

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	28-02-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	28-02-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	60 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Steel
विभाग का नाम/Department Name	Steel Authority Of India Limited
संगठन का नाम/Organisation Name	Rourkela Steel Plant
कार्यालय का नाम/Office Name	Materials Management Purchase
वस्तु श्रेणी /Item Category	Custom Bid for Services - News recording and editing jobs at Rourkela Steel Television
समान श्रेणी/Similar Category	<ul style="list-style-type: none"> Advertisement Service - Newspaper
अनुबंध अवधि /Contract Period	2 Year(s) 1 Day(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन्ू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
क्रेता के लिए उपलब्ध आईटीसी/ITC available to buyer	Yes
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

2. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1

will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

If the buyer has mentioned MSE purchase preference in ATC then service provider is required to upload necessary documents for MSE purchase preference for verification by the buyer during evaluation.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

PRICE BREAKUP - [1770456367.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1770456190.pdf](#)

Payment Terms:[1770456198.pdf](#)

GEM Availability Report (GAR):[1770456206.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1770456221.pdf](#)

Custom Bid For Services - News Recording And Editing Jobs At Rourkela Steel Television (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	News recording and editing jobs at Rourkela Steel Television
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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इनपुट कर क्रेडिट(आईटीसी) तथा रिवर्स प्रभार (आरसीएम)/Input Tax Credit(ITC) and Reverse Charge(RCM) Details

जीएसटी पर इनपुट कर क्रेडिट /ITC on GST	जीएसटी उपकर कर क्रेडिट /ITC on GST Cess
100%	NA

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	SUJIT KUMAR BEHERA	769011,Rourkela Steel Plant, Rourkela, Sundargarh	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

News recording and editing jobs at Rourkela Steel Television

Service no	Service Description(Scope of Work)	Qty	UOM (Unit of Measurement)
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01	<p>Rourkela Steel Television Centre, the first captive cable TV network of India, was set up by Rourkela Steel Plant on 15th November, 1982.</p> <p>Since then, production and telecast of good quality programmes with a local flavor has been a hall mark of RSTV. The fact that the network has succeeded in creating a connect with RSP#s various stakeholders has made it a very powerful and potent medium of communication in Rourkela.</p> <p>Its repertoire includes daily news in English, Hindi and Odia, messages, music and dance programs to showcase the talent of RSP#s stakeholders and various other infotainment programmes. By making short films and documentaries on relevant topics, RSTV has helped saving huge cash outflow of the company. These films have been widely appreciated by all the stakeholders.</p> <p>The outsourced agency will deploy 2 persons everyday round the year (365 days without fail). The deployed persons should be well versant with the jobs of handling high end camera and light as well as photo and video editing softwares so that the quality and effectiveness of RSTV news can be maintained or further improved. Recording, editing and preparation of 3 news capsules in Odia, Hindi and English in one day will be considered as one unit for payment.</p>	730	AU
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" ONE AU" EQUALS TO "JOBS CARRIED OUT PER DAY. Total qty for this bid is 730 AU. However , being a service contract total qty has been mentioned as "1" in GeM Portal. Bidders are requested to quote their rate for the total contract cost of 730 AU i.e. for 2 years ."

1. ELIGIBILITY CRITERIA:

- i. Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least Rs. 2.16 lacs
- ii. Experience of having successfully carrying out similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:-
 - a) Three similar completed works each costing not less the amount of Rs.2.87 lacs
 - b) Two similar completed works each costing not less than the amount of Rs.3.59 lacs
 - c) One similar completed works costing not less than the amount of Rs. 5.75 lacs
- iii. **Experience:** "Should be from Central/ State Govt Organisations/PSUs/Joint Venture Company where at least one of the partners shall be Central or State Govt Organisation or PSU/ Public Limited Companies"

- iv. **Requisite Documents:** Self attested copies of work order, Self attested copies of completion certificate (issued by the concerned Work Executing Authority atc.)
- v. Bidder shall submit turnover certificates issued by CA must contain valid UDIN and membership number of CA

