

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	20-06-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	20-06-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Coal
विभाग का नाम/Department Name	Coal India Limited
संगठन का नाम/Organisation Name	South Eastern Coalfields Limited
कार्यालय का नाम/Office Name	Secl Bilaspur Chhattisgarh
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	somm.ksm.secl@coalindia.in
कुल मात्रा/Total Quantity	660
वस्तु श्रेणी /Item Category	Toner Cartridges / Ink Cartridges / Consumables for Printers (Q2)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	1 Year (s)
वर्षों के अनुभव के लिए एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience	Yes Complete
वर्षों के अनुभव के लिए स्टार्टअप को छूट प्राप्त है / Startup Relaxation for Years Of Experience	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	7 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
अनुमानित बिड मूल्य / Estimated Bid Value	356402.24
Payment Timelines	Payments shall be made to the Seller within 21 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	No
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	25

ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM_No.1 4 2021_PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any

impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Toner Cartridges / Ink Cartridges / Consumables For Printers (660 pieces)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	Product Class of Cartridge	Compatible
	Printer/Multifunction Machines Brand for which Cartridge/Consumable is Suitable	HP
	Type of Cartridge/Consumable	Toner Cartridge
	Color of the Ink/Toner	Black
	Model Number of OEM's Printer/OEM's Multi Function Machine	HP LaserJet M1136 MFP Printer, HP LaserJet M1213nf MFP Printer, HP LaserJet P1007 Printer, HP LaserJet P1008 Printer, HP LaserJet P1106 Printer, HP LaserJet P1108 Printer, HP LaserJet Pro MFP M126a Printer, HP LaserJet Pro MFP M126nw Printer, HP LaserJet Pro MFP M128fn Printer, HP LaserJet Pro MFP M128fw Printer
	Model Number of OEM's Printer Cartridge/Consumable	HP CC388AC Blk Contr LJ Toner Cartridge-CC388AC
	Minimum Yield of the Replacement Cartridge/Consumable offered (Number of Pages)	1001 to 2000, 2001 to 5000, 5001 to 10000, 10001 to 15000, 15001 to 20000, 20001 to 30000, 30001 to 40000, 40001 to 50000, 50001 to 70000, 70001 to 100000, 100001 to 500000, 500001 to 1000000, 1000001 to 1500000 Or higher

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Vijay Nayak	495454,SECL KUSMUNDA AREA	660	45

Special terms and conditions-Version:4 effective from 09-10-2025 for category Toner Cartridges / Ink Cartridges / Consumables for Printers

1. This category covers two classes of products — OEM Cartridges/Consumables and Compatible

Cartridges/Consumables — to enable buyers to procure both original and compatible options in a transparent and competitive manner.

2. **Definitions:**

(a) *OEM Cartridge/Consumable* refers to a cartridge manufactured by a company that also manufactures printing machines such as printers, multifunction (all-in-one) devices, or plotter printers, and is intended for use with those machines.

(b) *Compatible Cartridge/Consumable* refers to a cartridge manufactured by an entity other than the OEM of the printing machine but designed to be compatible with, and functionally replace, the OEM cartridge.

