

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	23-05-2026 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	23-05-2026 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Mines
विभाग का नाम/Department Name	Hindustan Copper Limited
संगठन का नाम/Organisation Name	Hindustan Copper Limited
कार्यालय का नाम/Office Name	Kolkata Corporate Office
वस्तु श्रेणी /Item Category	Manpower Outsourcing Services - Man-days based - M19541Supply of Semi-Skilled and Skilled Manpower for Computer Literate and Attendant of Different Departments of MCP; Semi-skilled; Mazdoor/Labour , Manpower Outsourcing Services - Man-days based - M19541Supply of Semi-Skilled and Skilled Manpower for Computer Literate and Attendant of Different Departments of MCP; Skilled; Mazdoor/Labour
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	50 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	7 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
न्यूनतम मूल्य/Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	19604168.07
Payment Timelines	Payments shall be made to the Seller within 30 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	392000

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Sr. Manager (Mktg.)M&C
MCP, HINDUSTAN COPPER Limited, Ministry of Mines
(Ambarish Kumar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned

Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

6. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergency procurement of critical products/services.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of work & Job description:[1778665433.pdf](#)

Manpower Outsourcing Services - Man-days Based - M19541Supply Of Semi-Skilled And Skilled Manpower For Computer Literate And Attendant Of Different Departments Of MCP; Semi-skilled; Mazdoor/Labour (8828)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	M19541Supply of Semi-Skilled and Skilled Manpower for Computer Literate and Attendant of Different Departments of MCP
Skill Category	Semi-skilled
List of Profiles	Mazdoor/Labour
Experience of Resource	3 to 7 Years
Is Geographical presence of the Service Provider registered office is required in the consignee's State	No
Name of states/ UT for geographical presence is required	Not Applicable
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes
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प्राचल/Parameter	मूल्य/Values
कोर / Core	3.85

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total number of man-days required during contract period	अतिरिक्त आवश्यकता /Additional Requirement
1	Ambarish Kumar	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	8828	<ul style="list-style-type: none"> Charges per man-day (Inclusive of Wages, EPF, ESIC, EDLI, Bonus, etc) exclusive of GST : 821.02 Estimated number of overtime man-hours during contract period : 0 Per hour charges for Overtime Man-hours exclusive of GST : 0

Manpower Outsourcing Services - Man-days Based - M19541Supply Of Semi-Skilled And Skilled Manpower For Computer Literate And Attendant Of Different Departments Of MCP; Skilled; Mazdoor/Labour (9048)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	M19541Supply of Semi-Skilled and Skilled Manpower for Computer Literate and Attendant of Different Departments of MCP
Skill Category	Skilled
List of Profiles	Mazdoor/Labour
Experience of Resource	3 to 7 Years

विवरण/ Specification	मूल्य/ Values
Is Geographical presence of the Service Provider registered office is required in the consignee's State	No
Name of states/ UT for geographical presence is required	Not Applicable
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes
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प्राचल/Parameter	मूल्य/Values
कोर / Core	3.85

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Total number of man-days required during contract period	अतिरिक्त आवश्यकता /Additional Requirement
1	Ambarish Kumar	481116,Malanjkhand Copper Project, Dist- Balaghat, Madhya Pradesh- 481116	9048	<ul style="list-style-type: none"> Charges per man-day (Inclusive of Wages, EPF, ESIC, EDLI, Bonus, etc) exclusive of GST : 978.65 Estimated number of overtime man-hours during contract period : 0 Per hour charges for Overtime Man-hours exclusive of GST : 0

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

14. EARNEST MONEY DEPOSIT (EMD)

Contractor has to submit an amount of **Rs. 3,92,000/-** towards EMD through insurance surety bonds **OR** bank guarantee (including e-bank guarantee) from any of the commercial banks as per HCL's Format enclosed with the bid document **OR** payment online in an acceptable form NEFT/RTGS. No other form for EMD submission will be acceptable. Please upload payment transfer details (scan copy of RTGS/NEFT payment transfer)/ scan copy of bank guarantee/ scan copy of insurance surety bonds in the bid documents on GEM portal. The bank A/C details for RTGS/NEFT payment are as under:

