

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	26-05-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	26-05-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Education
विभाग का नाम/Department Name	Department Of School Education And Literacy
संगठन का नाम/Organisation Name	Kendriya Vidyalaya Sangathan
कार्यालय का नाम/Office Name	East
वस्तु श्रेणी /Item Category	Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard , Manpower Outsourcing Services - Minimum wage - Unskilled; Not Required; Others
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	50 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
वर्षों के अनुभव के लिए स्टार्टअप को छूट प्राप्त है / Startup Relaxation for Years Of Experience	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ में है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	1950000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	80000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटे

अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।
EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favor of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

principal
 KENDRIYA VIDYALAYA VIKASH, SINGHARSHI
 (Soumi Sarkar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
5. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Government Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in the Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder was

avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preferential Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening date).

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost.
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost.
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope Of Work For the Service:[1778755091.pdf](#)

Competent Authority Approval for the additional conditions:[1778755109.pdf](#)

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard (3)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Establishment / Area	Office/Commercial/Institution Residential
Category of Profile	Unarmed Security Guard
Category of Skills	Unskilled
Gender	Male
Duty Hours in a day	8
Qualification	High School
Ex Servicemen	No
Age Limit	Up to 60 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	Driver's License
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Jharkhand
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यकता /Additional Require
1	Soumi Sarkar	816107,Kendriya Vidyalaya AFS Singharsi, Amtola Santali, Pakur,Jharkhand	3	<ul style="list-style-type: none"> • Tenure/ Duration Employment (in months) : 12 • Basic Pay (Minir daily wage) : 78 • Provident Fund per day) : 60 • EDLI (INR per da 2.5 • ESI (INR per day • EPF Admin char (INR per day) : 2 • Bonus (INR per 0 • Optional Allowa (in Rupees) : 0 • Optional Allowa (in Rupees) : 0 • Optional Allowa (in Rupees) : 0 • Number of work days in a month

Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Others (2)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Value
कोर / Core	
Skill Category	Unskilled
Educational Qualification	Not Required
Type of Function	Others
List of Profiles	Sweeper
Specialization	Not Required
Post Graduation	Not Required

विवरण/ Specification	मूल्य/ Va
Specialization for PG	Not Applic
Experience	0 to 3 Yea
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Jharkhand

एडऑन /Addon(s)

अतिरिक्त विवरण /Additional Details

Title for Optional Allowances 1	0
Title for Optional Allowances 2	0
Title for Optional Allowances 3	0
Designation	0

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Require
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क्र.सं./S.No	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Require
1	Soumi Sarkar	816107,Kendriya Vidyalaya AFS Singharsi, Amtola Santali, Pakur,Jharkhand	2	<ul style="list-style-type: none"> • Minimum daily (INR) exclusive : 556 • Bonus (INR per 0 • EDLI (INR per day) : 2.63 • EPF Admin Charge (INR per day) : 5 • Optional Allowance (INR per day) : 0 • Optional Allowance (INR per day) : 0 • Optional Allowance (INR per day) : 0 • Estimated Number of Overtime Hours Resource per Month : 0 • Remuneration per resource per hour Overtime Hours (Including all applicable allowance etc & excluding : 0 • ESI (INR per day) : 18.07 • Provident Fund per day) : 66.72 • Number of work days in a month • Tenure/ Duration of Employment (in months) : 12

Manpower Outsourcing Services - Minimum Wage - Unskilled; Not Required; Others (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Value
कोर / Core	
Skill Category	Unskilled
Educational Qualification	Not Required
Type of Function	Others
List of Profiles	Mali/Gardner H
Specialization	Not Required
Post Graduation	Not Required

विवरण/ Specification	मूल्य/ Value
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
Is the Geographical presence of the Service Provider's office required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Jharkhand

एडऑन /Addon(s)

अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	0
Title for Optional Allowances 3	0
Title for Optional Allowances 2	0
Designation	0

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Require
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क्र.सं./S.No	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Require
1	Soumi Sarkar	816107,Kendriya Vidyalaya AFS Singharsi, Amtola Santali, Pakur,Jharkhand	1	<ul style="list-style-type: none"> • Minimum daily (INR) exclusive : 478 • Bonus (INR per 0 • EDLI (INR per day) : 2.39 • EPF Admin Charge (INR per day) : 2 • Optional Allowance (INR per day) : 0 • Optional Allowance (INR per day) : 0 • Optional Allowance (INR per day) : 0 • Estimated Number of Overtime Hours Resource per Month : 0 • Remuneration per resource per hour Overtime Hours (Including all applicable allowance etc & excluding : 0 • ESI (INR per day) : 15.53 • Provident Fund per day) : 57.36 • Number of work days in a month • Tenure/ Duration of Employment (in months) : 12

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

PM SHRI KENDRIYA VIDYALAYA, SINGHARSI

507 SUAF, C/O 99 APO, SINGHARSI - 937507 (JHARKHAND)

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No. F.40029/KV-JMT/2025-26/

Dated: 07/05/2026

ISSUED FROM 14/05/2026 TO 26/05/2026 on GeM port

TENDER DOCUMENT

Sub **Inviting Bid on GeM Portal for engaging Service Provider Firm for providing Manpower (Security Guard and Conservancy like Cleaning/Sweeping etc) through service contract**

Sir/Madam,

The PM SHRI Kendriya Vidyalaya Singharsi (Jharkhand), a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangat administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees, among others.

