

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण/Bid Details  |  |
|--|--|
| बिड बंद होने की तारीख/समय /Bid End Date/Time   | 21-03-2026 20:00:00  |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time  | 21-03-2026 20:30:00  |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)  | 60 (Days)  |
| मंत्रालय/राज्य का नाम/Ministry/State Name  | Ministry Of Defence  |
| विभाग का नाम/Department Name   | Department Of Military Affairs   |
| संगठन का नाम/Organisation Name   | Indian Army  |
| कार्यालय का नाम/Office Name  | *****  |
| वस्तु श्रेणी /Item Category  | Manpower Outsourcing Services - Minimum wage - Skilled; Graduate; Admin , Manpower Outsourcing Services - Minimum wage - Semi-skilled; High School; Others , Manpower Outsourcing Services - Minimum wage - Unskilled; Not Required; Others  |
| अनुबंध अवधि /Contract Period   | 11 Month(s) 4 Day(s)   |
| बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)               | 19 Lakh (s)  |
| उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service               | 7 Year (s)   |
| इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required                                      | Yes  |
| वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover                 | Yes   Complete   |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover | Yes   Complete   |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller   | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |

| बिड विवरण/Bid Details  |  |
|--|--|
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | No   |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension  | 7  |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended  | 7  |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count  | 1  |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled   | No   |
| बिड का प्रकार/Type of Bid  | Single Packet Bid  |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation  | 5 Days   |
| अनुमानित बिड मूल्य / Estimated Bid Value   | 3747159.93   |
| मूल्यांकन पद्धति/Evaluation Method   | Total value wise evaluation  |
| मध्यस्थता खंड/Arbitration Clause   | Yes ( <a href="#">Arbitration clause document</a> ) as per DoE OM No.F.1/2/2024-PPD dated 03.06.2024 Arbitration should not be routinely included in contracts |
| सुलह खंड/Mediation Clause  | No   |

#### ईएमडी विवरण/EMD Detail

|                             |                     |
|-----------------------------|---------------------|
| एडवाइजरी बैंक/Advisory Bank | State Bank of India |
| ईएमडी राशि/EMD Amount       | 75000               |

#### ईपीबीजी विवरण /ePBG Detail

|   |                     |
|---|---------------------|
| एडवाइजरी बैंक/Advisory Bank                                       | State Bank of India |
| ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)                           | 5.00                |
| ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months). | 13                  |

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

DCWE Contracts

Commander Works Engineer Air Force North Bangalore, Department of Military Affairs, Indian Army, Ministry of Defence

(Vaibhav Jatav)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

|                               |     |
|-------------------------------|-----|
| एमआईआई अनुपालन/MII Compliance | Yes |
|-------------------------------|-----|

**एमएसई खरीद वरीयता/MSE Purchase Preference**

|  |     |
|--|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference  | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X% | 15  |
| सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference                          | 100 |

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant /

Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

**The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years:ONE WORK OF 80% VALUE OR TWO WORKS OF 50% VALUE OR THREE WORKS OF 40% VALUE**

**Scope of work & Job description:**[1771588231.pdf](#)

**Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per complied with The Code on Wages Act:**[1771588319.pdf](#)

#### **Manpower Outsourcing Services - Minimum Wage - Skilled; Graduate; Admin ( 4 )**

#### तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification      | मूल्य/ Values       |
|---------------------------|---------------------|
| <b>कोर / Core</b>         |                     |
| Skill Category            | Skilled             |
| Educational Qualification | Graduate            |
| Type of Function          | Admin               |
| List of Profiles          | Data Entry Operator |

| विवरण/ Specification  | मूल्य/ Values  |
|---|----------------|
| Specialization  | NOT REQUIRED   |
| Post Graduation   | Not Required   |
| Specialization for PG   | Not Applicable |
| Experience  | 3 to 7 Years   |
| State   | NA             |
| Zipcode   | NA             |
| District  | NA             |
| Is the Geographical presence of the Service Provider's office required in the consignee's State | No             |
| Name of states/ UT for geographical presence is required  | Not Applicable |
| <b>एडऑन /Addon(s)</b>   |                |
| <b>अतिरिक्त विवरण /Additional Details</b>   |                |
| Designation   | DEO            |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

|  |    |
|--|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|--|----|

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---|-------------|---|---|
|                   |   |             |   |   |

