

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	19-03-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	19-03-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Railways
विभाग का नाम/Department Name	Indian Railways
संगठन का नाम/Organisation Name	North Western Railway
कार्यालय का नाम/Office Name	North Western Railway
वस्तु श्रेणी /Item Category	Custom Bid for Services - Maintenance of Passenger amenity items (Carpentry, Plumbing & Trimming related) in Primary and Secondary coaches at Pit line, Sick Line in coaching depots and stations over Bikaner division for a period of four years
समान श्रेणी/Similar Category	<ul style="list-style-type: none">• Facility Management Service- Manpower based (Version 2)• Repair and Overhauling Service
अनुबंध अवधि /Contract Period	4 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	736 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	1 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No

बिड विवरण/Bid Details

विक्रेता से मांगे गए दस्तावेज़/ Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/ Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	No
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य / Estimated Bid Value	147196711.1
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/ Arbitration Clause	No
सुलह खंड/ Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	886000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00

ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).

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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Sr.DFM/BKN/NWR

North Western Railway, Indian Railways, North Western Railway, Ministry of Railways
(Sr. Dfm)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within $L-1+ 15\%$ of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM_No.1_4_2021_PPD_dated_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-

line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

4. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Instruction To Bidder:[1772018973.pdf](#)

Scope of Work:[1772018977.pdf](#)

Payment Terms:[1772018984.pdf](#)

Penalties:[1772018989.pdf](#)

GEM Availability Report (GAR):[1772018993.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1772018998.pdf](#)

Custom Bid For Services - Maintenance Of Passenger Amenity Items (Carpentry, Plumbing & Trimming Related) In Primary And Secondary Coaches At Pit Line, Sick Line In Coaching Depots And Stations Over Bikaner Division For A Period Of Four Years (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Maintenance of Passenger amenity items (Carpentry, Plumbing & Trimming related) in Primary and Secondary coaches at Pit line, Sick Line in coaching depots and stations over Bikaner division for a period of four years
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Mukesh Yadav	334001,DRM OFFICE, BIKANER	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Qualification Criteria:

1.1 Eligible Applicant:

- a)** The Bids for this contract will be considered only from those Bidders (proprietorship firms, partnership firms, companies, corporations, consortia or joint ventures (JV hereinafter) etc.) who meet requisite eligibility criteria, in the case of a JV or Consortium, all members of the Group shall be jointly and severally liable for the performance of whole contract.
- b)** A Bidder shall submit only one bid in the particular Bidding process, either individually as a Bidder or as a partner of a J.V. A Bidder who submits or participates in, more than one bid will cause all of the proposals in which the Bidder has participated to be disqualified. No Bidder can be a sub-contractor while submitting a bid individually or as a partner of a JV in the same bidding process.
- c)** Any Central government department/Ministry of Railways must not have banned business with the Bidder (any member in case of JV) as on the date of Bid submission.
- d)** If the bidder (any member in case of JV/Consortium) must not have suffered bankruptcy/insolvency during the last 5 years. The Bidder should submit an undertaking to this effect as part of the bid.
- e)** Bidders must not have a conflict of interest. Following shall be considered as conflict of interest in this bidding process:
 - If a Bidder or her associates/affiliates (inclusive of parent firms) has been engaged by the Employer (Railways) to provide consulting services for the preparation related to procurement or on implementation of the project.
 - If a Bidder lends, or temporarily seconds its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for an implementation of the project, if the personnel would be involved in any capacity on the same project."
- f)** If the bidder or any of its constituents has changed its name or created a new business entity as covered by the definition of "Allied Firm" under para 1102 (iii) of Chapter XI of Indian Railways Vigilance Manual, consequent to having been banned business dealings or suspended business dealings.

