

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	14-05-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	14-05-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Railways
विभाग का नाम/Department Name	Indian Railways
संगठन का नाम/Organisation Name	North Western Railway
कार्यालय का नाम/Office Name	North Western Railway
वस्तु श्रेणी /Item Category	Monthly Basis Cab & Taxi Hiring Services - SUV; 2500 km x 320 hours; Local 24*7
अनुबंध अवधि /Contract Period	2 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	6 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	1 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	10
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य / Estimated Bid Value	1149624
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	23000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	30

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई कटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से

बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

FA and CAO North Western Railway
North Western Railway, Indian Railways, North Western Railway, Ministry of Railways
(Fa And Cao, Nwr)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM_No.1_4_2021_PPD_dated_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc.

This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1776844254.pdf](#)

Monthly Basis Cab & Taxi Hiring Services - SUV; 2500 Km X 320 Hours; Local 24*7 (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Vehicle Type	SUV
Type of car (Please select at least 3 options)	Mahindra XUV 500 , Maruti Suzuki XL6 , KIA Carens
Usage Variant	2500 km x 320 hours
Type of Service	Local 24*7
Year of Vehicle Model	2024 , 2026 , 2025
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	Non-A/C
Area of Operation	Plains
Fuel Type	Petrol
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Vehicles Required	अतिरिक्त आवश्यकता /Additional Requirement
1	Gyana Nand Jha	302017, North Western Railway Head Quarters, Near Jawahar Circle, Jagatpura, Jaipur-17	1	<ul style="list-style-type: none"> Duration in Months for which service is required : 24

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. **Generic**

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

Hospital Administrator, Central Railway Hospital
Near 2nd Entry Jaipur Railway Station
Hasanpura
Jaipur - 3020006
Rajasthan

3. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

FA & CAO/NWR
payable at
Jaipur

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

5. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

7. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

8. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Name of Work:

Hiring of Non AC One vehicle SUV(Mahindra XUV 500, KIA Carens, Maruti suzuki XL6) including maintenance, major/minor repairs, cost of lubricants, drivers & fuel etc. and including all other expenses so as to cover 2500KM x 320 hours and 24x7 per month for a period of two years.

The contract will be governed by railways General Conditions of contract for service contracts" issued by Railway board with corrigendum issued up to date. The copy of GCC for service contract is available on Railway Boards website of Transformation cell, link is given below : http://indianrailways.gov.in/railwayboard/uploads/directorate/Transformation_Cell/Circulars/GCCS_R.pdf

2. Nature of Tendering:

Nature of tendering is e-tendering open type in single packet system. Manual offers shall not be considered. The tender document can be viewed at web site <https://gem.gov.in> The Bidder must have Class-III Digital Signature Certificate & must be registered on GeM portal. Only registered tenderer/bidders can participate on e-Tendering. All relevant paper must be uploaded at the time of participating in e-Tendering. Bidder should note that the document is being allowed to be downloaded with further condition that Tenderers agree to abide by the conditions laid down in the tender document. Detailed procedure is available on GeM portal.

3. Qualification Criteria-

- a) A Bidder shall submit only one bid in the particular Bidding process, either individually as a Bidder or as a Partner. A Bidder who submits more than one bid will cause all the proposals to be disqualified.
- b) Any central government Department/Ministry of Railways must not have banned businesses with the bidder (any member in case of JV) as on the date of opening of bid submission.
- c) The bidder (any member in case of JV/consortium) must not have suffered bankruptcy/in solvency during the last 5 years. **The bidder should submit an undertaking to this effect as part of the bid.**

4. Constitution of the Firm-

The bidder shall clearly specify whether the bid is submitted on his/her own or on behalf of partnership firm/JV/Society etc. The bidder shall give full details of the constitution of the Firm/JV/Company/Society etc. and shall also submit following documents (as applicable), in addition to documents mentioned below:

- i) In case of Proprietorship Firm or HUF: Following documents shall be submitted:

The bidder shall enclosed affidavit on stamp paper declaring that his/her concern is a Proprietary concern and he/she is sole proprietor of the concern OR he/she is in position of 'KART

A' of HUF and he/she has the authority, power and consent given by other partners to act on behalf of HUF.

ii) In case of Company registered under Companies Act-1956: The Bidder shall submit:

a) The copies of MOA (Memorandum of Association) and AOA (Articles of Association) of the Company.

b) Power of Attorney duly registered/notarized as per prevailing law by the company (backed by the resolution of Board of Directors) in favour of the individual, signing the Bid on behalf of the Company.

iii) In case of Partnership Firm: Following documents shall be submitted:

a) Self-attested copies of (i) Registered/notarized Partnership Deed.

b) Consent of all partners on a stamp paper to enter into the agreement.

c) Power of Attorney duly registered as per prevailing law authorizing one or more of the partners of the firm or any other persons(s), authorized by all the partners to act on behalf of the firm and to submit & sign the Bid, sign the agreement, witness measurements, sign Measurement Books, receive payment, make correspondences, compromise/settle/relinquish any claim(s) preferred by the firm, sign 'No Claim certificate', refer all or any dispute to arbitration and to take similar action in respect of all Bids/contracts OR said Bid/contract.