3. The parameter “Product Class of Cartridge” has two values — OEM and Compatible. ‘OEM’ denotes a cartridge having a brand same as that of the printer, while ‘Compatible’ denotes a cartridge having a brand different from the printer(s) but compatible with the printer(s). Buyers can select only ‘OEM’ or only ‘Compatible’ or both ‘OEM’ and ‘Compatible’ (or ‘any value’) as per their requirement.
4. Printer OEMs authorised in this category and granted dashboard access shall upload catalogues under Product Class of Cartridge – OEM. Compatible OEMs shall upload catalogues under Product Class of Cartridge – Compatible strictly in accordance with their approved Vendor Assessment (VA) report.
5. Incorrect selection of product class or deviation from the approved VA report by the sellers may attract administrative action, including removal of catalogues, temporary suspension, or any other action deemed appropriate by GeM.
6. The parameter “Model Number of OEM Printer/MFP” shall indicate the printer or multifunction model for which the offered cartridge/consumable is suitable. Sellers shall ensure correct mapping of cartridges/consumables to printer models while creating catalogues.
7. Printer OEMs and Compatible OEMs shall have their respective model/part numbers included in the drop-down options prior to catalogue creation. Catalogues created using unapproved or incorrect model numbers may be removed and attract administrative action.
8. Compatible OEMs shall ensure that their model or part numbers do not resemble those of printer OEMs in any manner likely to mislead or confuse buyers.
9. Sellers requiring inclusion of new model/part numbers (against parameter “Model Number of OEM's Printer Cartridge/Consumable”) or the OEM's name (against the parameter “Name of the OEM/Compatible Manufacturer of Cartridge/Consumable Offered”) in drop-down options shall submit such requests to the GeM Helpdesk along with supporting documentation. Requests shall be processed by GeM based on verification of the vendor's eligibility and the applicable VA report.
10. The parameter “Name of the OEM/Compatible Manufacturer of Cartridge/Consumable Offered” shall indicate the name of either the printer OEM or the compatible OEM, as applicable. Sellers shall select their name only from the approved drop-down options available after completion of Vendor Assessment and inclusion through the Helpdesk process.
11. Buyers should select only one brand/make under the parameter: “Printer:: Multifunction Machines Brand for which offered Cartridge:: Consumable is Suitable.”
12. Buyers procuring only ‘OEM’ cartridges for multiple printer brands through bunched bids shall opt for item-wise evaluation and not total value-wise evaluation, so as to enable participation by resellers of individual brands. Bunching of only ‘OEM’ Cartridges and only ‘Compatible’ Cartridges can be resorted to only when evaluation is item-wise. In case the buyer selects both ‘OEM’ and ‘Compatible’ against ‘Product Class of Cartridge’ or alternatively chooses ‘any value’ against ‘Product Class of Cartridge’, then the bid evaluation method of either ‘Total Value-wise’ or ‘Item-wise’ can be opted for by the buyer as per his/her requirement and desired level of competition based on the availability of sellers.
13. By selecting “As per IS/ISO/IEC 19752:2017”, the seller confirms compliance with equivalent or relevant ISO standards such as ISO/IEC 24711 or ISO/IEC 29102, as applicable to the technology or type of cartridge (Inkjet, Laser, Toner, or Ink).
14. Buyers procuring cartridges through bidding and selecting Product Class – only ‘OEM’ should follow the PAC procurement method after following the prescribed due process, and the PAC certificate duly signed by the competent authority shall be uploaded at the time of bid creation. GeM, however, does not prescribe PAC procurement on its own, and the decision to follow the PAC mode of procurement is the buyer's call. In case the buyer selects both ‘OEM’ and ‘Compatible’ against ‘Product Class of Cartridge’ or alternatively chooses ‘any value’ against ‘Product Class of Cartridge’, then such PAC may not be required in the bid.
15. The L-1 comparison buying method for Product Class – only ‘OEM’ is not permissible. In case the buyer selects both ‘OEM’ and ‘Compatible’ against ‘Product Class of Cartridge’ or alternatively chooses ‘any value’ against ‘Product Class of Cartridge’, then the L-1 comparison buying method shall be available subject to other standard prerequisites. The L-1 comparison buying method for Product Class – only ‘Compatible’ is possible subject to other standard prerequisites.
16. For procurement through bidding involving a specific brand of Compatible Cartridges, PAC

procurement may be undertaken only after following the prescribed due process. GeM, however, does not prescribe PAC procurement on its own, and the decision to follow the PAC mode of procurement is the buyer's call.

17. Single Tender procurement without PAC is permissible only where the buying organisation permits such procurement under specific circumstances and where GeM has enabled the Single Tender functionality for that organisation. GeM, however, does not prescribe the Single Tender mode of procurement on its own, and the decision to follow the Single Tender mode of procurement is the buyer's call.
18. By procuring items under this category, buyers confirm that they have understood the above clauses and agree to them. Any query with regard to the above clauses should be made prior to the procurement or floating of the bid. GeM shall not entertain any bid- or contract-specific query.
19. By uploading catalogues under this category, sellers confirm that they have understood the above clauses and agree to them. Any query with regard to the above clauses should be made prior to uploading a catalogue or participating in a bid. GeM shall not entertain any bid- or contract-specific query.

