Chief Manager |
| सक्षम प्राधिकारी का कार्यालय/विभाग/प्रभाग/Office / Department / Division of Competent Authority | Purchase |
| सीए अनुमोदन संख्या/CA Approval Number | PUR/ENQ/GeM/10087407 |
| सक्षम प्राधिकारी अनुमोदन तिथि/Competent Authority Approval Date | 13-12-2025 |
| सक्षम प्राधिकारी द्वारा प्रदान की गई स्वीकृति का संक्षिप्त विवरण//Brief Description of the Approval Granted by Competent Authority | Since item is to be procure on proprietary basis, hence purchase preference to MSE and MII Policy shall not be applicable. |

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

एमआईआई खरीद वरीयता/MII Purchase Preference

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| एमआईआई खरीद वरीयता/MII Purchase Preference | No |
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एमआईआई के लिए सक्षम प्राधिकारी का विवरण:/Details of the Competent Authority for MII

| | |
|---|--|
| सक्षम प्राधिकारी का नाम/Name of Competent Authority | Nilesh Potnis |
| सक्षम प्राधिकारी का पदनाम/Designation of Competent Authority | Chief Manager |
| सक्षम प्राधिकारी का कार्यालय/विभाग/प्रभाग/Office / Department / Division of Competent Authority | Purchase |
| सीए अनुमोदन संख्या/CA Approval Number | PUR/ENQ/GeM/10087407 |
| सक्षम प्राधिकारी अनुमोदन तिथि/Competent Authority Approval Date | 13-12-2025 |
| सक्षम प्राधिकारी द्वारा प्रदान की गई स्वीकृति का संक्षिप्त विवरण/Brief Description of the Approval Granted by Competent Authority | Since item is to be procure on proprietary basis, hence purchase preference to MSE and MII Policy shall not be applicable. |

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

300115805 - AM5-LUBE OIL FILTER ELEMENT - RCFL Mumbai (320 pieces)**तकनीकी विशिष्टियाँ /Technical Specifications**

| | |
|---|--------------------------|
| क्रेता विशिष्टि दस्तावेज़ /Buyer Specification Document | Download |
|---|--------------------------|

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

| क्र.सं./S.N o. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | मात्रा /Quantity | डिलीवरी के दिन/Delivery Days |
|-------------------|---|---|------------------|---------------------------------|
| 1 | Opendra Om Prakash Parmar | 400074,CHIEF MANAGER STORES MAHUL ROAD RCF GATE NO 2 CHEMBUR MUMBAI | 320 | 175 |

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

2. Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

3. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

4. Inspection

Nominated Inspection Agency: On behalf of the Buyer organization, any one of the following Inspection Agency would be conducting inspection of stores before acceptance:
Pre-dispatch Inspection at Seller Premises (applicable only if pre-dispatch inspection clause has been selected in ATC):

Not Applicable

Post Receipt Inspection at consignee site before acceptance of stores:
Yes, By RCF Officials at RCF Stores/Site

5. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

[NOTE: TERMS AND CONDITIONS MENTIONED IN THE ATC SHALL SUPERCEDE THE RESPECTIVE TERMS AND CONDITIONS OF GEM GTC]

This tender is issued for proprietary procurement of Lube Oil Filter Ele

ment from M/s. Kemtech International Private Limited or their authorized dealer / distributor / representative. In case any other bidders participate, other than proprietary bidder, the bid shall be considered as unsolicited and rejected.

Other bidders interested in quoting in our FUTURE TENDERS for this item, may share details on the following contacts :

1) Mr. Shaikh Mohd Aslamul Haque (Tel:+91 22 2552 2453),

e-mail: mashaikh@rcfltd.com

2) Mr. Vighnesh Gadekar (Tel:+91 22 2552 2744),

e-mail: vdgadekar@rcfltd.com

PO for procurement of item is place through GeM portal only. Proprietary bidder have to necessarily accept the GeM PO issued by RCF, in Gem portal itself. The necessary transaction charges for acceptance of GeM PO, should be paid by the bidder directly to GeM.

Bidder must submit duly filled, stamped and signed copy of buyer specification document (attached in Technical specification document)

Kindly note that payment will be released as per GEM after receipt of material at RCF stores subject to acceptance of material at RCF stores.