IFSC Code: SBIN0004510

A/C Type: Current Account

A/C No.: 11290757078

A/C Name: Hindustan Copper Limited

EMD will be forfeited if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of the tender or if the successful bidder fails to furnish the required Security deposit within the specified period. EMD of the unsuccessful bidders should be returned to them at the earliest after expiry of the final bid validity period and latest by the 30th day after award of the contract / Lol. EMD should be refunded to the successful bidders on receipt of Security deposit. In case of discharge of tenders or for bidders, who are disqualified during processing of the bid, EMD shall be refunded within 30 days of such decision.

EMD should remain valid for a period of 45 (Forty-Five) days beyond the final bid validity period.

Sellers exempted from submission of EMD shall be strictly as per conditions defined under general terms and conditions of GeM (clause no. 04, sub clause xiii, m).

Non-submission of valid EMD exemption document before due date of bid opening shall lead to rejection of offer. No documents pertaining to EMD exemption shall be accepted after due date of bid opening. In case of non-receipt of EMD amount or documents pertaining to EMD exemption before due date of opening, the online offers will not be considered. The Earnest Money so deposited shall not bear any interest. No adjustment, of any pending amount / EMD whatsoever, against EMD will be made.

15. Bidder to note that Buyer added Bid Specific Terms and Conditions (ATC) in GeM Portal shall supersede any other T&C of Bid document of GeM Portal.

16. Bidders to note that estimated bid value published in GeM portal is including GST.

17. It is being construed that all T&C of bid document are acceptable to the Bidder upon submission of bid. Bidder shall upload certification for the same along with the offer (Annexure VIII). In absence of the certification, HCL reserves the right to reject the offer.

18. Bidders to ensure that qualifying documents indicated under Pre-Qualification Criteria are to be submitted along with the offer in one instance. HCL reserves the right to reject any requests against submission of short fall documents post opening of techno-commercial bid.

18.1 GeMePBG format is not acceptable. Bidder to submit Bank Guarantee as per HCL format only in accordance with clause no.32 of Buyer added Bid Specific Terms and Conditions (ATC).

19. SITE VISIT AND VERIFICATION OF INFORMATION

The interested bidders have to visit the Works site to understand the job and ascertain for themselves the site conditions, local working conditions, local statutory rules and regulations under state government, local labour requirement and employment, location, surroundings, climate, applicable laws and regulations, and any other matter considered relevant by them before submission of bid. **Site visit is mandatory before submission of bid.** Bidders have to submit a certificate confirming to have visited the site and accept the terms and conditions as per **Annexure - VI**, HOD of HR deptt or his authorized representative is only authorized to provide site visit certificate to all Manpower related tenders. (i.e Site visit to be signed by HOD of HR deptt) **Site visit is mandatory before submission of the bid otherwise your submitted offer will be rejected.**

19.1 For this purpose, bidders shall communicate to HCL via e-mail indicating their intention to visit the site along with the intended date of visit and the details of their visiting representatives at least 3 (three) days before their intended visit.

HCL shall communicate its response to the interested bidders who are planning to visit the work site at the earliest approving the date of visit or may specify another date as it may consider suitable.

19.2 It shall be deemed that by submitting a bid, the bidder has complete understanding of the work and only after that the bidder has:

- a) Made a complete and careful examination of the bidding documents;
- b) Received all relevant information requested from HCL;
- c) Satisfied itself about all matters, things and information
- d) Acknowledged and agreed that inadequacy, lack of completeness or incorrectness of information provided in the bidding documents or ignorance of any of the matters shall not be a basis for any claim for compensation, damages, extension of time for performance of its obligations, loss of profits etc. by the bidders from HCL, or a ground for termination of the Contract;
- e) Acknowledged that it does not have a Conflict of Interest; and
- f) Agreed to be bound by the undertakings provided by it under and in terms hereof.