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

3. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

5. **Rate Contract**

Bidder's offer is liable to be rejected if they dont upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. **Rate Contract**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any

responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

7. **Generic**

Manufacturer Authorization:Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

8. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

9. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Procurement of compatible Laserjet Printer Cartridges for HP make Laserjet printers (model: M202DW).

Schedule of Requirement:

S.N.	Item Description	QTY	UNITS
1	CARTRIDGE TONER; CC388A; BLK	660	NOS

Eligibility and Provenness :-

S.No	Status of Bidder	Documents
1	OEM	<ol style="list-style-type: none">1. Means Original Equipment Manufacturer (M/s. Prabhu Industrial Udyog PVT Ltd)2. For Original Equipment Manufacturer (OEM): A certificate on the letter head of manufacturer, certifying that they are the original manufacturer of the equipment, for which spares are required.

2	OPM	<ol style="list-style-type: none"> 1. Means Original Parts Manufacturer falling under the following categories: <ol style="list-style-type: none"> a) The original manufacturers of assemblies, sub-assemblies, or component of the original equipment. b) The original manufacturers of spare parts/ items of assemblies, sub-assemblies, or component of the original equipment. 2. For Original Parts/spares manufacturer (OPM): <ol style="list-style-type: none"> a. Self-Certificate of being manufacturer of the Assemblies/sub-assemblies/components, etc. b. Self-certified copies of Purchase order in support of proof of having supplied to OEM or copy of agreement of the OEM with OPM for tendered items. c. Self-certified copies of performance certificate from the end user based on following criteria: - <p>“Assemblies/Sub-assemblies/components and their spares etc. offered by OPM must have been supplied within last five years (from the date of bid opening) to CIL/Subsidiary companies or other PSUs/Government Departments/Private Organisation and these should have performed satisfactorily for a period not less than one year from the date of fitment/commissioning.”</p> <p>If the above-mentioned declaration/information/documents submitted by the OPM are subsequently found false or forged/tampered in any way, the total responsibility shall lie with the OPM and CIL/Subsidiary companies shall reserve the full right to take suitable penal action as may be deemed fit including banning of businesses, apart from forfeiture of EMD, Security deposit.</p>
3	OES	<ol style="list-style-type: none"> 1. Means, the authorized supplier of Original Equipment Manufacturer. Only those firms who have the current authorization and/or technical collaboration with OEM for supply of their equipment and giving technical services would be treated as OES. 2. For authorized supplier of Original Equipment manufacturer (OES) <ol style="list-style-type: none"> a. Sole selling agent/Authorized dealer/Authorized Distributor will have to submit bid specific authorization from OEM to quote as per Annexure O (duly filled & signed) b. Duly filled & signed Annexure 'Q' as per enclosed format along with the copies of documents declared under the annexure.
4	SOLE SELLING AGENT/AUTHORIZED DEALER/DISTRIBUTORS of OEM/OPM/OES	<ol style="list-style-type: none"> a. Sole selling agent/authorized dealer/distributor will submit specific authorization letter from their principal to quote as per Annexure O (duly filled & signed) against the tender (incorporating tender no. in authorization letter). The authorization letter duly notarized & self-attested for specific tender should be submitted along with their offer by the firm quoting on behalf their principal. b. Sole selling agent/authorized dealer/distributor participating in the tender on behalf of one manufacturer will not be allowed to quote on behalf of another manufacturer along with the first manufacturer. c. Duly filled & signed Annexure 'Q' as per enclosed format along with the copies of documents declared under the annexure

5

Proven Manufacturer

(a) Manufacturing Proof :- Submit a copy of valid registration certificate showing their manufacturing activity (with the list of items covered therein) such as SSI/NSIC/DGS&D/DIC/Registrar of Companies/BIS license/certificate/DGMS approval/Micro Small Enterprises (MSE) Registration certificate issued by District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises or any document issued by Govt organization establishing status as manufacturer of tendered item or tendered item of higher specification.

(b) Proven Source: - Copy of supply order/contract covering the tendered/offered item(s) (for spares) supplied during last five (05) years from date of tender opening against orders of CIL and its subsidiaries, other PSUs, Government Departments, and private organization, issued in favor of manufacturer or their authorized dealer along with corresponding proof of supply like receipt challan/tax invoice etc to satisfy prior experience criteria.