NOTE FOR BIDDERS :

- 1.** Submission of offer against this Bid will imply acceptance of Bid terms & conditions in TOTO, including all attached Annexures of Buyer Added Bid Specific ATC document.
- 2. Defect Liability Clause (Guarantee):** Supplier shall provide guarantee towards material & workmanship of gearbox for a period of 12 months from the date of commissioning or 18 months from the date of supply, whichever is earlier. Guarantee certificate should be furnished along with supply.
- 3. Performance Guarantee Clause:** Successful bidder will have to submit Performance Bank Guarantee for 5% of total contract value within 14 days from the date of supply of material in the form of bank guarantee as per RCF format from RCF approved banker covering the period of 20 months from the date of supply or 14 months from the date of Installation/Commissioning, whichever is earliest. SD submitted in the form of Bank guarantee can be converted in to PBG.

SPECIAL NOTE:

A) The bank guarantee shall be directly sent from your banker to: G.M. Finance, Rashtriya Chemicals and Fertilizers Limited, Administrative Building, Finance Department, Mahul Road, Chembur East, Mumbai 400 074. Ph no. 022 25522690

B) Bank details for security deposit:

Details of RCF's bank details along with IFSC code
Name of Beneficiary : Rashtriya Chemicals & Fertilizers limited .Mumbai.
Name of Bank : State Bank Of India, Commercial Branch, Fort, Mumbai—400 023
Bank Account : 30038480740
Branch Code : 06070
IFSC : SBIN0006070.

4. Please submit signed and stamped copy of **technical specifications** attached in the buyer specification document in support of acceptance of all the technical specifications.
5. Bidder to ensure that all quoted rates are inclusive of GST, packing forwarding, freight and all taxes FOR RCF site delivery. No communication in this regard shall be entertained after bid opening.
6. Kindly note that payment will be released as per GeM after receipt of material at RCF stores subject to acceptance of material at RCF stores.
7. In case bidder is not OEM (Original Equipment Manufacturer), then participating bidder shall submit the authorization letter issued by OEM to participate in the subject GeM Bid on behalf of OEM.
8. **Disputes and Arbitration Clause (between CPSEs inter-se and Government Departments/Organizations):**
In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs) / Port Trusts inter se and also between CPSEs and Government Departments/Organizations (excluding disputes relating to Railways, Income Tax, Customs & Excise Departments), such dispute or difference shall be taken up by either party for its resolution through Administrative Mechanism for Resolution of CPSEs Disputes (AMRCD) as mentioned in DPE OM No. 05/0003/2019-FTS-10937 dated 14th December, 2022 and the decision of AMRCD on the said dispute will be binding on both the parties.

9. "As per notification ref D.O. No. DPE-7(4)/2007-Fin dt. 20.01.2020 all MSEs have to mandatorily onboard on TReDS platform. Therefore if you are not onboarded yet, please onboard on TReDS by availing services of any of the following service providers:

1. **Receivables Exchange of India (RXIL)**

Vendor can register with M1 Exchange by clicking link <https://onboarding.rxil.in/customerapp/home>

Vendors can call them on [tel://(022)%206903-3000](022) 6903-3000 for instant support between 9.00 AM to 6.00 PM (Monday to Friday excluding Holiday) or mail at support@rxil.in; info@rxil.in

2. **Invoice Mart**

Vendor can register with M1 Exchange by clicking link <https://www.invoicemart.com/TReDSCore/Home/login.aspx>

Contact Gauri Mahamulkar Gauri.Mahamulkar@invoicemart.com or Phone No. (Mobile) +91 8369204066

Vendors can call them on [tel://(022)%206903-3000](022) 6235-7373 for instant support between 9.00 AM to 6.00 PM (Monday to Friday excluding Holiday) or mail at helpdesk@invoicemart.com

3. **M1 Exchange**

Vendors can contact: Shaiwal Sinha shaiwal.sinha@m1xchange.com

Vendor can register with M1 Exchange by clicking link [M1xchange | Vendor Self Registration](#)

Vendors can call them on **1800-103-7261** for instant support between 9.00 AM to 6.00 PM (Monday to Friday excluding Holiday) or mail at helpdesk@m1xchange.com

10. Bidder shall confirm HSN Code and GST Rate for quoted item.

Note : Bidder shall ensure that the quoted price is inclusive of GST

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11. Adoption of ZED and LEAN certification schemes by MSME vendors

- MSME Sustainable (ZED) Certification Scheme: This scheme encourages MSMEs to improve their processes and systems to enhance quality and move towards sustainability through minimizing environmental impact.
- MSME Competitive (Lean) Scheme: This scheme aims to enhance MSMEs' productivity, efficiency, and competitiveness by reducing wastages in processes, inventory management, space management, energy consumption, etc.
- Importance of ZED and LEAN Certification: The Ministry of Micro, Small &

Medium Enterprises, Government of India, aims to promote the adoption of ZED and LEAN certification schemes among MSMEs to enhance their competitiveness, productivity, and sustainability.