2. Disqualification of Bidders:

2.1 Employment/Partnership etc. Of Retired Railway Employees.

- a) Should a Bidder be a retired Manager of the Gazetted rank or any other Gazetted Officer working before her retirement, whether in the executive or administrative capacity or whether holding a pensionable post or not, in any department of any of the railways owned and administered by the President of India for the time being, or
- b) Should a Bidder being partnership firm have as one of its partners a retired Manager or retired Gazetted Officer as aforesaid, or
- c) Should a Bidder being an incorporated company have any such retired Manager or retired officer as one of its directors or
- d) Should a Bidder being an incorporated company have any such retired Manager or retired officer as aforesaid, then

The full information as to the date of retirement of such Manager or Gazetted Officer from the said service and in case where such Manager or Officer had not retired from Government service at least one year prior to the date of submission of the Bid as to whether permission for taking such contract, or

If the contractor be a partnership firm or an incorporated company, to become a partner or Director as the case may be, or to take the employment under the contractor, has been obtained by the Bidder or the Manager or Officer, as the case may be from the President of India or any officer, duly authorized by her in this behalf, shall be clearly stated in writing at the time of submitting the Bid.

Bids without the information above referred to or a statement to the effect that no such retired Manager or retired Gazetted Officer is so associated with the Bidder, as the case may be, shall be rejected. (Annexure-I).

2.2 Should a Bidder or contractor being an individual on the list of approved Contractors, have a relative(s) in the case of partnership firm or company of contractors one or more of her shareholder(s) or a relative(s) of the shareholder(s) employed in gazetted capacity in any department of Indian Railway, the authority inviting bids shall be informed of the fact at the time of submission of Bid, failing which the bid may be disqualified/rejected or if such fact subsequently comes to light, the contract may be rescinded in accordance with the provision in Clause 7.4 of the General Conditions of Contract.

- a) If the bidder or any of its constituents has been levied with a penalty for violation of labour laws for three times in the last two years (from the date of opening of tender) by the appropriate enforcing agency like the Labour Commissioner etc.
- b) The contractor shall be disqualified from participating in the bidding for services in a Railway division.
 - i) If any previous contract of the bidder or any of its constituents had been terminated under clause 7.4 in that Railway division, within the previous 2 years from date of submission of bids.
 - ii) In that Railway division, the bidder or any of its constituents has been imposed a penalty equivalent to the maximum penalty that can be imposed under a previous contract, such a figure being specified, within the previous 2 years from date of submission of bids (Period of 2 years shall be reckoned from the date on which the total accrued amount of penalties has reached the maximum penalty that can be imposed under the contract, as specified by the Competent Authority).

The declaration to this effect shall be furnished by the contractor as a part of his bid document. A format in this regard shall be made a part of the tender document (**Annexure-1(a)**). (In case of non-submission of this undertaking, it will be considered that tenderer is fulfilling the required status, However, any information found wrong even after award of tender, the action will be taken as per **Annexure -V**). In case this declaration is found to be false, process for 'banning of businesses against the bidder/contractor shall be initiated as per extent rules.

3. Bid Evaluation System

Evaluation of the bids shall be done as per the following system -

For evaluation of bids, the technical criteria must be defined by the tender inviting authority in consultation with associate finance and approval of the tender accepting authority, as per the needs and specific

requirements of the project in question.

Based on the type and specific requirements of the project the following methods of bid evaluation can be used, as considered appropriate.

(A) **Two Bid System/Two Packet System:** This method of evaluation shall be used for all service contracts having bid value exceeding Rs. 50 Lakh.

The procedure detailed below shall be adopted for dealing with 'Two Packets System' of Bidding:

With a view to assess the bids technically without being influenced by the financial bids, 'Two Packet System of Bidding' shall be adopted. In this system, the Bidders shall submit their quotations/offers in two sealed envelopes; with one envelope containing the technical bid (First packet) and the other envelope containing the Financial Bid (Second packet).

The first packet shall be with the objective of scrutinizing the capability, financial strength, experience etc. Of the bidders. If the technical offers are found acceptable by meeting the minimum qualifying marks as provided in the technical criteria, the second packet shall be opened and the bids shall be processed for finalization in the normal manner (eligible lowest bidder). Those bidders who do not meet this criterion shall not be considered for opening their financial bids.

However, if on the basis of information contained in the first packet, the Tender Committee needs clarification regarding processes, specifications etc.; communication can be initiated with the bidders. In seeking clarifications, all communications with bidders shall be properly recorded so that an audit trail is maintained. Clarifications shall be confined to the documents/information already submitted by the bidder.

