

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	16-02-2026 13:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	16-02-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Odisha
विभाग का नाम/Department Name	Panchayati Raj Department Odisha
संगठन का नाम/Organisation Name	Panchayati Raj Department
कार्यालय का नाम/Office Name	Panchayat Samiti Saraskana
कुल मात्रा/Total Quantity	8
वस्तु श्रेणी /Item Category	Table (Handicraft) (V2) (Q3)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	1 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details

बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
विगत प्रदर्शन / Past Performance	10 %
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	No
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Payment Timelines	Payments shall be made to the Seller within 45 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	No
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1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

2. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Table (Handicraft) (V2) (8 pieces)**तकनीकी विशिष्टियाँ /Technical Specifications**

[* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Generic	Type of Tables	Dining Table, Study Table, Conference Table
General Requirements	Table Top Material	Sheesham Wood, Mango Wood, Teak Wood, Acacia Wood, Engineered Wood, Bamboo/Cane, Marble, Plywood, Iron, Brass, Steel, Glass
	Table Base Material	Sheesham Wood, Mango Wood, Teak Wood, Acacia Wood, Engineered wood, Bamboo/Cane, Marble, Plywood, Iron, Brass, Steel
	Shape	Rectangle, Square, Round, Oval, Hexagonal, Others
	Scope of Handicraft	Whole Unit Handcrafted, Finishing Work Only
Functional Features	Foldable Feature	Yes, No
	Wheels Availability	Yes, No
	Storage Availability	Open Shelf, Drawer Storage, No Storage
Chair	No of chairs	0, 1, 2, 3, 4, 5, 6
Dimensions	Width of the Table (±3 inches)	18, 24, 30, 36, 48, 60, 72, 84
	Depth of the Table (±3 inches)	18, 24, 30, 36, 42, 48
	Height of the Table (±3 inches)	18, 30, 42

Additional Specification Parameters - Table (Handicraft) (V2) (8 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Library Table(2nos)2400W × 1200D × 750H	18mm pre-laminated particle board top, wooden or steel legs, edge-banded, CRCA sheet modesty panel optional; capable of handling heavy load; finish: laminate matte finish; robust understructure as per Nilkamal Smart Desk standard
Library Chair – Novella-07(40nos)Seat H: 350-600, Overall H: 700-1100	Armless, square seat, 4 stainless steel legs, powder coated / polished finish, seat without cushion, ergonomically designed, seat height adjustable 350-600mm, overall height 700-1100mm, stable, non-slip PVC feet
Double-Sided Bookshelf(4nos)2130H × 2440L, Lab Rack(1nos)	Powder-coated MS frame, min. 4 shelves per side, 7? height × 8? length, shelf spacing adjustable, load-bearing capacity per shelf ?25kg, design as per consultant drawing, edges rounded, corrosion-resistant paint lab rack- Upper unitmaterial - MS Thickness- 1 mm With 5mm Glass With 1 adjustable Rack Powder Coating of 100 micron- Asian Paint with 8 tank process . .Size- 600 x 300 x 750(lxdxh).
Stainless Steel Stool (Round) (40nos)Ø400 × 480H	Round stool with SS top (thick), 16mm dia × 1.2mm thick stainless steel legs, PVC shoes, height 480mm, durable & corrosion-resistant, suitable for library/lab use
Physics Lab Table(2nos),Chemistry Lab Table(2nos),Biology Lab Table(2nos),	6ft x 4ft size table supply with granite over 18mm HDMR ply and 6 nos. Of rack with pre-laminated board holding open door with all fitting and fixing.Size-1800x 1200 x 900(lxdxh).
Library Table(2nos)2400W × 1200D × 750H	18mm pre-laminated particle board top, wooden or steel legs, edge-banded, CRCA sheet modesty panel optional; capable of handling heavy load; finish: laminate matte finish; robust understructure as per Nilkamal Smart Desk standard
Library Chair – Novella-07(40nos)Seat H: 350-600, Overall H: 700-1100	Armless, square seat, 4 stainless steel legs, powder coated / polished finish, seat without cushion, ergonomically designed, seat height adjustable 350-600mm, overall height 700-1100mm, stable, non-slip PVC feet
Double-Sided Bookshelf(4nos)2130H × 2440L, Lab Rack(1nos)	Powder-coated MS frame, min. 4 shelves per side, 7? height × 8? length, shelf spacing adjustable, load-bearing capacity per shelf ?25kg, design as per consultant drawing, edges rounded, corrosion-resistant paint lab rack- Upper unitmaterial - MS Thickness- 1 mm With 5mm Glass With 1 adjustable Rack Powder Coating of 100 micron- Asian Paint with 8 tank process . .Size- 600 x 300 x 750(lxdxh).
Stainless Steel Stool (Round) (40nos)Ø400 × 480H	Round stool with SS top (thick), 16mm dia × 1.2mm thick stainless steel legs, PVC shoes, height 480mm, durable & corrosion-resistant, suitable for library/lab use
Physics Lab Table(2nos),Chemistry Lab Table(2nos),Biology Lab Table(2nos),	6ft x 4ft size table supply with granite over 18mm HDMR ply and 6 nos. Of rack with pre-laminated board holding open door with all fitting and fixing.Size-1800x 1200 x 900(lxdxh).