19.3 HCL shall not be liable for any omission, mistake or error on the part of the bidder in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to tender, or the bidding process, including any error or mistake therein or in any information or data given by HCL. All expenses towards site visit shall be borne by the bidder.

19.4 In case of bidders who have already made their site visits, the site visit certificate for the previous corresponding cancelled tender for the subject job, shall be acceptable.

PRE QUALIFICATION CRITERIA, SCOPE OF WORK AND SPECIAL TERMS & CONDITIONS OF CONTRACT

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25. PRE-QUALIFICATION CRITERIA FOR BIDDERS

25.1 Average annual financial turnover during the last 3 years, ending 31st March 2025 of the previous financial year, should be at least Rs 49.84 Lakhs. Bidders shall submit audited P&L Statement or Turnover Certificate issued by Chartered Accountant in proof of the above.

25.2 Experience of having successfully completed similar works during last seven years ending last date of month prior to month of floating of the Tender (the proof of which is to be submitted along with the tender), should be either of the following:

Three similar completed works costing not less than the amount equal to **₹ 78.41 Lakhs inclusive of GST** each.

OR

Two similar completed works costing not less than the amount equal to ₹ 98.02 Lakhs inclusive of GST each.

OR

One similar completed works costing not less than the amount equal to ₹ 156.83 Lakhs inclusive of GST.

Similar work with respect to this tender means the work of supplying manpower (Semi-skilled/Skilled) to PSU, Any Government Agency/ Undertakings or Company having Company Identification number (CIN).

“For arriving at cost of similar work, the value of work executed shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the date of bid opening.”

25.3 The bidder should have own PF establishment Code/registration.

Note: - Bidder has to submit Work Completion Certificate along with the submitted Work Order. Bidder should ensure that the Work Completion Certificate comprise the contents preferably as per Appendix-I.

26.SCOPE OF WORK

UNSKILLED/ SEMI-SKILLED/SKILLED JOBS

SI No.	Category	Total mandays to be supplied per month	Total mandays to be supplied in 01 Year
01	Supply of Semi-Skilled Labourers	735 (Approx.)	8828
02	Supply of Skilled Labourers	754 (Approx)	9048

a) To assist in semiskilled/skilled office work in Departments and to perform jobs as per instruction of engineer-in-charge such as all Office Jobs such as typing of documents, keeping records of same, getting photocopy of papers, preparation of note sheet, letters, note sheets, working on MS Excel, ERP and basic knowledge of operating Computer as well as clerical, secretarial and related Office jobs etc. including assistance to Officers and their staff and any other allied jobs that may be signed by the engineer-in-charge or his authorized representative on daily basis as per requirement.

b) Normally the above jobs are to be undertaken on all days as per requirement. However, the area-in-charges may at their own discretion (on consultation with the engineer-in-charge) change duty timings based on necessity after informing the contractor regarding the same. However, any such modifications in duty timings will be made in accordance with relevant statutory laws / acts in this respect.

c) The contractor has to provide an experienced and semi-skilled/skilled person who has basic knowledge of working on computer including typing of documents as well as clerical, secretarial and related

d Office jobs etc.

- d) The engineer-in-charge will be assisted in handling this contract by area-in-charges. The jobs have to be undertaken as per directions and have to be completed to the satisfaction of the engineer-in-charge or respective area-in-charge or his authorized representative, under the supervision of the contractor.
- e) The contractor has to maintain attendance register for the person/s deployed for jobs mentioned at S/No.1, which should be counter-signed by the engineer-in-charge or deputed area-in-charge or his authorized representative and shall form the attendance book for processing of RA bills

26.2 SPECIAL TERMS

OPEN ITEM- ANNUAL LEAVE WITH WAGES

contractor shall have to pay Annual Leave with Wages as per applicable labour laws to the eligible manpower engaged by him on completion of the contract period. Expenditure incurred on this account shall be reimbursed by HCL along with Final Bill on submission of documentary evidence & clearance from HR dept, to the contractor.