2. SPECIAL TERMS AND CONDITIONS & SCOPE OF WORK: -

1. The service provider has to engage at least 2 persons so as to manage the work 3 65 days keeping in view the weekly offs and other leaves of its employees.
2. The persons engaged by the Service Provider should be experienced and well versant with handling high-end camera and light as well as photo and video editing softwares to carry out the recording and editing of RSTV news on day-to-day basis.
3. In case the quality of jobs by a person does not match the expectations of PR deptt , he/she will be removed immediately and the service provider will deploy another suitable candidate.
4. The outsourced agency will deploy 2 persons in B shift everyday round the year (3 65 days without fail). The deployed persons should be well versant with the jobs of handling high end camera and light as well as photo and video editing softwares so that the quality and effectiveness of RSTV news can be maintained or further improved . Recording, editing and preparation of 3 news capsules in Odia, Hindi and English in one day will be considered as one unit for payment.
5. Penalty Clause: Failure to provide manpower everyday on time will be penalized charge of Rs.800 Per day subject to maximum 5% of Contract Value in a year.

3. NOTES:

A) IN CASE CONTRACT LABOUR ARE DEPLOYED, THE CONTRACTOR SHALL PAY ADDITIONAL WELFARE AMENITIES (AWA) IN THE FORM OF ALLOWANCE (NOT LINKED TO WAGES) AT THE STIPULATED RATE PER DAY# OF ACTUAL ATTENDANCE WITH A STIPULATED MAXIMUM AMOUNT PER MONTH TO THE CONTRACT LABOUR ENGAGED. ESI CONTRIBUTION #SHALL BE PAYABLE ON THIS ALLOWANCE BY THE CONTRACTOR. QUOTED RATES SHALL BE CONSIDERED ACCORDINGLY AND NO EXTRA PAYMENT SHALL BE MADE TO THE CONTRACTORS ON THIS ACCOUNT.

THE PRESENT AWA RATE PER DAY IS RS. 157.69 AND THE MAXIMUM AMOUNT OF AWA PER MONTH IS RS. 4100.00.#IN CASE OF ANY INCREASE IN AWA AS MENTIONED ABOVE WITHIN THE PERIOD OF CONTRACT, THE CONTRACTOR SHALL HAVE TO PAY THE REVISED/INCREASED AMOUNT TO THE CONTRACT LABOURS TO WHOM AWA WAS BEING PAID EARLIER FROM THE DATE OF SUCH INCREASE AND THE AMOUNT SO PAID BY THE CONTRACTOR SHALL BE REIMBURSED BY SAIL RSP ON PRODUCTION OF DOCUMENTARY EVIDENCE OF SUCH PAYMENT.

ESI CONTRIBUTION SHALL BE PAYABLE ON THIS ALLOWANCE BY THE CONTRACTOR. QUOTED RATES SHALL BE CONSIDERED ACCORDINGLY AND NO EXTRA PAYMENT SHALL BE MADE TO THE CONTRACTOR ON THIS ACCOUNT.

B) CONTRACTORS SHALL BE REQUIRED TO MAKE PAYMENT OF WAGES ELECTRONICALLY TO THEIR LABOUR/WORKMEN THROUGH THEIR BANK ACCOUNT. THE PASSES FOR THE LABOR SHALL BE ISSUED ONLY WHO HAVE BANK ACCOUNTS.

C) THE CONTRACTOR SHALL COMPLY WITH PROVISION REGARDING EPF, ESI, HRA, NATIONAL HOLIDAYS & FESTIVALS, HOLIDAYS, LEAVE SALARY, NOTICE PAY & RETRENCHMENT COMPENSATION ETC. UNDER THE RELEVANT LAWS FOR HIS WORKERS.

D) THE CONTRACTOR SHALL COVER ALL HIS/HER/THEIR EMPLOYEES/ CONTRACT LABORS DEPLOYED AGAINST HIS/ HER/ THEIR CONTRACT IN RSP (INCLUDING ODISHA GROUP OF MINES)FOR

GROUP ACCIDENT INSURANCE SCHEME FOR A MINIMUM AMOUNT OF RS. 10,00,000/- FOR THE PERIOD OF CONTRACT AS AN ADDITIONAL WELFARE MEASURE AND SUBMIT THE PROOF OF THE SAME

TO THE EXECUTING DEPARTMENT BEFORE DEPLOYMENT IN JOB. THE COST OF SUCH INSURANCE SHALL BE COVERED BY THE CONTRACTOR IN HIS/ HER/ THEIR QUOTED PRICE ACCORDINGLY AND

NO EXTRA PAYMENT TO THIS EFFECT SHALL BE MADE TO THE CONTRACTOR BY RSP.

