

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	28-05-2026 19:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	28-05-2026 19:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Railways
विभाग का नाम / Department Name	Indian Railways
संगठन का नाम / Organisation Name	East Coast Railway
कार्यालय का नाम / Office Name	Ecor Mechanical Department
वस्तु श्रेणी / Item Category	Monthly Basis Cab & Taxi Hiring Services - SUV; 1500 Km per Month; Local 24*7
अनुबंध अवधि / Contract Period	3 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया / Bid to RA enabled	No
बिड का प्रकार / Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days

बिड विवरण/Bid Details

अनुमानित बिड मूल्य / Estimated Bid Value	1979640
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	Yes (Arbitration clause document) as per DoE OM No.F.1/2/2024-PPD dated 03.06.2024 Arbitration should not be routinely included in contracts
सुलह खंड/Mediation Clause	Yes (Mediation clause document) as per DoE OM No.F.1/2/2024-PPD dated 03.06.2024 mediation clause should not be routinely included in contracts and pre-litigation mediation can be taken up without any such clause also

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	39600

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

PFA & CAO EAST COAST RAILWAY BHUBANESWAR PAYBLE AT VISAKHAPATNAM
PFA & CAO EAST COAST RAILWAY BHUBANESWAR PAYBLE AT VISAKHAPATNAM
(Pfa Cao, East Coast Railway, Bhubhaneswar Payble At Visakhapatnam)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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एमएसई के लिए सक्षम प्राधिकारी का विवरण:/Details of the Competent Authority for MSE

सक्षम प्राधिकारी का नाम/Name of Competent Authority	RAILWAY BOARD
सक्षम प्राधिकारी का पदनाम/Designation of Competent Authority	Exe.Director/ME (EnHM & Pro)
सक्षम प्राधिकारी का कार्यालय/विभाग/प्रभाग/Office / Department / Division of Competent Authority	RAILWAY BOARD
सीए अनुमोदन संख्या/CA Approval Number	2020/EnHM/10/Dt. 18.08.2022
सक्षम प्राधिकारी अनुमोदन तिथि/Competent Authority Approval Date	18-08-2022
सक्षम प्राधिकारी द्वारा प्रदान की गई स्वीकृति का संक्षिप्त विवरण//Brief Description of the Approval Granted by Competent Authority	Railway Board clarification on MSME purchase preference in service tenders on GeM

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1778052765.pdf](#)

Monthly Basis Cab & Taxi Hiring Services - SUV; 1500 Km Per Month; Local 24*7 (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Vehicle Type	SUV
Type of car (Please select at least 3 options)	Mahindra Bolero , Tata Sumo , Mahindra Bolero Neo
Usage Variant	1500 Km per Month
Type of Service	Local 24*7
Year of Vehicle Model	Non-AC 2025 2026
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	Non-A/C
Area of Operation	Plains
Fuel Type	Diesel
एडऑन /Addon(s)	
Outstation night charges applicable	Yes

अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	MANOJ KUMAR SAHOO	530008,Diesel Loco Shed, Kancharapalem, Visakhapatnam, Andhra Pradesh, PIN- 530008	1	<ul style="list-style-type: none">Estimated number of outstation nights per month per vehicle : 2Duration in Months for which service is required : 36

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

PFA & CAO EAST COAST RAILWAY BHUBANESWAR
payable at
Visakhapatnam

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of

PFA & CAO EAST COAST RAILWAY BHUBANESWAR
payable at
PAYBLE AT VISAKHAPATNAM

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

4. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

PFA & CAO EAST COAST RAILWAY BHUBANESWAR
Account No.