27. CONTRACT PERIOD

The Contract shall be for a period of 12 (Twelve) months from the date of issue of LOI/ Work Order, whichever is earlier. However, at the discretion of HCL, MCP, the Contract Period may be extended by up to 25% of the original Contract Period, on the same rates, terms and conditions.

32. PERFORMANCE SECURITY (SECURITY DEPOSIT)

32.1 The successful Tenderer shall deposit an amount equivalent to 10% of the total Contract/ Work Order value including GST.

32.2 Out of this, the initial Security Deposit will amount to 5% of the total Contract/ Work Order value including GST. The Initial Security Deposit is to be deposited by the successful Tenderer within 30 (Thirty) days from the date issue of Letter of Intent/Work Order, whichever is earlier, in the form of Insurance Security Bond/ /NEFT/RTGS/Fixed Deposit Receipt/Bank Guarantee (on HCL's format) from a Scheduled Commercial Bank except Co-operative and Gramin Bank for Goods/Services/Works/EPC Contracts. In case of Bank Guarantee, it has to be as per HCL's prescribed format.

32.3 The Security Deposit equivalent to the balance 5% of the total Contract/ Work Order value including GST will be recovered from the progressive bills of the contractor @10% from each RA Bill. However, after every six months, 50% of the accumulated retention money can be refunded to the contractor against submission of equivalent amount of Bank Guarantee (BG) from scheduled commercial bank.

32.4 HCL is at liberty, after having given fourteen (14) days written notice to the contractor, to realize and/or for unsatisfactory performance of the contract or any clauses thereof.

32.5 The above security amount shall remain fixed during the entire period of the contract irrespective of any decrease/increase in the value of contract due to any reason like increase/decrease in labour wages, price indices, change order, etc., during the execution of the contract.

32.6 In case the Security Deposit is furnished by way of Bank Guarantee, it must be initially valid for the entire contract period plus Defect Liability Period (DLP) plus 60 days beyond the date of completion.

n of all contractual obligations of the Contractor/contractor, including warranty obligations.

32.7A penal interest @18% per annum shall be collected from the bidders on a pro-rata basis on account of any delay towards submission of SD/ Bank Guarantee amount after the assigned period of 30 days.

32.8 Only after submission of SD, the EMD of Successful Bidder will be refunded.

32.9 Payment of Contractor will be withheld until receipt of Performance Security/ Security Deposit.

32.10 The bank A/C details for RTGS/NEFT payment are as under:

IFSC Code: SBIN0004510

A/C Type: Current Account

A/C No.: 11290757078

A/C Name: Hindustan Copper Limited

32.11 The method of submission of Bank Guarantee is as below:

The bank guarantee issued by the issuing bank on behalf of the Contractor in favour of Hindustan Copper Limited (HCL) shall be in hard copy in original on stamp paper as well as Structured Financial Messaging System (SFMS).

HCL has chosen State Bank of India to act advising/beneficiary bank of HCL. The bank issuing the guarantee on behalf of the Contractor should choose this bank to send confirmation through SFMS.

The details of beneficiary (i.e., HCL) for issue of bank guarantee through SFMS platform is as furnished below:

State Bank of India as Advising Bank of HCL

Name and Details of Beneficiary		Name	Hindustan Copper Limited
	II	Address	Tamra Bhawan 1, Ashutosh Chowdhury Avenue, Kolkata 700019
	III	Area	Kolkata 700019
	IV	Name of Bank	State Bank of India
	V	Bank A/C No.	10373629348
Beneficiary's	I	Name of Bank	State Bank of India

Advising Bank, Branch and Address for BG Confirmation through SFMS	II	Name of the Branch of the Bank	CAG Branch Kolkata
	III	MICR Code	700002199
	IV	IFSC Code	SBIN0009998
	V	Address of the Branch of the bank	34, J L Nehru Road, Reliance House, Kolkata 700071

Contractor to note that above particulars are to be incorporated by the issuing bank properly while issuing the Bank Guarantee under SFMS mode to avoid any future problem in accepting the BGs.