4. Minimum Eligibility criteria:

4.1 Work Experience: The bidder should have satisfactorily completed* in the last three previous financial years and the current financial year up to the date of opening of the tender, one similar single service contract** for a minimum of 35% of advertised value of the bid.

* Completed service contract includes on-going service contract subject to payment of bills amounting to at least 35% of the advertised value of the bid.

** Similar service contract means any contract that is so specified by the competent authority.

Similar service contract would mean the following: -

Similar work means

“Utility maintenance / Furnishing / Carpentry / Plumbing work in Railways / State Govt / Central Govt /Semi Govt. / PSUs / Airport /Hotel /Hospital /Bus depot or in any reputed utility maintenance depot i.e., utility van, Volvo bus including plumbing/ carpentry job.”

Work experience certificate from private individual shall not be accepted. Certificate from public listed company/private company/Trusts having annual turnover of Rs.500 crore and above subject to the same being issued from their Head office by a person of the company duly enclosing his authorization by the Management for issuing such credentials.

Notes:

The bidder shall submit details of work executed by them along with bid for the service contracts to be considered for qualification of work experience criteria clearly indicating the nature/scope of contract, actual completion cost and actual date of completion for such contract. (Annexure II).

In case credential submitted is of any member, the work experience of JV will be based on percentage participation (weighted share) of that member in present JV.

In case of joint venture / Consortium, full value of the work, if done by the same joint venture shall be considered. However, if the qualifying work(s) were done by them in JV/Consortium having different constituents, then the value of work as per their percentage participation in such JV/Consortium shall be considered.

4.2 Financial Standing: The Bidders will be qualified only if they have minimum financial capabilities as below: -

(i) T1- Financial Turnover: The bidder should have an aggregate financial turnover not less than 1.5 times the advertised Bid value during the last three previous financial years and in the current financial year upto the date of opening of the tender. **For the calculation of financial turnover, the bidder shall have to necessarily submit the audited balance sheet of FY-2022-23, FY-2023-24, FY-2024-25 and FY-2025-26. For FY- 2025-26 (Upto Tender opening date), provisional balance sheet duly signed by CA/CA turnover certificate/26AS may also be submitted if there is no audited balance sheet available.** The audited balance sheet reflecting financial turnover certified by chartered accountant with her stamp, signature and membership number shall be considered. **In case the CA Turnover Certificate is submitted without copies of the audited balance sheets with original offer for any of the financial years FY-2022-23, FY-2023-24 and FY-2024-25, the turnover for that year shall be treated as NIL.**

The turnover of JV will be based on percentage participation (weighted average) of each member.

For example: Let member 1 has percentage participation = M and Member 2 has percentage =N, Let the aggregate annual turnover of member 1 is A and that of member 2 is B, then aggregate annual turnover of JV will be = $(AM+BN)/100$.

(ii) T2-Liquidity: The bidder should have access to or has available liquid assets, lines of credit and other financial means to meet cash flow that is valued at 5% of the estimated bid value net of applicant's commitments for other contracts. **The audited balance sheet certified by chartered accountant with her stamp, signature and membership number and/or banking reference shall be submitted by the bidder along with bid.**

Banking reference should contain in clear terms the amount that bank will be in a position to lend for this work to the applicant/member of the Joint Venture/Consortium. In case the Net Current Assets (as seen from the Balance Sheets) are negative, only the Banking references will be considered. Otherwise, the aggregate of the Net Current Assets and submitted Banking references will be considered for working out the Liquidity.

The banking reference should be from a Scheduled Bank in India and it should not be more than 3 months old as on date of submission of bids.

In case of JV firms, overall liquidity of JV firm shall be assessed by arithmetic sum of liquidity of all members of JV.