* Bidders offering must also comply with the additional specification parameters mentioned above.

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Suman Raja Mohanty	757051,SARASKANA BLOCK, AT/PO- SARASKANA, PS- JHARPOKHARIA, MAYURBHANJ, ODISHA	8	30

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Generic

After award of contract – Successful Bidder shall have to get Detailed Design Drawings approved from buyer before starting fabrication. Successful Bidder shall submit Detailed Design Drawings for Buyer's approval, within 5 days of award of contract. Buyer shall, either approve the drawings or will provide complete list of modification required in the drawings within 5 days. Seller shall be required to ensure supply as per approved Drawings with modifications as communicated by Buyer. If there is delay from buyer side in approval of drawing– the delivery period shall be refixed without LD for the period of delay in approval of Drawing.

3. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

5. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

6. Generic

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 1 year before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

7. **Generic**

Manufacturer Authorization: Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

8. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

9. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

10. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

11. **Service & Support**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

12. **Inspection**

Testing of Sample: The testing of advance sample and bulk sample during PDI will be carried at the designated AHSP labs. When testing facilities are not available, the facilities of Govt labs/NABL/Accredited labs will be utilized. The testing charges outside the designated AHSP labs to be borne by seller's.

13. **Certificates**

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

14. **Warranty**

Warranty period of the supplied products shall be 1 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

15. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. Required Documents for Bid Submission-PAN Card,GST Registration Certificate,Cancelled Cheque, MSME / Udyam Registration Certificate.
2. Bidder must submit a bid-specific authorization on OEM letterhead including the contact details (Name,E

mail ID, and Phone Number) of the signatory.

3.The bidder shall submit a valid OEM Authorization Letter / Manufacturer Authorization Form (MAF) issued by the Original Equipment Manufacturer, clearly mentioning the brand name, model numbers, and product description of all supplied items. The authorization shall confirm that the bidder is authorized to supply, install, and support the quoted products.

4.Annual Balance sheet 1 year, ITR Last 1 year .Average Turnover certificate minimum 5 crs in last three year (2024-25, 2023-24).

5.Data Sheets and certifications must be provided with the bid.

6.Only Odisha-based bidders are eligible to participate in this tender .

7. BoQ certificate, startup India certificate/Trade license/MSME, non blacklist declaration 100 rs court paper.

8.Governing Law-The contract shall be governed by and construed in accordance with the laws of India, subject to GeM rules and regulations.

9.Taxes & Duties-Prices quoted shall be inclusive of applicable taxes as per GeM norms. GST shall be charged as applicable and clearly indicated.

10.Inspection & Acceptance-Final acceptance shall be subject to successful inspection, testing, and performance verification at the site by the authorized representative of the purchaser.Copy of the paper submitted with stamp and signature for authority).

11.Brand New Equipment-All equipment supplied shall be brand new, unused, of latest manufacture, and free from any manufacturing defects. Refurbished or reconditioned items shall not be accepted.

12.At least 2 similar projects completed in the last 1 financial years. minimum 1cr. po.

13.Bidder must be a registered firm/company experienced in rooftop solar installation.

14.Penalty of ₹500 per day shall be imposed for delay beyond the stipulated completion period, unless extension is granted due to force majeure.

15.Most of the financial documents have been uploaded.

16. Authorized MAF certificate mostly upload.

17, Products inspection certificate mostly upload.

18.Two similar types of playing equipment are proposed to be procured under a single Purchase Order, with a minimum PO value of ₹50,00,000 (Rupees Fifty Lakh only).

19.Non-conforming items will be rejected and replaced at supplier's cost.

20.Data Sheets and certifications must be provided with the bid.

16. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent

Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**

- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---