

## बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	20-05-2026 19:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	20-05-2026 19:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Mines
विभाग का नाम/Department Name	Na
संगठन का नाम/Organisation Name	Indian Bureau Of Mines
कार्यालय का नाम/Office Name	Head Quarter, Nagpur
वस्तु श्रेणी /Item Category	Manpower Outsourcing Services - Minimum wage - Unskilled; High School; Others
अनुबंध अवधि /Contract Period	11 Month(s) 16 Day(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	20 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

**बिड विवरण/Bid Details**

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

**ईएमडी विवरण/EMD Detail**

आवश्यकता/Required	No
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**ईपीबीजी विवरण /ePBG Detail**

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance	Yes
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

5. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergency procurement of critical products/services.

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

**Scope of work & Job description:**[1778848296.pdf](#)

**Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per complied with The Code on Wages Act:**[1778848335.pdf](#)

#### Manpower Outsourcing Services - Minimum Wage - Unskilled; High School; Others ( 3 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	

विवरण/ Specification	मूल्य/ Values
Skill Category	Unskilled
Educational Qualification	High School
Type of Function	Others
List of Profiles	Sweeper
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Madhya Pradesh

**एडऑन /Addon(s)**

**अतिरिक्त विवरण /Additional Details**

Title for Optional Allowances 1	NA
Title for Optional Allowances 2	NA
Title for Optional Allowances 3	NA
Designation	NA

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	IBRAHIM SHARIEF	482002,Office of the Regional Controller Of Mines, Indian Bureau of Mines, Scheme No 11, IBM Colony, Kamla Nehru Nagar, Jabalpur , (MP)- 482002	3	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 693</li> <li>• Bonus (INR per day) : 0</li> <li>• EDLI (INR per day) : 3.47</li> <li>• EPF Admin Charge (INR per day) : 3.47</li> <li>• Optional Allowances 1 (INR per day) : 0</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 22.52</li> <li>• Provident Fund (INR per day) : 83.16</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 11</li> </ul>

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE 50% : The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 50 percent with the consent of the service provider

## 2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

दंड प्रावधान और अनुपालन नियम

1. यदि कोई कर्मचारी कार्यशील घंटों में गैरहाजिर रहता है, तो बोलीदाता को उसका प्रतिस्थापन करना अनिवार्य होगा। प्रतिस्थापन न होने की स्थिति में ₹200 प्रति दिन का दंड लागू होगा। यदि कर्मचारी दो दिनों से अधिक अनुपस्थित रहता है, तो ₹500 प्रति दिन का जुर्माना लगाया जाएगा।

2. यदि सफाई कर्मी इयूटी स्थल पर अनुपस्थित पाया जाता है, तो ₹200 प्रति दिन का दंड लिया जाएगा।

3. प्रत्येक माह के अंतिम कार्य दिवस से पहले बोलीदाता को संपूर्ण दंड राशि का भुगतान करना होगा।

4. यदि समय पर भुगतान नहीं किया जाता, तो यह राशि उसके मासिक बिल से काट ली जाएगी।

5. यदि नियमों का बार-बार उल्लंघन किया जाता है, तो टेंडर निरस्त किया जा सकता है।

तकनीकी पात्रता / योग्यता मानदंड

1. बोलीदाता के पास भारत सरकार/प्रदेश सरकार के खान मंत्रालय के अधीन किसी संगठन या सक्रिय खनन कार्यालय में न्यूनतम एक वर्ष का अनुभव होना अनिवार्य है। बोलीदाता को बोली के साथ अनुबंध आदेश, कार्य निष्पादन प्रमाणपत्र / कार्य पूर्णता प्रमाणपत्र, संतोषजनक अनुभव प्रमाणपत्र (जो बोली प्रकाशित होने से पहले जारी हुआ हो) की प्रति अपलोड करना होगा, अन्यथा तकनीकी मूल्यांकन में अयोग्य घोषित कर दिया जायेगा।