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address      | संसाधनों की मात्रा / Number of Resources to be hired | अतिरिक्त आवश्यकता /Additional Requirement  |
|---------------|---|------------------|--|--|
| 1             | *****   | *****Kanchipuram | 4  | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 981</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 2.88</li> <li>• EPF Admin Charge (INR per day) : 2.88</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 69.23</li> <li>• Number of working days in a month : 26</li> <li>• Tenure/ Duration of Employment (in months) : 11</li> </ul> |

### Manpower Outsourcing Services - Minimum Wage - Semi-skilled; High School; Others ( 3 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification      | मूल्य/ Values |
|---------------------------|---------------|
| <b>कोर / Core</b>         |               |
| Skill Category            | Semi-skilled  |
| Educational Qualification | High School   |

| विवरण/ Specification  | मूल्य/ Values  |
|---|----------------|
| Type of Function  | Others         |
| List of Profiles  | Office Peon    |
| Specialization  | NOT REQUIRED   |
| Post Graduation   | Not Required   |
| Specialization for PG   | Not Applicable |
| Experience  | 0 to 3 Years   |
| State   | NA             |
| Zipcode   | NA             |
| District  | NA             |
| Is the Geographical presence of the Service Provider's office required in the consignee's State | No             |
| Name of states/ UT for geographical presence is required  | Not Applicable |
| <b>एडऑन /Addon(s)</b>   |                |
| <b>अतिरिक्त विवरण /Additional Details</b>   |                |
| Designation   | Office Peon    |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

|  |    |
|--|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|--|----|

**अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---|-------------|---|---|
|                   |   |             |   |   |

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address      | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement  |
|-------------------|---|------------------|---|--|
| 1                 | *****   | *****Kanchipuram | 3   | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 893</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 2.88</li> <li>• EPF Admin Charge (INR per day) : 2.88</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 0</li> <li>• Provident Fund (INR per day) : 69.23</li> <li>• Number of working days in a month : 26</li> <li>• Tenure/ Duration of Employment (in months) : 11</li> </ul> |

### Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Others ( 4 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification      | मूल्य/ Values |
|---------------------------|---------------|
| कोर / Core                |               |
| Skill Category            | Unskilled     |
| Educational Qualification | Not Required  |

| विवरण/ Specification  | मूल्य/ Values  |
|---|----------------|
| Type of Function  | Others         |
| List of Profiles  | Sweeper        |
| Specialization  | NOT REQUIRED   |
| Post Graduation   | Not Required   |
| Specialization for PG   | Not Applicable |
| Experience  | 0 to 3 Years   |
| State   | NA             |
| Zipcode   | NA             |
| District  | NA             |
| Is the Geographical presence of the Service Provider's office required in the consignee's State | No             |
| Name of states/ UT for geographical presence is required  | Not Applicable |
| <b>एडऑन /Addon(s)</b>   |                |
| <b>अतिरिक्त विवरण /Additional Details</b>   |                |
| Designation   | Safaiwala      |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

|  |    |
|--|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|--|----|

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---|-------------|---|---|
|                   |   |             |   |   |

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address      | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement  |
|-------------------|---|------------------|---|--|
| 1                 | *****   | *****Kanchipuram | 4   | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 805</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 2.88</li> <li>• EPF Admin Charge (INR per day) : 2.88</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 26.16</li> <li>• Provident Fund (INR per day) : 69.23</li> <li>• Number of working days in a month : 26</li> <li>• Tenure/ Duration of Employment (in months) : 11</li> </ul> |

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

### 1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

#### ADDITIONAL TERMS AND CONDITIONS (ATC) (CONTD . . . .)

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1. That on the expiry of the Contract as mentioned above, the contractor will withdraw all its

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ersonnel and clear their accounts by paying them all their legal dues. In case of any dispute on account of the termination of employment or non-employment by the personnel of the contractor, it shall be the entire responsibility of the contractor to pay and settle the same.

