

**बिड दस्तावेज़ / Bid Document**

<b>बिड विवरण/Bid Details</b>	
<b>बिड बंद होने की तारीख/समय /Bid End Date/Time</b>	23-02-2026 17:00:00
<b>बिड खुलने की तारीख/समय /Bid Opening Date/Time</b>	23-02-2026 17:30:00
<b>बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)</b>	120 (Days)
<b>मंत्रालय/राज्य का नाम/Ministry/State Name</b>	Ministry Of Defence
<b>विभाग का नाम/Department Name</b>	Department Of Defence
<b>संगठन का नाम/Organisation Name</b>	Indian Coast Guard
<b>कार्यालय का नाम/Office Name</b>	*****
<b>कुल मात्रा/Total Quantity</b>	1297
<b>वस्तु श्रेणी /Item Category</b>	Paper Cutter , Stick Pad , Glue Stick , OHP Marker Red Blue Black , Pmt Marker Black Blue , Pencil , Highlighter , Paper Clip , Gel Pen , Steel Scale , Lamination Sheet , Photo Paper , Calculator Casio , L Folder , Ring Folder , Stamp Pad , Leaf Folder , Fevi Quick , Fevicol 100 grm , Spiral Binding Sheet , Uniball Pen , Yellow Colour Paper A4 Size , A4 Leaf Pouch , Double Side Tape , VIP Folder , Single Punch , Cello Tape 1 inch , Double Punch , Ribbon , Push Pin , White Board Marker Blue Black , Signature Pad , Correction Pen , Signature Folder , Brown Sheet Laminated , Stapler Small , Stapler Big , Cello Tape 2 inch
<b>GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS</b>	Paper Cutter, Stick Pad, Glue Stick, OHP Marker Red Blue, Black, Pmt Marker Black,Blue, Pencil, Highlighter, Paper Clip, Gel Pen, Steel Scale, Lamination Sheet, Photo Paper, Calculator Casio, L Folder, Ring Folder, Stamp Pad, Leaf Folder, Fevi Quick, Fevicol 100 grm, Spiral Binding Sheet, Uniball Pen, Yellow Colour Paper A4 Size, A4 Leaf Pouch, Double Side Tape, VIP Folder, Single Punch, Cello Tape 1 inch, Double Punch, Ribbon, Push Pin, White Board Marker Blue, Black, Signature Pad, Correction Pen, Signature Folder, Brown Sheet Laminated, Stapler Small, Stapler Big, Cello Tape 2 inch
	<p><b>Searched String:</b> Paper Cutter</p> <p>Nail Cutter, Vegetable Cutter, Virechan Peeth For Panchakarma, Chaff Cutter, GSM Cutter, Hand Held Brush Cutter (V2), Fruit Cutter, Disposable Paper Cup, Photo Cutter, Pipe Cutter</p> <p><b>Searched String:</b> Stick Pad</p> <p>Ice cream stick, Chair for General Purpose, Glue Stick (V2),</p>

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Glue Stick (V3), Writing Pad Chair, Scrub Pad, Dak Pad (V2), Mouse Pad, Eye Pad, Desk Pads - Writing (V2)

**Searched String:** Glue Stick

Glue Stick (V2), File/Folder (V3), Glue Stick (V3), Wood Glue, Field Hockey Sticks as per IS 829, Glue gun, walking stick or cane, Ice cream stick, Dental Impression Tracing Stick, Polycarbonate Lathi

**Searched String:** OHP Marker Red Blue, Black

Bird Repellent Tape, Permanent Marker Pen, Markers and Highlighters, Markers for White Board (V2), Carrommen and Striker, Permanent Paint Markers (V2), Weightlifting Discs, Permanent Paint Marker (V3), Ball Point Metal Markers (V2)

**Searched String:** Pmt Marker Black,Blue

Permanent Marker Pen, Markers for White Board (V2), Ball Point Metal Markers (V2), Markers and Highlighters, Permanent Paint Markers (V2), Permanent Paint Marker (V3), Weightlifting Discs