10872484993
IFSC Code
SBIN0000041
Bank Name
STATE BANK OF INDIA
Branch address
BHUBANESWAR MAIN BRANCH

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

5. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. **Payment**

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

7. **Buyer Added Bid Specific Scope Of Work(SOW)**

File Attachment [Click here to view the file.](#)

8. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

9. **Buyer Added Bid Specific SLA**

File Attachment [Click here to view the file.](#)

10. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

CHECK LIST OF MANDATORY DOCUMENTS

(To be uploaded by firm (s) along with the offer)

Sl. No.	Items description as per the ATC	Firm remarks (Enclosed or Not)	Check status/ Have you Submitted with tender (pls tick)
1	Bid Form (Tender form First Sheet) duly filled signed and attached.		YES / NO

2	Have you enclosed documentary proof on minimum Eligibility criteria on tender value on similar nature of work towards Work Experience Eligibility as per GeM Bid document special conditions of contract chapter -5		YES / N O
3	Have you enclosed documentary proof (audited balance sheet) for annual advertised tender value towards Financial Eligibility criteria (T1 financial Turn over and T2 liquidity) as per GeM Bid document special conditions of contract chapter -5.		YES / N O
4	Have you filled in the" FORMAT FOR CERTIFICATE TO BE SUBMITTED / UPLOADED BY TENDERER ALONGWITH THE TENDER DOCUMENTS" as per Annexure-C & C1 This certificates are to be given by attorney/authorized signatory/each member of Partnership firm/Joint venture (JV) / Hindu undivided Family (HUF) / Limited Liability Partnership (LLP) etc		YES / N O
5	Have you filled in (NON-DISQUALIFICATION OF BID) as per Annexure- E & F (For details please refer Disqualification of bidders clause No.2.5 of GCC Services / Clause No. 2& 3 of special conditions in tender document).		YES / N O
6	<p>The tenderer shall clearly specify whether the tender is submitted on his own or on behalf of a sole proprietor , a limited company or a partnership firm etc.</p> <p>If the tender is submitted on behalf of a partnership firm/Company, they should submit the certified copy of partnership deed/COI (MOA & AOA) along with the tender and authorization with Power of Attorney to deal the tender on behalf of partnership firm/ Company (For details refer the tender document clause No. 15 & 16 of Chapter-1 of bid form second sheet).</p>		YES / N O
7	Have you uploaded all the requisite documents as sought in note 2 below (duly filled signed and attached)		YES / N O

NOTE:

1. The above mandatory, technical and financial eligibility documents are to be uploaded along with the offer, otherwise offer of firms may be liable for **rejection**.
2. **The following documents to be uploaded along with offer**
 - (i) **Annexure C & C1 (if firm is partnership firm , every partner should sign individually in all annexures)**
 - (ii) **Annexure E (if firm is partnership firm, every partner should sign individually in all annexures)**
 - (iii) **Annexure F (if firm is partnership firm , every partner should sign individually in all annexures)**
 - (iv) **Tender form First sheet (if firm is partnership firm , every partner should sign individually in all annexures)**
 - (v) **Experience Certificate for technical eligibility**
 - (vi) **Turnover certificate with audited balance sheets and P& L statements for financial eligibility**
 - (vii) **T2 Liquidity statement**
3. GeM portal has randomly selects the L-1 bidder under “ Run L-1” option in case of multiple qualified L1 bidders. In this connection, Railway Board issued guidelines vide letter No.2 017/EnHM/25/11 dated 21.12.2023 that para 2.6.3 of GCC services -2018 will not applicable while finalizing service tenders on GeM portal. So, the above guidelines of railway board is applicable while floating tenders through GeM.
4. The work is operated with utilization of contingency fund (Deposit fund) available at Railways. In case of paucity of Deposit/contingency fund, the contract may be terminated prematurely at any stage of execution with intimation to the firm through letter at the discretion of railway authority. In this regard, the decision of Sr.DME(D)/VSKP for short closing of contract due to paucity of funds is final and binding on the contractor. So, the contractor should keep/consider this clause in mind while giving his offer/floating the tender. Moreover, the contractor shall not have right to go for legal action /arbitration in this regard of termination.
5. Bidder has to upload scanned copy/proof of the DD along with the Bid and has to ensure delivery of hard copy to the buyer within 5 days of the Bid end date /Bid opening date or as per the latest guidelines of the Railway Board issued through up to date correction slips/policy circulars.
6. PG to be submitted by the successful bidder after awarding of the contract as per the special conditions enclosed in the GeM Bid.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their

Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove;**

and

- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---