Note: -

Ø **For calculating 'Net Current Assets', figures of the audited balance sheet of FY 2024-25 duly certified/signed by the Chartered Accountant will be considered. Audited balance sheet duly certified/signed by the Chartered Accountant of FY 2024-25 should have clear cut bifurcation of 'Current Assets' and 'Current Liabilities'.**

Ø **If audited balance sheet duly certified/signed by the Chartered Accountant of financial year 2024-25 is not submitted then only 'Banking Reference' (Annexure IV) will be considered for assessment of liquidity.**

Ø **If both documents (audited balance sheet of FY 2024-25 duly certified/signed by the Chartered Accountant and Banking Reference) are absent, then the offer will be rejected.**

Ø **Further, in Case only CA liquidity Certificate is submitted but Audited balance sheet of FY 2024-25 is NOT submitted with original certificate, then the CA liquidity Certificate will NOT be considered for evaluation.**

Other Criteria: - The bidder shall submit along with the Bid document, documents in support of their claim to fulfil the minimum eligibility criteria as mentioned in the bid. In two packet system of bidding, each bidder shall be assigned score for their technical bid. The score of technical bid should be more than or equal to minimum qualifying marks as mentioned in bid document. The system of assigning score shall be as per the table below:

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Technical Criteria

Documentation

Scoring

Previous Work Done

The bidder shall submit documents related to completed/on-going similar service contracts during the last three previous financial years and the current financial year along with the details of payments received and percentage penalties imposed therein, to classify the completed/on-going similar service contracts in the following categories:

- 1) Payment received more than or equal to 80% or 50% or 40% of the current advertised bid value and percentage penalties imposed therein

Certificate from client firm authorizing payment received along with percentage penalties imposed, contract wise for completed/ ongoing similar service contracts with satisfactory performance.

Scoring Method:

For each completed/on-going similar service contracts with satisfactory performance shall be as under:

- (a) 100 Marks if the bidder has completed or received payment as under:
 - 1 project > 80%,
 - 2 projects > 50% or
 - 3 or more projects > 40% of the advertised value of the bid.
- (b) 50 Marks if the bidder has completed or received payment as under:
 - 1 project > 50% or
 - 2 projects > 40% of the advertised value of the bid.
- (c) 20 Marks if the bidder has completed or received payment as under:
 - 1 project > 40% of value completed

No marks if all projects < 40% value completed.

Deduction for percentage penalty imposed in the respective completed/on-going similar service contracts:

The score of each completed/on-going similar service contracts with satisfactory performance shall be reduced by a percentage equal to the percentage penalty imposed in respective contract. No reduction for percentage penalty less than 5% contract where percentage penalty is more than 20% of contract value shall not be considered for calculation of scores for this purpose.

<p>Turnover (Aggregate Turnover in last three and current Financial Year up to date of opening of tender) (Less than 1.5 times the value of work is not eligible)</p> <p>235%</p>	<p>As per audited balance sheet certified by the CA: "For the calculation of financial turnover, the bidder shall have to necessarily submit the audited balance sheet of FY-2022-23, FY-2023-24, FY-2024-25 and FY-2025-26. For FY- 2025-26 (Upto Tender opening date), provisional balance sheet duly signed by CA/CA turnover certificate/26A S (For FY-2025-26) may also be submitted if there is no audited balance sheet available".</p>	<p>(a) 100 marks - More than 15 times advertised value of work</p> <p>(b) 80 marks - More than 8- up to 15 times advertised value of work.</p> <p>(c) 60 marks- More than 3 - up to 8 times advertised value of work.</p> <p>(d) 40 marks- From 1.5 to 3 times advertised value of work.</p>
<p>Number of years in operations (Firms having less than 1 year of experience are not eligible)</p> <p>230%</p>	<p>Company establishment certificate and company's work order copy/ agreement copy/ completion certificate etc. as proof of operation.</p> <p>Years shall be counted from the date of agreement of the work.</p>	<p>(a) 100 marks-More than 8 years</p> <p>(b) 80 marks - More than 5- up to 8 years.</p> <p>(c) 60 marks - More than 2- up to 5 years</p> <p>(d) 40 marks- From 1 to 2 years</p>
<p>Size of Workforce: The bidder must have a minimum no. of 104 personnel on its organization's payroll.</p> <p>245%</p>	<p>EPFO challan/ bank account statement in support of available manpower (duly submitted to EPFO) in respect of the previous four quarters preceding the date of opening of Bid (From Jan-2025 to Dec-2025) should be submitted in support of their qualification.</p> <p>Note: The average manpower of the previous four quarters (Jan-2025 to Dec-2025) shall be considered for assessment. In case of non-submission of Supporting document for any month, the manpower for that particular month shall be treated as zero for the purpose of calculation of average manpower.</p>	<p>(a) 100 marks if the Bidder's workforce on roll is greater than 3 times of the total workforce required in this Bid.</p> <p>(b) 70 marks: if workforce on roll is equal to or up to 3 times the total workforce required in this Bid.</p> <p>(c) No marks if workforce on roll deployed is less than the total workforce required in this Bid.</p>