2. All documents required to be uploaded online by all bidders/firms. Physical/hard copy/off line submission will not be accepted at any stage.

3. Contractor's enlisted with MES will upload following documents in Cover 1 for checking eligibility:

Application for tender on Firm's Letterhead.

Enlistment letter issued by the Registering Authority duly renewed for the cycle period in vogue.

Scanned copy of DD / Bankers Cheque toward cost of tender and EMD instrument in case SSD bond is not signed at the time of registration.

Copies of GST registration, EPFO registration and ESIC registration certificates

Any other documents required as described in this Appendix.

4. Contractors not enlisted with MES will be required to upload following documents in Cover 1 for checking eligibility.

(a). Application for tender on Firm's letterhead.

(b). Scanned copy of DD/ Bankers cheque toward cost of tender and Earnest Money Deposit (EMD) instrument.

(c). Copy of Police Verification Report/Police Clearance Certificate/ Character Certificate from the Police Authority not more than 06 months old of the area where the registered office of the firm is located/notarized copy of valid passport of Proprietor/each Partner/each Director.

(d). All documents required for enlistment in MES for the class mentioned in Para 8(b) of NIT at Sr page no 09 which includes following documents:

i) List of works executed during last five years including copies of Work Orders/Work allotment letters, Copies of completion certificates

ii) Annual turnover certificate duly supported with audited balance sheet. The turnover certificate must bear the UDIN (Unique Document Identification Number). The turnover certificate and audited balance sheet should be from same Chartered Accountant. In case balance sheets are not audited, Form 26 AS and /or Annual GST return shall be forwarded in support of turnover.

iii) Solvency certificate from scheduled bank as per specimen given in Appendix-A

iv) Working Capital certificate from scheduled bank as per specimen given in Appendix-B.

v) Copy of partnership deed in case of partnership firm.

vi) Copy of Registration Certificate of firm with Registrar of Companies/Register of Firms.

vii) Self-attested copy of PAN Card of Proprietor, Partners, Directors and the firm/Company.

viii) Copy of aadhar card of all partners

ix) Copies of GST registration, EPFO registration and ESIC registration certificates

(e). Details of works being executed in MES, if any.

(f). Any other documents required as described in this Appendix.

4. The descriptions in BOQ are deemed to be amplified and read in conjunction with specifications for materials and workmanship and conditions in relevant trade sections of MES Standard Schedule of Rates Part I 2009 (Specification) and Part II (Rates) 2020. **MES Schedule Part-I and Part-II and IAFW-2249 (1989 print) are not uploaded alongwith the tender documents. The printed copies are available with all MES formations and also with publishers like Jain Book Agency and leading book stores and authorized government dealers.**

5. Conditions of GeM will be read in conjunction with conditions of tender documents and in case of any discrepancy, terms and conditions of tender document will take precedence.

6. Unenlisted bidders will be required to upload past experience of similar scope of work with completion certificate.

7. EPF/UAN (Universal Account Number) of each workman will be mandatory and submitted by successful bidder immediately after placement of work order.
8. Payment of the deployed workmen shall be made through RTGS/NEFT to the Aadhar linked bank account of the work man and evidence thereof shall be produced to Engr-in-Charge and GE.
9. The successful bidder will be required to submit copy of valid labour licence from Labour Commission or proof of applying for obtaining labour licence, if applicable, within 15 days from commencement of work.