In case contract labour are deployed, the contractor shall pay Additional Welfare Amenities (AWA) in the form of allowance (not linked to wages) at the stipulated rate per day# of actual attendance with a stipulated maximum amount per month to the contract labour engaged. ESI contribution #shall be payable on this allowance by the contractor. Quoted rates shall be considered accordingly and no extra payment shall be made to the contractors on this account. The present AWA rate per day is Rs. 157.69 and the maximum amount of AWA per month is Rs. 4100.00.#In case of any increase inAWA as mentioned above within the period of Contract, the Contractor shall have to pay the revised/increased amount to the Contract Labours to whom AWA was being paid earlier from the date of such increase and the amount so paid by the Contractor shall be reimbursed by SAIL RSP on production# #of documentary evidence of such payment.

4. INSPECTION TERMS:

Inspection by Executing Authority as per terms of contract

5. PLACE OF INSPECTION: AT RSTV

6. INSPECTION AGENCY: representatives of RSTV

7. Price variation clause: Firm till delivery

8. CONTRACT PERIOD: 2 years

9. REJECTION OF OFFERS: In case any specific adverse report is received against a tenderer, as an information or upon enquiry made by SAIL, in respect of capabilities, performance and fraudulent practice such as misrepresentation of facts and/or fudging/forging/tempering of documents for participation in the tender process or to secure a contract or in execution of the contract by the tender

er, after receipt of tender but before the opening of the Price Bids, the quotation / tender submitted by such tenderer is liable to be rejected on the basis of recorded reasons and with the approval of the Next Higher Authority /Chief Executive Officer of the Plants/ Chief Executive of the Units. If such report is received after opening of the price bids, then also the quotation / tender of that tenderer is liable to be rejected after recording the reasons and with the approval of the Next Higher Authority / Chief Executive Officer of the Plants/ Chief Executive of the Units"

10. RISK PURCHASE: If the Supplier/Contractor fails to deliver the service either in full or in part, within the prescribed delivery/contract period, the Purchaser shall be entitled at his option to take alternate procurement action, at the risk & cost of the supplier/contractor for the unsupplied portion of the goods/ items/services for which delivery has expired without canceling the contract in respect of the stores not yet due for delivery, or to cancel the contract based on progress of work, including stores not due for delivery, and, if thought fit/necessary, to purchase the stores at the risk and cost of the Supplier. The price differential in case of higher cost to SAIL, if any, shall have to be borne by the defaulting supplier. Moreover, the defaulting supplier shall have no claim over the quantity, which they failed to supply.

11. UNWORKABLE RATE: If a tenderer quotes unworkable rates i.e., if the quoted price is less than 25% of the estimated price & is considered for placement of order, the party will be asked to justify the rate quoted and will be required to give Performance Guarantee Bond (PBG) in the form of Bank Draft/Bank Guarantee if the justification given by bidder regarding rates has not been accepted or has been refused. PBG will be equal to the amount which will be the difference between lower limit of estimated price & the quoted price of tenderer.

NOTES:

1. Bidders are requested to submit duly filled up, signed and stamped declarations as per attached format in Gem bid.
2. Successful bidder has to provide the unit wise price breakup of for placement of order.
3. The firms participated in this bid shall be deemed to have accepted all terms and conditions of the bid. Hence, bidders may enquire the details before submission of bid.
4. Bidders must note that in case of submission of offer, it will be assumed that you have accepted and will abide by the following clause: -“This is to undertake that while participating in this tender or the execution of the contract thereafter, we shall not give or take, any financial or non-financial bribe, to and from anyone and if we notice any such happening, we shall report it to SAIL vigilance.”
5. "ONE AU" EQUALS TO JOBS CARRIED OUT PER DAY. Total qty for this bid is 730 AU. However, being a service contract total qty has been mentioned as "1" in GeM Portal. Bidders are requested to quote their rate for the total contract cost of 730 AU i.e. for 2 years.

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---