The Number of years in operation and Size of workforce of JV will be based on percentage participation (weighted share) of that member in present JV.

The Bidder shall be required to produce attested copies of the relevant documents in support of their credentials for being considered during technical evaluation. As per the marking assigned in the table above, each Bidder shall be assigned score for technical Bid (STB). Bidders who's STB shall be 60 or above shall be qualified for consideration of their financial bids. Bidders who do not meet the minimum qualifying marks of 60 shall not be considered further for opening of their financial bids and their bids shall not be considered further for award of the tender.

1. Evaluation of Technical Bid:

5.1 Bidder's Credentials:

5.1.1 The bidder shall submit along with the Bid document, documents in support of their claim to fulfil the minimum eligibility criteria as mentioned in the bid. In two packet system of bidding, each bidder shall be assigned score for their technical bid. The score of technical bid should be more than or equal to minimum qualifying marks as mentioned in bid document. The system of assigning score shall be as per the bid document.

5.1.2 Each page of the copy of documents/certificates in support of credentials, submitted by the bidder, shall be self-attested by the bidder or authorized representative of the bidding firm. Self-attestation shall include signature, stamp and date (on each page). Only, those documents will be considered for evaluating bid, which are duly self-attested as above.

5.1.3 The bidder shall be required to submit an undertaking certifying the truthfulness of all the documents submitted/ uploaded along with the tender. This shall be mandatory for all the bidder. **In case of failure of the bidder to submit the undertaking, their offer shall be summarily rejected (Annexure-V).**

5.1.4 After opening the financial bid, the tender committee shall verify the credentials of the bidder who is declared as the lowest bidder (L1) for their authenticity. In case the credentials of L1 are not found to be in order, her bid shall be treated as technically unresponsive and thus invalid. The process shall be repeated for the next higher bidder till the valid L1 is established. If any document (or copy thereof) submitted by a bidder is found to be false/forged:

- a) The bidder/each partner/member of the bidding firm shall be liable to legal actions apart from punitive actions, as decided by competent authority of Railways. In such an eventuality, the bid(bid) shall also be summarily rejected.
- b) If the contract has already been awarded, or Letter of Acceptance (LOA) has been issued and any, the contract shall be terminated, irrespective of the stage of progress in execution of the work. In such an eventuality, Security Deposit (SD), Performance Guarantee (PG) and partial/full payments otherwise due to the contractor, in respect of the partial/full work executed by the contractor, shall be forfeited by the Railways.
- c) Other punitive actions, like banning the bidder and partners/members of the bidding firm for future dealings with Indian Railways and/or the Government of India may also be taken by the Railway/Govt. Of India authorities.

5.2 Evaluation of Financial Bid:

The financial proposal shall be evaluated to determine the lowest bidder.

In case of multiple qualified L-1 bidders, GEM Portal has discontinued the manual selection of L-1 bidder and randomly selects the L-1 bidder, under "Run L-1" option. Same to be followed for selection of L-1 bidder as per the guidelines of Railway Board circulated vide Letter No.- 2017/EnHM/25/11, dated-21.12.2023.