For more information on the ZED and LEAN Certification Schemes, please visit:

ZED: <https://zed.msme.gov.in/>

Lean: <https://lean.msme.gov.in/>

12. Early Payment Request and Interest Levy:

Should the Seller / Service Provider / Contractor requests early payment prior to the stipulated payment terms outlined in the Contract, such early payment, if agreed upon by RCF, shall be subject to an interest rate of twelve percent (12%) per annum on the amount paid early. This interest shall be calculated from the date of early payment until the date the payment would have ordinarily fallen due as per the Contract. RCF shall deduct such interest from the payment due to the Seller / Service Provider / Contractor

13. For New Vendor Registration :

In order to register the bidder as vendor in RCF ERP System and release of PO & Payment, bidder needs to submit the duly filled, signed and stamped copy of Vendor Form along with GST No, Bank Details, MSE Udyam Certificate.

In case of non-submission of above said documents, RCF shall register the bidder as vendor based on the details available on GeM Portal.

Bidder is solely responsible for the accuracy and completeness of information submitted and available on GeM Portal. RCF is not liable for any consequences arising from inaccuracies in this regard

14. Liquidated Damages (LD):

Liquidated Damages (LD) shall be applicable as per GeM ATC.

Note: Both Seller and Purchaser agree that the above percentages of LD are genuine pre-estimates of the loss/damage which the Purchaser would have suffered on account of delay/breach on the part of the Seller and the said amount will be payable on demand without there being any proof of the actual loss or damage caused by such breach/delay

15. Goods Receipt and Inspection Report :

In case the supplier does not lift the rejected goods within the stipulated time, a ground rent (at 0.2% per day of the value of goods as per contract). If the supplier does not respond within a reasonable time (three months), the procuring enti

ty may treat the material as scrap and dispose it off as deemed fit, under intimation to the supplier, to recover its dues

16. Grievances during Tendering Process :

Any supplier, contractor, or consultant who claims to have suffered or is likely to suffer loss or injury due to a decision, action, or omission by RCF, may submit a review application to the following e-Mail ID :

GC-TROM-PUR@rcfltd.com

The review application against subject tender can only be submitted by bidder who have applied against tender.

17. VIMS (Vendor Invoice Management System)

A Vendor Invoice Management (VIM) system is secure online platform, designed to streamline the process of managing invoices from vendors. It ensures efficient invoice capture, approval, and payment processing within an organization. The system integrates with enterprise resource planning (ERP) platforms like SAP to centralize financial data and Government e Market place (GeM Portal). Invoices from vendors are uploaded with respect to purchase orders and goods receipts and services ordered and consumed. It also provides transparency, allowing for better tracking, auditing, and reporting.

Successful bidder is advised to upload complete set of Payment related documents as mentioned in GeM Bid at VIMS portal of RCF (<https://vims.rcfltd.com/>).

Bidders may refer Annexure - IV of Buyer ATC Document for Help Manual for VIMS

Documents to be attached at following packets:

1. Certificates (Requested In ATC) :

- a. Please submit signed and stamped copy of technical specification in support of acceptance of all the technical specifications.

2. Additional Doc 1 -

Bidder shall submit completely filled, signed and stamped copy of the following documents attached at Buyer added Bid specific ATC.

- a. In case of non-OEM Bidder, authorization letter issued by OEM to participate in the subject GeM Bid

3. **Additional Doc 2 -**

- a. Submit duly filled, signed and stamped copy of FORMAT - V - undertaking about Declaration of Status of Debarment Listing/Blacklisting/Holiday Listing orders issued by RCF Limited or Ministry of Chemicals and Fertilizers
- b. Please submit duly filled, signed and stamped copy of FORMAT - VI - undertaking about common directors/partners/ interest in other associated units/ companies

7. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/**Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of

Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---