ADDITIONAL TERMS AND CONDITIONS (ATC)

1. That on the expiry of the Contract as mentioned above, the contractor will withdraw all its personnel and clear their accounts by paying them all their legal dues. In case of any dispute on account of the termination of employment or non-employment by the personnel of the contractor, it shall be the entire responsibility of the contractor to pay and settle the same.
2. All documents required to be uploaded online by all bidders/firms. Physical/hard copy/offline submission will not be accepted at any stage.
3. Contractors/bidders will be required to upload following documents in Cover 1 for checking eligibility.
  - (a). Application for tender on Firm's letterhead.
  - (b). Scanned copy of DD/ Bankers cheque toward cost of tender and Earnest Money Deposit (EMD) instrument.
  - (c). Copy of Police Verification Report/Police Clearance Certificate/ Character Certificate (PV) from the Police Authority not more than 06 months old of the area where the registered office of the firm is located/notarized copy of valid passport of Proprietor/each Partner/each Director.
  - (d). All documents given below:
    - i) List of works executed during last Five years including copies of Work Orders/Work allotment letters, Copies of completion certificates
    - ii) Annual turnover certificate duly supported with audited balance sheet. The turnover certificate must bear the UDIN (Unique Document Identification Number). The turnover certificate and audited balance sheet should be from same Chartered Accountant. In case balance sheets are not audited, Form 26 AS and/or Annual GST return shall be forwarded in support of turnover.
    - iii) Solvency certificate (SC) from scheduled bank as per specimen given in Appendix-A
    - iv) Working Capital (WC) certificate from scheduled bank as per specimen given in Appendix-B.
    - v) Copy of partnership deed in case of partnership firm.
    - vi) Copy of Registration Certificate of firm with Registrar of Companies/Register of Firms.
    - vii) Self-attested copy of PAN Card of Proprietor, Partners, Directors and the firm/Company.
    - viii) Copy of aadhar card of all partners
    - ix) Copies of GST registration, EPFO registration and ESIC registration certificates
    - x) Copy of last income tax return filed.
  - (e). Self declaration that firm is not banned in any govt organization.
4. Conditions of GeM will be read in conjunction with conditions of tender documents and in case of any discrepancy, terms and conditions of tender document will take precedence.

5. EPF/UAN (Universal Account Number) of each workman will be mandatory and submitted by successful bidder immediately after placement of work order.

6. Payment of the deployed workmen shall be made through RTGS/NEFT to the Aadhar linked bank account of the work man and evidence thereof shall be produced to Engr-in-Charge and GE.

7. The successful bidder will be required to submit copy of valid labour licence from Labour Commission or proof of applying for obtaining labour licence, if applicable, within 15 days from commencement of work.

8. The tenderers are advised to visit the site before quoting the tender so as to acquaint themselves with site condition, nature of work and conditions which the work shall have to be carried out. For this purpose the tenderer is required to give prior intimation to the concern Garrison Engineer/Assistant Garrison Engineer to provide all necessary arrangement for inspection of site.

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**Appx 'A'**  
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**FORM OF SOLVENCY CERTIFICATE FROM THE NATIONALISED/ SCHEDULED BANK**

This is certified that to the best of our knowledge and information Shri/Smt ..... having address ..... a customer of our bank are/is respectable and can be considered solvent upto Rs ..... (Rupees .....)/ financial sound for any engagement upto Rs ..... (Rupees .....). This certificate issued without any guarantee or responsibility on the bank or any of the officer(s).

(Signature)  
Name, Designation and Personal  
Code No of Signatory & Seal of bank  
Complete Postal Address  
Telephone No, e-mail ID of Branch

**Appx 'B'**  
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**FORM OF WORKING CAPITAL CERTIFICATE FROM NATIONALIZED/SCHEDULED BANK**

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This is certified that Shri/Smt ..... having address..... has /have been maintaining a Saving Bank Account/Current Account/Fixed Deposit Account with this Branch of bank since ..... and the firm is having working capital of approximately Rs ..... and / or the firm is enjoying overdraft/credit facilities upto limit of Rs ..... This certificate is issued without any guarantee or responsibility on the bank of any or the officer(s).

(Signature)

Name, Designation and Personal  
Code No of signatory & Seal of bank

**Note:** In case of partnership firm, certificate shall include name of all partners as recorded with the bank

## 2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.

13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms

of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---