4 Right of Railway to Deal with Bids:

The Railway reserves the right of not to invite bids for any of railway service/s and when Bids are called to accept a Bid in whole or in part or reject any Bid or all Bids without assigning reasons for any such action. The authority for the acceptance of the Bid will rest with the Railway. It shall not be obligatory on the said authority to accept the lowest Bid or any other Bid and no Bidders(s) shall demand any explanation for the cause of rejection of their Bid nor the Railway to assign reasons for declining to consider or reject any particular Bid/s

- 6.1** If the bidder(s) deliberately gives/give wrong information in her/their tender or creates/create circumstances for the acceptance of her/their tender, the Railway reserves the right to reject such tender at any stage.
- 6.2** If the bidder(s) expire(s) after the submission of her/their tender or after the acceptance of her/their tender, the Railway shall deem such tender cancelled. If a partner of a firm expires after the submission of their tender or after the acceptance of their tender, the Railway shall deem such tender as cancelled, unless the firm retains its character.
- 6.3** If the bidder, whose bid has been found to be the lowest evaluated bid withdraws or whose bid has been accepted, fails to sign the procurement contract as may be required, or fails to provide the security as may be required for the performance of the contract or otherwise withdraws from the procurement process, the Procuring Entity shall cancel the procurement process. Provided that the Procuring Entity, on being satisfied that it is not a case of cartelization and the integrity of the procurement process has been maintained, may, for cogent reasons to be recorded in writing, offer the next successful bidder an opportunity to match the financial bid of the first successful bidder, and if the offer is accepted, award the contract to the next successful bidder at the price bid of the first successful bidder. This clause shall not be applicable for Consultancy contracts.

6.4 The contract will be governed by railways General Conditions of contract for service contracts” issued by Railway board with corrigendum issued up to date. the copy of GCC for service contract is available on Railway Boards website of Transformation cell, link is given in as under: -

https://indianrailways.gov.in/railwayboard/uploads/directorate/Transformation_Cell/Circulars/GCCS_R.pdf

5 Lead Partner/Non-Substantial Partners/Change in JV/Consortium:

7.1 One of the members of the JV Firm shall be its Lead Member who shall have majority (at least 51 %) share of interest in the JV Firm. The other members shall have a share of not less than 20% each in case of JV Firms with up to three members and not less than 10% each in case of JV Firms with more than three members. In case of JV Firm with foreign member(s), the Lead Member has to be an Indian Firm.

7.2 Once the Bid is submitted, the MoU shall not be modified/alterd/terminated during the validity of the Bid. In case the Bidder fails to observe/comply with this stipulation, the full Earnest Money Deposit (EMD) shall be liable to be forfeited.

7.3 Approval for change of constitution of JV Firm shall be at the sole discretion of the Employer (Railways). The constitution of the JV Firm shall not be allowed to be modified after submission of the bid by the JV Firm, except when modification becomes inevitable due to succession laws etc. And in any case the minimum eligibility criteria should not get vitiated. However, the Lead Member shall continue to be the Lead Member of the JV Firm. Failure to observe this requirement would render the offer invalid.

7.4 Similarly, after the contract is awarded, the constitution of JV Firm shall not be allowed to be altered during the currency of contract except when modification become inevitable due to succession laws etc. And in any case the minimum eligibility criteria should not get vitiated. Failure to observe this stipulation shall be deemed to be breach with all consequential penal action as per contract conditions.

6 Joint Venture (JV) Firms in Bids-

Participation of Joint Venture (JV) Firms in Service Bids: This Clause shall be applicable in the Bids, where participation of JV has been allowed as per the bid documents.

8.1 Separate identity/name shall be given to the Joint Venture Firm.

8.2 Number of members in a JV Firm shall not be more than three, if the service involves only one department (say Mechanical or commercial or Medical) and shall not be more than five, if the work involves more than one department.

8.3 A member of JV Firm shall not be permitted to participate either in individual capacity or as a member of another JV Firm in the same Bid.

8.4 The Bid form shall be purchased and submitted only in the name of the JV Firm and not in the name of any constituent member.

8.5 Normally Earnest Money Deposit (EMD) shall be submitted only in the name of the JV Firm and not in the name of constituent member. However, in exceptional cases, EMD in the name of Lead Member can be accepted subject to submission of specific request letter from Lead Member stating the reasons for not submitting EMD in the name of JV Firm and giving written confirmation from JV members to the effect that EMD submitted by the Lead Member may be deemed as EMD submitted by JV Firm.