iv) In case of Joint Venture (JV): Following documents shall be submitted:

a) Number of members in a JV firm shall not be more than three. A copy of Memorandum of understanding(MOU) executed by the JV members shall be submitted by the JV Firm along with the bid. The complete details of the members of the JV firm their share and responsibility shall be furnished in the MOU.

b) All the members of JV shall certify that they are not blacklisted or debarred by Railways or any other Ministry/Department/PSU of the Govt of India/State Govt from participation in Bids/contract on the date of opening of bids in their individual capacity or as member of the JV Firm in which they were/are members.

c) and all other documents mentioned in Clause 2.4 to GCC.

v) Society: Following documents shall be submitted:

a) Self-attested copy of the Certificate of Registration.

b) Deed of Formation

c) Power of Attorney in favour of the Tender signatory.

vi) The bidder should submit valid PAN Card & GST document as per the profile of Firm.

vii) If it is mentioned in the Bid that it is being submitted on behalf of/by a Sole Proprietorship Firm/Partnership Firm/Joint Venture/Registered Company etc., the aforementioned document/s (as applicable) should be enclosed along with Bid. If it is NOT mentioned in the Bid that it is being submitted on behalf of/by a Sole Proprietorship Firm/Partnership Firm/Joint Venture/Registered Company etc., then the Bid shall be treated as having been submitted by the individual who has signed the Bid.

viii) After opening of the Bid, any document pertaining to the Constitution of the Firm/JV/Society etc. shall neither be asked nor be entertained/considered.

5. Disqualification of Bidders-

- i) a) The bidder should provide full information and particulars regarding Employment/Partnership etc of retired Railway Employees/Manager/Officer of the Gazetted rank in terms of GCC Para-2.5.1. **Bids without above information shall be rejected.**

b) The bidder should provide full information and particulars regarding Relative(s) employed in gazetted capacity in Indian Railway in terms of GCC Para-2.5.2 **failing which the bid may be disqualified/rejected.**

- ii) The contractor shall be disqualified-
 - a) If the Firm/Bidder or any of its constituents had not been terminated in any of the previous contract under clause 7.4 in that Railway division within previous 02 years from the date of submission of bids.
 - b) If the Firm/Bidder or any of its constituents had not been imposed a penalty equivalent to the maximum penalty that can be imposed under a previous contract within previous 02 years from the date of submission of bids.

The declaration to this effect shall be furnished by the bidder as part of the bid. In case this declaration founds false process for 'banning of business' against the bidder/contractor shall be initiated as per extent rules.

6. Bid Evaluation System-

6.1 Minimum Eligibility Criteria:

a) Work Experience: The bidder should have satisfactorily completed* in the last three previous financial years and the current financial year up to the date of opening of the tender, one similar single service contract** for a minimum of 35% of advertised value of the bid.

*Completed service contract includes on-going service contract subject to payment of bills amounting to at least 35% of the advertised value of the bid.

**Similar service contract means: "Any work of providing vehicle in Railways/PSUs and other Government/Semi Government departments, public listed company, private company and Trusts having annual turnover of Rs 500 crore and above".

Work experience certificate from private individual shall not be accepted. Certificates from public listed company/private company/Trusts having annual turnover of Rs 500 crore and above will be considered subject to the same being issued from their head office by a person of the company duly enclosing his authorization by the management for issuing such credentials.

Notes:

The bidder shall submit details of work executed by them in the prescribed format along with bid for the service contracts to be considered for qualification of work experience criteria clearly indicating the nature/scope of contract, actual completion cost and actual date of completion for such contract.

b) Financial Standing-

i) T1- Financial Turnover:

The bidder should have an aggregate financial turnover not less than 1.5 times the advertised Bid value during the last three previous financial years and in the current financial year up to the date of opening of the tender. The above mentioned aggregate financial turnover should be supported by audited balance sheet of last three financial year and current financial year turnover should be CA certified along with basis of current year turnover documents. The audited balance sheet reflecting financial turnover certified by Chartered accountant with her stamp, signature and membership number shall be considered.

ii) T2-Liquidity:

The bidder should have access to or has available liquid assets, lines of credit and other financial

ancial means to meet cash flow that is valued at 5% of the estimated bid value net of applicant's commitments for other contracts. The audited balance sheet and/or banking reference certified by chartered accountant with her stamp, signature and membership number shall be submitted by the bidder along with bid.

Banking reference should contain in clear terms the amount that bank will be in a position to lend for this work to the applicant/member of the Joint Venture/Consortium. In case the Net Current Assets (as seen from the Balance Sheets) are negative, only the Banking references will be considered. Otherwise, the aggregate of the Net Current Assets and submitted Banking references will be considered for working out the Liquidity.

The banking reference should be from a Scheduled Bank in India and it should not be more than 3 months old as on date of submission of bids.