(c) Performance Certificate from end user: -

Satisfactory performance certificate issued by the end user to be submitted along with the offer.

Or

Self-Certificate to be submitted by the bidder along with proof of payment-

“The items covered in the Purchase Order(s)/ Rate Contract(s) copies enclosed with our offer have been fully executed and have performed satisfactorily as per the provisions of respective Purchase Order(s)/ Rate Contract(s) and all the complaints/claim (s) lodged by the purchaser, if any, have been attended to and no complaints/ claims(s) are pending.”

6	Authorized dealer of the Proven Manufacturer	<p>(a) Bid specific authorization certificate of manufacturer and Manufacturing credential of Manufacturer (as in 5(a) above).</p> <p>(b) Proven Source: - Copy of supply order/contract covering the Tendered/similar item of same/higher specification/ rating/ version of offered make (for consumables) or tendered/offered item(s) (for spares) supplied during last five (05) years from date of tender opening against orders of CIL and its subsidiaries, other PSUs, Government Departments, and private organization, issued in favor of manufacturer or their authorized dealer along with corresponding proof of supply like receipt challan/tax invoice etc to satisfy prior experience criteria.</p> <p>© Performance Certificate from end user: -</p> <p>Satisfactory performance certificate issued by the end user to be submitted along with the offer.</p> <p>Or</p> <p>Self-Certificate to be submitted by the bidder along with proof of payment-</p> <p>“The items covered in the Purchase Order(s)/ Rate Contract(s) copies enclosed with our offer have been fully executed and have performed satisfactorily as per the provisions of respective Purchase Order(s)/ Rate Contract(s) and all the complaints/claim (s) lodged by the purchaser, if any, have been attended to and no complaints/ claims(s) are pending.”</p>
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6	If the bidder is claiming exemption from experience criteria/Proven Source criteria	<p>Relaxation in experience criteria shall be applicable to Start up / MSE bidders subject to meeting quality and technical specification, offering their own make items, and necessary valid documents issued by Govt. agency, showing their status as Start-up/MSE manufacturer covering the offered item, to be submitted with offer for claiming relaxation as per O/O No.F.20/2/2014-PPD(Pt.) dt 25.07.16 of Ministry of Finance. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises.</p> <p>MSE of Tendered product: - UDYAM certificate issued by MOMSE for tendered/offered product. The bidder (eligible for claiming experience exemption) is advised to submit document (document to be submitted with bid) to establish their technical capacity to manufacture the offered product (such as purchase order/supply order/contracts/commissioning report/technical capability report (technical capability report not prior to one year from date of bid opening) issued from government organisation /performance report/document issued by BIS/NSIC/ISO/DGMS etc covering the quoted item). Buyers has right to inspect the manufacturing facility/factory for assessing technical capability. Bidder claiming relaxation from experience are also advised to submit duly Annexure A (PROFORMA FOR EQUIPMENT AND QUALITY CONTROL) along with relevant documents for proving technical capability.</p> <p>Or</p> <p>Start Up- Certificate of recognition as start Up as per extant guidelines for tendered item. The bidder (eligible for claiming experience exemption) is advised to submit document (document to be submitted with bid) to establish their technical capacity to manufacture the offered product (such as purchase order/supply order/contracts/commissioning report/technical capability report (technical capability report not prior to one year from date of bid opening) issued from government organisation /performance report/document issued by BIS/NSIC/ISO/DGMS, etc. Buyers has right to inspect the manufacturing facility/factory for assessing technical capability. Bidder claiming relaxation from experience are also advised to submit duly Annexure A (PROFORMA FOR EQUIPMENT AND QUALITY CONTROL) along with relevant documents for proving technical capability.</p>
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NOTE:

2. Bidder shall submit (with bid) offered specification document for all the quoted item(s) showing necessary compliance/details/information against buyer's specification document in respect of quoted items.
- 3. Make is mandatorily required to be submitted in Bid itself. The bid without make will not be considered technically acceptable. Make is mandatorily required to be submitted in Bid itself. The bid without make will not be considered technically acceptable.**
- 4. Delivery Period- 45 days.**
5. Certificate of Local Content in line with ATC clause and as per provided format (Annexure-1) for purchase preference for Make in India
6. Warranty / Guarantee - 12 months from the date of fitment and 18 months from date of supply.
7. Identification Mark: The mark/symbol/identification mark of manufacturer and model number should be clearly embossed/engraved/punched or otherwise legibly indicated wherever possible, on each item at a visible place which is not subjected to normal wear and tear.