8.6 A copy of Memorandum of Understanding (MoU) executed by the JV member shall be submitted by the JV Firm along with the Bid. The complete details of the members of the JV Firm, their share and responsibility in the JV Firm etc. Particularly with reference to financial, technical and other obligations shall be furnished in the MoU.

8.7 On award of contract to a JV Firm, Performance Guarantees shall be submitted by the JV Firm as per clause 4.11.(GCC Service 2018) All the Guarantees like Performance Guarantee, Bank Guarantee for Mobilization Advance, Machinery Advance etc. Shall be accepted only in the name of the JV Firm and no splitting of guarantees amongst the members of the JV Firm shall be permitted.

8.8 On issue of LOA (Letter of Acceptance), an agreement among the members of the JV Firm (to whom the work has been awarded) shall be executed and got registered before the Registrar of the Co

companies under Companies Act or before the Registrar/Sub-Registrar under the Registration Act 1908. This JV Agreement shall be submitted by the JV Firm to the Railways before signing the contract agreement for the service. In case the Bidder fails to observe/comply with this stipulation, the full Earnest Money Deposit (EMD) shall be forfeited and other penal actions due shall be taken against partners of the JV and the JV. This Joint Venture Agreement shall have, inter-alia, following Clauses:

- a) **Joint and Several Liability** - Members of the JV Firm to which the contract is awarded, shall be jointly and severally liable to the Employer (Railways) for delivery of service in accordance with General and Special Conditions of Contract. The JV Members shall also be liable jointly and severally for the loss, damages caused to the Railways during the course of execution of the contract or due to non-execution of the contract or part thereof.
- b) **Duration of the Joint Venture Agreement** - It shall be valid during the entire currency of the contract including the period of extension, if any and the maintenance period after the service is completed.
- c) **Governing Laws** - The Joint Venture Agreement shall in all respect be governed by and interpreted in accordance with Indian laws.

8.9 Authorized Member - Joint Venture members shall authorize one of the members on behalf of the Joint Venture Firm to deal with the Bid, sign the agreement or enter into contract in respect of the said Bid, to receive payment, to witness joint measurement of work done, to sign measurement books and similar such action in respect of the said Bid/contract. All notices/correspondences with respect to the contract would be sent only to this authorized member of the JV Firm.

8.10 No member of the Joint Venture Firm shall have the right to assign or transfer the interest right or liability in the contract without the written consent of the other members and that of the employer (Railways) in respect of the said bid/contract.

8.11 Documents to be enclosed by the J V Firm along with the Bid

- In case one or more of the members of the JV Firm is/are partnership firm(s), following documents shall be submitted:

I. Notary certified copy of the Partnership Deed.

II. Consent of all the partners to enter into the Joint Venture Agreement on a stamp paper of appropriate value (in original).

III. Power of Attorney (duly registered as per prevailing law) in favour of one of the partners of the partnership firm to sign the JV Agreement on behalf of the partnership firm and create liability against the firm.

- In case one or more members is/are Proprietary Firm or HUF, the following documents shall be enclosed: -

I. Affidavit on Stamp Paper of appropriate value declaring that his/her Concern is a Proprietary Concern and he/she is sole proprietor of the Concern OR he/she is in position of "KARTA" of Hindu Undivided Family (HUF) and he/she has the authority, power and consent given by other partners to act on behalf of HUF.

- In case one or more members is/are limited companies, the following documents shall be submitted:

I. Notary certified copy of resolutions of the Directors of the Company, permitting the company to enter into a JV Agreement, authorizing MD or one of the Directors or Managers of the Company to sign JV Agreement, such other documents required to be signed on behalf of the Company and enter into liability against the company and/or do any other act on behalf of the company.

II. Copy of Memorandum and Articles of Association of the Company.

III. Power of Attorney (duly registered as per prevailing law) by the Company authorizing the person to do/act mentioned in the para (a) above.