6.2. Evaluation of Technical Bid:

a) The bidder shall submit along with the bid documents, documents in support of their claim to fulfill the minimum eligibility criteria as mentioned in the bid.

b) Each page of the copy of documents/certificate in support of credentials shall be self attested by the bidder or authorized representative of the firm. Self attestation shall include signature, stamp and date. **Only those documents will be considered for evaluating bid which are duly self attested as above.**

c) The bidder shall be required to submit an undertaking certifying the truthfulness of all documents submitted/uploaded along with the tender as per Annexure XVIII. This shall be mandatory for all the bidders. **In case of failure of the bidder to submit the undertaking, their offer shall be summarily rejected.**

d) Tenders containing erasures and/ or alterations of tender documents **are liable to be rejected.** Any corrections made must be attested by tenderer.

e) **Non-compliance with any of the conditions set forth will be liable to result in the tender being rejected.**

7. Performance Guarantee:

Performance guarantee at a rate of 5% of the contractual value shall be deposited by the successful bidder. The successful bidder shall have to submit a Performance Guarantee (PG) valuing 5% of the contract value in four separate equal parts of 5% the contract value, within 30 (thirty) days from the date of issue of Letter of Acceptance (LOA). Extension of time for submission of PG beyond 30(thirty) days and upto the date of submission of PG from the date of issue of GeM contract may be given by the Authority who is competent to sign the contract agreement. However, a penal interest of 15% per annum shall be charged for the delay beyond 30(thirty) days, i.e., from 31st day after the date of issue of GeM contract. In case the contractor fails to submit the requisite PG after 60 days from the date of issue of GeM contract, a notice shall be served to the contractor to deposit the PG immediately however not exceeding 90 days from the date of issue of GeM contract. In case the contractor fails to submit the requisite PG even after 90 days from the date of issue of GeM contract, the contract shall be terminated duly forfeiting EMD and other dues, if any payable against that contract. The failed contractor shall be debarred from participating in retender for that work. In case 60th day is a bank holiday or office closure next working day should be considered as the last day for submission of the PGs. Decision of Authority competent to sign the Contract Agreement would be final in case of any dispute.

8. Rate Schedule -

Name of Work: Hiring of Non AC one vehicle SUV (Mahindra XUV 500, KIA Carens, Maruti Suzuki XL6) including maintenance, major/minor, repairs, cost of lubricants, drivers & fuel, etc. including all so as to cover 2500 KMx320 hours; 24*7 per month for a period of two years .					
NS Item	Description of work	Unit	Qty.	Unit Rate (Including GST@ 5%) (Rs.)	Amount in Rs.
NS-1	Hiring charges for package 2500KM X 320 Hours (24 X7) per month	Per Month	24	47901.00	1149624/-
Total Amount in Rs.-					11,49,624/-

9. Checklist of documents to be attached by the bidder(s) along with the bid-

1. Undertaking for bankruptcy/insolvency submitted/uploaded by the bidder along with the bid in compliance to GCC para- 2.2.1.2 c) as indicated in 'Annexure-A'.

2. i) The bidder shall give full details of the constitution of the Firm/JV/Company/Society submit relevant documents viz. Registration Certificate of firm, Partnership Deed, MOA, AOA, and other documents mentioned in Bid document and GCC-2018 for service contract Para-2.2, 2.3, 2.4 & Annexure-II(Bid Form second sheet).

ii) The bidder should submit Competency of Bid signing Authority to sign the bid in Proprietorship Firm/Partnership Firm/Public Ltd./Private Ltd./Trusts Power of Attorney in favor of Bid signer along with bid. POA of same must be attached as indicated in 'Annexure-B-1/B-2/B-3'.

iii) The bidder should submit valid PAN Card & GST document as per the profile of Firm.

3. Information and particulars in terms of GCC Para-2.5.1 & 2.5.2 regarding retired Railway Employees/Manager/Officer of the Gazetted rank as indicated in 'Annexure-C'.

4. Declaration regarding non termination of contract and non imposition of maximum penalty under previous contract with in previous 02 years from the date of submission of bids as indicated in 'Annexure-D'.

5. Work experience certificate from the Organizations with whom they worked in the prescribed format as per 'Annexure-E'

6. Firm must submit Cost of Tender document & EMD or submit relevant documents to claim exemption as per policy. Irrelevant document OR Business class will lead to Rejection of the offer of firm.

7. Annual Turnover-The bidder must submit Audited Balance Sheet regarding Turnover Certificate of Current Financial year and Last Three financial Year duly signed and sealed by Chartered Accountant as indicated in 'Annexure-F'.

8. For Liquidity -The audited balance sheet and/or banking reference certified by chartered accountant with her stamp, signature and membership number shall be submitted as indicated in 'Annexure-G'.

9. Each page of the copy of documents/certificate in support of credentials shall be self attested by the bidder or authorized representative of the firm.

10. The bidder shall be required to submit an undertaking certifying the truthfulness of all documents submitted/uploaded along with the tender as per 'Annexure-XVIII'.

All above mentioned Annexures has been attached in Buyer Added Bid Specific ATC.

9. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

10. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

FA & CAO/NWR
payable at
Jaipur

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

11. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

FA & CAO/NWR, Jaipur

The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

12. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of

FA & CAO/NWR
payable at
Jaipur

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

13. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

FA & CAO/NWR, Jaipur
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms

of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---