8. Fitment Guarantee Certificate: As per enclosed format.
9. Lowest Price Certificate: As per enclosed format.
10. Price fall Clause as per enclosed format.
11. The firm must submit declaration/ undertaking along with the bid that the offered products will be integrated seamlessly with existing Laserjet printer (Make- HP, Model - M202DW) installed in various departments already running in SECL Kusmunda Area. SECL reserves the right to test the compatibility of the spares with the existing system during inspection. Failure of the spares to successfully integrate with the existing Laserjet printer (Make- HP, Model - M202DW) will result in outright rejection of the supplied spare item.
12. The prospected bidders may visit the site, along with sample of the tendered spare items to check compatibility of their quoted spares with the Laserjet printer (Make- HP, Model - M202DW) installed in various departments already running in Kusmunda Area, SECL, either before quoting their bid or before final supply of tendered items. Subsequently, a joint inspection report will be made before acknowledgement of the quoted spares at the Regional store of Kusmunda Area.
13. The bidder will have to make the payment of EMD through system generated ePBG through GeM Portal or NEFT/RTGS as specified by Buyer in the GeM Bid Document. Details are given hereunder:

sl. No.	Name of Instrument	Mode of Submission
1.	ePBG	As Per System Generated through GeM Portal
2.	Account Payee Demand Draft (DD)	Drawn in favour of : SECL, KUSMUNDA AREA Payable At : SBI, KUSMUNDA
3.	NEFT/RTGS/Internet Banking	Bank A/c Details of SECL, Kusmunda Area: Beneficiary Name : SECL KUSMUNDA Account No. : 11070549047 IFSC Code : SBIN0007405 Bank Name : State Bank of India Branch Address : SBI Kusmunda, 495454, District :-Korba, CG

14. If Quoting for all the items, Bidder can submit EMD for all the Schedules by preparing a single consolidated DD of Total Requisite Amount.

EMD if made in the form of DD should be in favour of :
South Eastern Coalfields Limited, Kusmunda Area,
Payable at - SBI, Kusmunda (C.G.)
Address: Staff Officer (MM),
South Eastern Coalfields Limited, Kusmunda Area,
Korba, Chhattisgarh, 495454.

PERFORMANCE **SECURITY /E-PBG as indicated in bid document shall be treated as SECURITY DEPOSIT:** To be submitted directly to Buyer in Original.
The Performance Security/Security Deposit equivalent to 5% of total landed value of contract (including all taxes, duties and other costs and charges, without considering Input Tax Credit) shall remain valid fo

r at least 3 months after the completion of supply and material acceptance at consignee end. Performance Security/Security Deposit will be released with the approval of AREA GENERAL MANAGER , KUSMUNDA AREA within 30 days after completion of supplies and acceptance of material by the consignee and submission of Performance Bank Guarantee(s) in case of supply contract or after successful commissioning and on receipt of confirmation of Performance Bank Guarantee(s) for all the equipment covered in the contract in case of contracts for equipment and all those items/goods involving installation and commissioning and PBG.

Security Deposit may be converted into Performance Bank Guarantee (PBG) wherever PBG is required at the option of the supplier. At the time of conversion of security money into PBG, it should be ensured that the amount of PBG should not be less than 10% of equipment landed value along with maximum annual landed value of spares & consumables/AMC/CMC. Wherever Security Deposit is converted into PBG, the operation of such SDBG/Performance BG shall be guided by Performance Bank Guarantee Clause.

NOTE: The Bank Guarantee issued by a scheduled Bank shall preferably be operative at its branch situated at Bilaspur (Chhattisgarh State) or if the issuing bank does not have any branch at Bilaspur then Bank Guarantee may preferably be operative at any of its Kolkata Branch. Copy of SFMS by issuing bank should be submitted along with hard copy of the Bank Guarantee.