- All the members of JV shall certify that they are not blacklisted or debarred by Railways or any other Ministry/Department/PSU (Public Sector Undertaking) of the Govt. Of India/ State Govt. From participation in Bids/contract on the date of opening of bids either in their individual capacity or

as a member of the JV Firm in which they were/are members.

Check List

Bidders are requested to check the following items before submission of the bid.

- Ø EMD Payment proof to be attached with tender. (For EMD Exemption see railway Board L. No. 2022/RS(G)/363/1 Dated:21.09.2022 Revised FAQs in respect of Public Procurement Policy for MSE Order, 2012-reg. (Dated, 25th March, 2022) question no. 3 and 29.) Further, Joint Ventures (JVs) are not eligible for MSE benefits or EMD exemption as per above FAQs.
- Ø The EMD shall be deposited only in the form of FDR or DD, any other mode of submission of EMD shall not be considered.
- Ø The original EMD in the form of FDR/DD must be submitted to the DRM Office, Mechanical Branch, Bikaner within 5 days after the date of tender closing. In case the same is not submitted within the stipulated period, the EMD shall not be considered and the offer is liable to be rejected.
- Ø **Annexure-I All relevant details to be filled by the contractor. (Bids without the information referred or a statement to the effect, shall be rejected.)**
- Ø **Annexure- 1(a)- Properly filled declaration.**
- Ø **Annexure-II - Details of similar nature of works executed to be considered for technical evaluation.**
- Ø Work experience certificate issued by competent authority clearly indicating the amount received by the contractor during last 03 financial years and the current financial year by executing Similar Nature of Work.
- Ø Details of penalty must be endorsed in the certificate. If there is no penalty imposed, then (Penalty imposed: Nil) should be mentioned.
- Ø **Annexure-III- Details of Financial data duly certified by CA.**
- Ø **Annexure-IV- Banking reference certificate from Bank (It should not be more than 3 months old as on date of submission of Bid).**
- Ø **The audited balance sheet of FY-2022-23, FY-2023-24, FY-2024-25 and FY-2025-26. For FY-2025-26 (Upto Tender opening date), provisional balance sheet duly signed by CA/CA turnover certificate/26AS (For FY 2025-26) may also be submitted if there is no audited balance sheet available.**
- Ø **Annexure- V - Undertaking for truthfulness.** All the relevant details to be filled by the contractor. **(In case of failure of the bidder to submit the undertaking, their offer shall be summarily rejected).**
- Ø **Annexure-VI- NEFT form.**
- Ø **Annexure-VII - Duly filled Address Form.**
- Ø **Annexure-VIII- In case of JV.**
- Ø **For Calculation of size of workforce,** bidder shall submit EPFO challan/ bank account statement in support of available manpower (duly submitted to EPFO) in respect of the previous four quarters preceding the date of opening of Bid **(From Jan-2025 to Dec-2025)** should be submitted in support of their qualification.
Note: The average manpower of the previous four quarters (Jan-2025 to Dec-2025) shall be considered for assessment. In case of non-submission of Supporting document for any month, the manpower for that particular month shall be treated as **zero** for the purpose of calculation of average manpower.
- Ø Copy of GST registration certificate.
- Ø Copy of PAN card.
- Ø Documents of constitution of the legal entity (Undertaking for proprietorship/ Partnership deed / Memorandum and Articles of Association), each member in case of JV/consortium.
- Ø Power of Attorney and Board resolution where applicable. In case of JV/Consortium, POA by each member in their authorized signatory (All the Annexure should be duly filled in).
- Ø The contract will be governed by General Conditions of Contract (GCC) for Services, January, 2018 with all latest amendments.
- Ø The threshold value of this tender, comprising Minimum Wages, 13% PF, 3.25% ESI, and 18% GST, is Rs. 14,24,75,189.60/-. This value excludes the cost of machines, consumables, any other surcharges, and the contractor's profit margin. Any bid submitted below this minimum threshold value shall be summarily rejected.

Ø The labour rate for this work has been considered from Chief Labour Commissioner's rate vide File No. 1 /6(3)/2025-LS-II, dated 25.09.2025.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---