2. Competitive Bids are invited on GeM portal by the **PM SHRI KENDRIYA VIDYALAYA, Singharsi** from the **eligible registered Consultant / Service Provider Firms for providing Manpower through service contract** for a **period of 01 (One) year with effect from 01/07/2026 to 30.06.2027 which is likely to be extended for further one year based on the services rendered during the initial period**, as indicated below.

S.No.	Category of Manpower	Nos	Minimum qualifications or /experience	Timings
1.	Watch & Ward (Security Guard)	03	High School	1. 06.00am to 2.00 pm 2. 2.00 pm to 10.00 pm 3. 10.00 pm to 6.00 am
2	Sweeper & Cleaning	02	Primary Standard (50% of total staff should be ladies)	From 7.00 am to 11.45 am and 12.10 pm to 3.30 pm
3	Gardner	01	Primary Standard	From 07 am to 03 pm

*The requirement of manpower may increase or decrease depending upon actual requirement by the Vidyalaya. An outline of tasks to be carried by the different category of manpower provided is detailed as under.

S.No.	Category of Manpower	Responsibility
1.	Watch & Ward (Security Guard)	Duties all the days including Holiday and round the clock of schooling and its premises.
2	Sweeper	All the days except Sunday. Cleaning of school building, Toilet, Class Rooms including dustbins, Desk, Bench, Table, Chairs etc.

3	Gardner	All the days except Sunday Cleaning of Gardening
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3. Quoted Price

- (a) The Bidder shall quote unit rate per month (26 days) which shall comprise of **monthly remuneration, OTA rate, EPF, ESI & other statutory costs and service Charges (including professional administrative charges) in the format of quotation only attached (Annexure-A enclosed)**
- (b) **If the firm quotes NIL charges over & above minimum wages, the bid documents are treated as unresponsive and will not be considered.**
- (c) **The Service tax and any other such tax liable to be paid by the client shall be quoted in the bidder separately.**
- (d) Hourly rate of OTA should not exceed **monthly remuneration**
30X8
- (e) The rate quoted shall be fixed for the duration of the contract and shall not be subject to adjustment in accordance with the statutory provisions, if amended.
- (f) **Correction if any shall be made by crossing out, initialing, dating and rewriting or otherwise. Such corrections shall be accepted.**
- (g) Submission of EMD is exempted for all including MSME/SSI/Udhyog Aadhar Registered firms if documentary proof has been uploaded.
- (h) The selected firm must furnish **Performance Security** in the form of amount Payee Demand Draft, Banker's Cheque or Transfer to a/c through T/RTGS for an amount **of 10 % of tender value for 12 months (lump sum)** valid for 60 days beyond the date of completion of all contractual obligations from the date of award of the contract. The Performance security shall be submitted within 10 days from the date of Notification of Award. The deposited money shall be returned only after the Performance security is submitted by the Contracting Agency.

(i) **Telex or Facsimile** Bids are not acceptable.

4. Each Bidder must submit only one Bid.

5. **Validity of Bid:**

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The Bid shall remain for a period not less than 90 days after the deadline fixed for submission of Bids.

6. **Terms and Conditions:**

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(a) The remuneration shall be disbursed through cheque/NEFT.

(b) The Contracting Agency will ensure payment by the 5th of every succeeding month to their employees account provided to the PM SHRI Kendriya Vidyalaya, Singharsi as per the monthly remuneration and OTA charges quoted without any deduction.

(c) The Contracting Agency will submit the invoice along with proof of disbursement in triplicate and making the payment to the employees provided to the PM SHRI Kendriya Vidyalaya, Singharsi along with the following documents: -

(i) **Details of disbursement made to the staff furnishing bank details for each payment**

(ii) Proof of payment of statutory obligation such as EPF, ESI, Bank Statement, Service Tax and any other applicable tax. Payment to the Contracting agency will be released within 15 days from the date of the receipt of the invoice.

(d) The Contracting Agency will provide Identity Card to all his employees deputed as per the format prescribed by the Indenting Office valid for the period of contact.

(e) The Contracting Agency shall comply with all statutory obligations. Minor variations as per actual calculation will be borne by the Indenter/Client.

(f) The normal office hours of KVS are from 07.00 AM to 3.00 PM six days from Monday to Saturday. However, KVS reserves the right to request the services on Sunday/Holiday/beyond office hours. The Contracting agency will be compensated by the Indenting Agency as per the rate quoted for OTA for

ng on Sunday/Holiday/beyond office hours. However, overtime hours in a month will not exceed 10 hours.