The Guarantor (BG issuing bank) shall send information about issuance of this Guarantee through SFMS gateway to the State Bank of India, CAG Branch Kolkata (IFSC- SBIN0009998), to aid in the process of confirmation of Bank Guarantee.

“The BG shall be operable including encashment at issuing bank’s any local branch in Malanjkhand, Madhya Pradesh.”

The Original Bank Guarantee issued by the outstation bank shall be sent by the Issuing Bank to DGM (Mktg./M&C), Hindustan Copper Limited, Malanjkhand Copper Project at Malanjkhand, Pin code- 481116 by Speed Post/Registered Post.

The Company shall be at liberty to deduct and appropriate from the Security Deposit such penalties and dues as may be payable by the Contractor under the contract and the amount by which the Security Deposit shall get diminished will be made good by further deduction from the Contractor’s subsequent bills in the same manner as aforesaid until the security deposit is restored to its full limit mentioned above.

The provision of Security deposit Clause shall not apply to the following:

- Public Sector Undertakings
- Government departments/Government Institutions

FOREFEITURE OF SECURITY DEPOSIT

- The Company shall have the full right to forfeit and appropriate the security deposit on breach of any of the terms and conditions laid down herein or will be applicable in future, without prejudice to the rights of the Company or otherwise available under the law. Any dues of the Company against the Contractor under the contract resulting from award of work to some other agency at the risk and cost of the Contractor shall be adjustable against the security deposit and if SD is insufficient, the same shall be recovered from the Contractor.
- In case of termination of the contract by the Contractor, the Company shall have the right to forfeit the Security Deposit.

- On due and satisfactory performance and completion of the contract in all respect and settlement of final bills, the Security Deposit will be returned to the Contractor without any interest on presentation of an absolute, No Demand Certificate in the form as may be prescribed by the Company.
- In case of quantity enhancement/ repeat order as per Option Clause, time extension of SD provided for the original order shall be extended suitably by the Contractor to cover the extended period. In case the security deposited is not extended by the Contractor at least one (01) month before its expiry then the same may be forfeited and encashed. The above claim period of at least one (01) month should be specifically mentioned in the BG.
- The Security deposit will be forfeited and credited to HCL's account in the event of a breach of contract by the contractor. Security deposit to be refunded to the contractor without interest, after successful performance and completion of the contract in all respects but not later than 60 (sixty) days of completion of all obligations including the warranty under the contract, subject to recovery of claim if any.
- For service/works/EPC contracts having validity of more than two years, alternately, the security deposit for the entire amount may be initially submitted for eighteen (18) months and thereafter may be suitably extended on yearly basis until the end of the contract plus 60 days. In case the security deposited is not extended by the successful bidder at least one (01) month before its expiry of the same then the same may be forfeited and encashed. The above claim period of at least one (01) month should be specifically mentioned in the BG.

Inclusion of following Formats:

- a) PROFORMA OF BANK GUARANTEE FOR EMD
- b) PROFORMA OF BANK GUARANTEE FOR SECURITY DEPOSIT
- c) MANDATE FORM FOR ELECTRONIC PAYMENT THROUGH INTERNET (For RTGS Facility)

- Bidder's pre-qualification criteria should have Inclusion of Work Order Value (including GST).
- Turnover certificate/Balance Sheet/Profit or loss Account should be duly certified by Chartered Accountant only with UDIN no. is to be uploaded in Techno-Commercial Offer. No other form of turnover certification is acceptable.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.

6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---