2. बोलीदाता की वित्तीय योग्यता को प्रमाणित करने के लिए, उसका औसत वार्षिक कारोबार पिछले वित्तीय वर्ष (31 मार्च 2026 तक) में न्यूनतम 20 लाख होना अनिवार्य है। इसके अतिरिक्त, उसे पिछले तीन वर्षों (2023-24, 2024-25 और 2025-26) के कारोबार का विवरण सलग्न करना होगा, जिसे एक पंजीकृत चार्टर्ड अकाउंटेंट (CA) द्वारा प्रमाणित किया गया हो। यह प्रमाणपत्र उसकी वित्तीय क्षमता को मान्य करेगा। हालांकि, MSEs और स्टार्टअप्स को इस नियम से छूट दी जा सकती है।

3. बोलीदाता को अपनी बोली के साथ निम्नलिखित पंजीकरण प्रमाणपत्रों की प्रति अनिवार्य रूप से जमा करनी होगी:

कर्मचारी भविष्य निधि (EPF)

कर्मचारी राज्य बीमा निगम (ESIC)

वस्तु एवं सेवा कर (GST)

स्थायी खाता संख्या (PAN)

आधार कार्ड (Aadhar)

साथ ही, यदि बोलीदाता आवश्यक बोली दस्तावेज़, एटीसी, या किसी भी सुधार में निर्दिष्ट प्रमाणपत्र/दस्तावेज़ प्रस्तुत करने में विफल रहता है, तो उसकी बोली अमान्य कर दी जायेगी।

4. बोलीदाता को दिवालिया, तरलता, अदालत के रिसीवरशिप या किसी भी समान कानूनी प्रक्रिया के अंतर्गत नहीं होना चाहिए। इसके प्रमाण स्वरूप, बोलीदाता को अपनी बोली के साथ एक स्वप्रमाणित घोषणा (undertaking) अपलोड करनी होगी, जिसमें यह स्पष्ट रूप से उल्लिखित हो कि वह किसी भी वित्तीय संकट या कानूनी कार्यवाही के अधीन नहीं है।

5. बोलीदाता को ₹100 के स्टाम्प पेपर पर एक स्वघोषणा पत्र प्रस्तुत करना आवश्यक है, जिसमें यह स्पष्ट रूप से घोषित हो कि पिछले तीन वर्षों में उसे किसी केंद्रीय या राज्य सरकार अथवा सार्वजनिक क्षेत्र की संस्था द्वारा काली सूची में नहीं डाला गया है। यह घोषणा बोली तिथि के बाद जारी की गई होनी चाहिए।

6. बोलीदाता को निर्धारित पात्रता शर्तों का पालन अनिवार्य रूप से करना होगा। यदि आवश्यक शर्तें पूरी नहीं होती हैं, तो बोली अस्वीकृत की जा सकती है।

7. विवाद समाधान: यदि निविदा प्रक्रिया के दौरान कोई विवाद उत्पन्न होता है, तो निविदा समिति का निर्णय अंतिम और बाध्यकारी होगा। साथ ही, किसी भी विवाद की स्थिति में न्यायिक क्षेत्र जबलपुर (म.प्र.) होगा।

8. बोलीदाता को राज्य सरकार, केंद्रीय सरकार, राज्य PSU या प्रतिष्ठित निजी सूचीबद्ध कंपनी द्वारा जारी एक प्रमाण पत्र प्रस्तुत करना होगा, जो उसके वित्तीय दायित्वों की पूर्ति की पुष्टि करता है। प्रमाण पत्र में यह स्पष्ट रूप से घोषित होना चाहिए कि बोलीदाता ने पिछले दो वर्षों में टेंडर दस्तावेज़ के अनुसार अपने श्रमिकों के सभी वित्तीय दायित्वों को समय पर पूरा किया है, इसमें निम्नलिखित शामिल होने चाहिए:  भविष्य निधि (Provident Fund) योगदान  वेतन (Salary)  भत्ते (Allowances)  बोनस (Bonus) आदि शामिल है। यदि प्रमाणपत्र/दस्तावेज़ प्रस्तुत करने में विफल रहता है, तो उसकी बोली अमान्य कर दी जायेगी।

## अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने

व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा |/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**