- (g) In case of absence on any working day, the monthly remuneration will be regulated as per the following formula:

Total Monthly Remuneration = Monthly remuneration - A1

Monthly remuneration

where A1 = $\frac{\text{Monthly remuneration}}{\text{Nos. of days in the month}} \times \text{Nos. of days of absence}$

- (h) The Candidates/Manpower provided by the Contracting Agency shall be accepted only after scrutiny by PM SHRI KV, Singharsi. Therefore, minimum three-four bio-data shall be made available against each slot in the category. The candidate may be invited for personal discussion also. No conveyance or any other charges will be borne by PM SHRI Kendriya Vidyalaya, Singharsi. In case, none is found suitable then additional bio-data shall be made available by the Contracting Agency, promptly i.e. within 24 hours. The replacement of a Candidate on account of absence/unsuitability for KVS shall be made within 24 hours.

- (i) The contracting Agency will be required to sign a contract with the PM SHRI KV, Singharsi as per the Contract enclosed for ready reference. The other terms and conditions specified in the Bid document and accepted bid will also form the part of the Model Agreement.

- (j) In case of any loss, theft/sabotage caused by attributable to the personnel deployed, the KVS reserves the right to claim and recover damages from Contracting Agency.

- (k) The characters & antecedents of the Candidates/Manpower provided by the Contracting Agency shall be verified.

7. Evaluation of Bid:

The indenter will evaluate and compare the Bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions in the following manner:

- (i) The bid will be treated as non-responsive if following documents are not attached:
- (a) (i) Brief profile of the company and evidence to establish that the bidder has

successfully executed contracts of similar nature i.e working in CBSE affiliate Govt. Schools and magnitude in the last 5 (Five) years. (ii) Include affidavit that not black listed by any govt. organization on legal paper.

- (b) Audited Balance Sheet & Profit and Loss Account.
- (c) List of clienteles during last 5 years along with cost of assignment.
- (d) PAN No. and Current IT clearance certificate.
- (e) Attested copy of proof of EPF registration.
- (f) Attested copy of proof of ESI registration.
- (g) Attested copy of proof of Jharkhand GST Registration.
- (h) Attested Copy of license under **(PASARA Act.) Private Security Agency Regulation A 5 obtained from Home Affairs Jharkhand for running the business of private securities operating in the Jharkhand and JHARKHAND PASARA should be enforce till the cy of contract and must.**
- (i) **It is mandatory for the Contracting agency to submit/upload the attested copy of registration certificate obtained from the competent department of Jharkhand /Central Govt. for deploying Security Guard and Conservancy Works, failing which the bid will be treated as disqualified/non-responsive.**
- (j) List of Clienteles during last 5 years along with cost of assignment.
- (h) Remuneration of staff quoted below minimum wages applicable for Un-skill Semi-skilled, Skilled, in the Govt. of INDIA shall render the Bid disqualified for consideration. **Also, the rates for service charges/profit are quoted as NIL the will be treated unresponsive.**
- (J) The evaluation will be done based on total for all the items listed at 8 only in the Financial Bid. Indenting Office will award the contract to the lowest evaluated responsive bidder.
- (K) Bidder Office location must be in Jharkhand on basis of valid paper.**
- (L) In Case of Tie in the L1 Vendor/ Service provider the decision of Contracting Officer, VMC/ DC, KVS RO will be binding. Preference will be given to firms working in Kendriya Vidyalaya least 3 years.**
- (M) Installation of Biometric machine for staff**

8. **Award of Contract:**

- (a) The Indenter will award the contract to the bidder whose Bid has been Determined to be substantially responsive and who has offered the lowest price as per Para 7.
- (b) The Indenter reserves the right at the time of award of contract to increase or decrease the requirement of manpower indicated in Para 1 above.
- (c) The indenter prior to the expiration of the Bid validity period will notify the bidder whose Bid is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the contract.
- (d) Notwithstanding the above, the Indenter reserves the right to accept or reject all Bids and to cancel the bidding process and reject all bids at any time prior to the award of contract.
- (e) **RECOVERY** - PM SHRI Kendriya Vidyalaya Singharsi shall have right to impose cash penalty on the agency or deduct such amount from its Performance security deposit in case of PM SHRI Kendriya Vidyalaya Singharsi being put to any financial loss directly or indirectly by any act of commission or omission of agency.
- (f) **Notice of Termination of Contract: - The Contract can be terminated without assigning any reason giving prior one month notice in writing.**

9. **Last date and time of receipt of Bids**

You are requested to submit the bid for providing Security Guard and Conservancy worker in PM SHRI Kendriya Vidyalaya Singharsi on GeM Portal till 26.05.2026 .

10. Opening of Bid:

Bid will be opened in the presence of Vidyalaya tender Committee notified for this purpose at the same date and time of submission of Bid on GeM Portal.

(Ashutosh Kumar)
OFFICIATING PRINCIPAL
For and On behalf of the

PM SHRI Kendriya Viydyalaya Singharsi,

2. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

KENDRIYA VIDIALYA VIKASH
payable at
SINGHARSI

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to Buyer within 5 days of Bid End date / Bid Opening date.

3. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (bes PBG which is allowed as per GeM GTC). DD should be made in favour of

KENDRIYA VIDYALAYA VIKASH
payable at
SINGHARSI

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievance pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clauses are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void.

Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specific EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and a Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level

Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the cond in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid an [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition sp in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकार पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Res procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this te the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance o be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---