NOTE:

All Central/State Government Organization/PSUs shall be exempted from submission of Security Deposit. OEM/OES shall also be exempted from submission of Security Deposit in case of procurement of Spare Parts for equipment against Single Tender Enquiry/Open/ Limited Tenders.

EMD (Earnest Money Deposit) :- OEM/OES or their authorized agents shall be exempted from submission of EMD.

OEM/OES/OPM shall be exempted from being mandatory Class1/ Class 2 supplier, as per MII policy REF P-45021/2/2017-PP(BE-II)-Part (4) vol.II dated 19.07.24 , clause 4A exemption.

Please note:

As per GeM GTC guidelines the participation by the Seller in e-bidding shall be construed as his/her acceptance for all the Terms and Conditions as outlined in the e-bidding including GTC, STC and Commercial terms of ATC. Any other terms & conditions/deviations from the current bid document offered by the seller in any form will be considered void and submission of offer/participation by the seller will be treated as their unconditional acceptance to all terms & conditions outlined in the e-bidding including GTC/STC and commercial terms of ATC

2. BANNED OR DELISTED OR DEBARRED OR 'PUT ON HOLIDAY SUPPLIERS :

Submission of offer shall be considered as acceptance by the bidder that they as well as their manufacturer (if bidder is not the manufacturer) has not been BANNED OR DELISTED OR DEBARRED OR 'PUT ON HOLIDAY' by any government or quasi-government or PSU's. Further the bidder also undertakes by submission of their offer that they have not being debarred/settled all dues/claims on account of being defaulter L1 bidder for the tendered item.

If the bidder and/or manufacturer has been BANNED OR DELISTED OR DEBARRED OR 'PUT ON HOLIDAY' by any government or quasi-government or PSU's., this fact must be clearly stated, and it may not necessarily be cause of disqualification. In this respect, the bidder/manufacturer shall upload the same as additional document. The declaration in case of been BANNED OR DELISTED OR DEBARRED OR 'PUT ON HOLIDAY' shall include details of organization and banning period with dates.

Further if at a later stage it is found that the above provided information is false/ misleading/ incomplete their offer may be treated as unresponsive and suitable penal action as per provisions of GeM Incident management policy may be taken against them

3. In compliance to Restriction under rule 144(xi) of the General Financial Rules (GFRs),2017 and Order No.F./7/10/2021-PPD(1) Dt 23.02.2023, Ministry of Finance, regarding restriction of Public Procurement from certain countries, Submission of offer shall be considered as acceptance by the bidder that:

The bidder (as defined in the above order) upon submission of their offer undertakes that they have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and that they are not from such a country. The bidder further undertakes that they fulfil all requirements in this regard and are eligible to be considered.

If the bidder (as defined in the above order) is from such a country which shares a land border with India as per above order, the bidder shall submit the following certificate along with the bid

Certificate-1:Model Certificate for Tenders in case form a country sharing land boundary with India:

"We.....(name of the Firm) have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India;

We.....(name of the Firm) certify that(name of the Firm) is from such a country and has been registered with the competent Authority. We(name of the Firm) hereby certify that we fulfil all requirements in this regard and are eligible to be considered".

[where applicable, evidence of valid registration by the competent Authority shall be attached]

NOTE:

-CIL and its Subsidiary companies have taken all necessary steps in implementing Public Procurement Policy for MSEs Order, 2012 and subsequent guidelines issued by Ministry from time to time. In compliance to Gazette notification vide 4414 dated 02.11.2018, South Eastern Coalfields limited have onboarded on TReDS platform through Receivables Exchange of India Limited(RXIL) platform. In this regard, all MSE vendors of South Eastern Coalfields limited (who haven't onboarded on TReDS till date) are once again requested to onboard on the TReDS platform by registering themselves on RXIL (<https://www.rxil.in/>) for availing the benefits of TReDS platform.

#Note : All the Annexures to be duly filled are attached in Buyer added Bid Specific ATC document as in attached herewith.

10. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless

otherwise allowed by the applicable GeM GTC.

13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---