**Searched String:** Pencil

Pencil box, Black Lead Pencils (V2) as per IS 1375, Black Lead Pencils (V3) Conforming to IS 1375, Electrosurgical Cautery Pencil (V2), Pencil Boxes-Handicraft, Upcycled Pencil Boxes, Pencil / Die Grinder (V2), Colour Pencil (V2), Spinal Needle (V2), Mechanical Pencil (V3)

**Searched String:** Highlighter

Highlighter Pen, Markers and Highlighters

**Searched String:** Paper Clip

Cable Nail Clip (V2), Cable Nail Clip, Elastic Rail Clip, Paper Clips (V2) Conforming to IS 5650, Circlips - IS 3075, Disposable Paper Cup, Ligation Clips, Open / Endoscopic Clip Applicator (V2), Plotter Paper Roll (V2), Clips, Paper as per IS 5650

**Searched String:** Gel Pen

Gel Pen (V3), Writing Pens, Ink Refills (V2), Pen Refill (V3), Blood Collection Tube, Highlighter Pen, Ultrasound Gel, PEN Sanitizer Sprayer, Silica Gel as per IS 3401, Pen Stands-Handicraft

**Searched String:** Steel Scale

Metric Steel Scales (V3) Conforming to IS 1481, Steel Almirah / Cabinets (V4), Scales (Steel Scale) as per IS 1481, Metric Steel Scales (V2) as per IS 1481, Steel Filing Cabinets for General Office Purpose (V2) as per IS 3313, Tailor Scale, Metal Storage Cabinet, ADHD Scale, medical stools or chairs, Metric Scales (Plastic) for General Purposes as per IS 1480

**Searched String:** Lamination Sheet

Lamination Films (V2), Metal Shelving Racks (Adjustable Type) conforming To Is 1883 (V2), Polyproylene Sheet, Polystyrene sheet, Titanium Sheet, Tent Card, Flexible Transparent Sheet (V2), Hospital Rubber Sheetings Conforming to IS 4135, Laminating Pouch, Baby Wrapping

Sheet  
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**Searched String:** Photo Paper

Photography Paper (V2), Photo Frame, Photo Cutter, Photo Frames-Handicraft, Disposable Paper Cup, Photo Frame (V2), Photo Stickers (V2), Plotter Paper Roll (V2), Photo Frames-Handicraft (Bamboo), Photo stickers or Stickers

**Searched String:** Calculator Casio

Desktop Calculator - Electronics, Stop Watch

**Searched String:** L Folder

File/Folder (V3), Ultra low temperature laboratory deep freezer, Khadi Folder, File Folders-Handicraft, L-Ascorbic Acid, L Carnitine Capsules, T - Shirt (V2), L-Arginine Capsules, Dry Erase Writing Boards (V3), L-Glutamine Powder

**Searched String:** Ring Folder

File/Folder (V3), Khadi Folder, File Folders-Handicraft, File Folders-Handicraft (Bamboo), Backing Ring, Towel Rail / Ring for Bathroom, Wiro Ring, Tennikoit Ring, Networking Trainer Educational Kit, Basketball Ring

**Searched String:** Stamp Pad

stamp pads, Chair for General Purpose, Pads for Rubber Stamps (V2) Conforming to IS 4747, Stamp-Pad Ink (V2) Conforming to IS 393, Writing Pad Chair, Stamp - Pad Ink as per IS 393, Stamp Album, Dak Pad (V2), STEEL STAMP NUMBER, Self Inking Rubber Stamp

**Searched String:** Leaf Folder

Khadi Folder, Bay Leaf, File/Folder (V3), Hand Held Brush Cutter (V2), BACKPACK LEAF BLOWER, Leaf Area Meter, Tea Leaf (चाय पत्ती), Leaf Plate Making Machine, Headset (V2), Leaf colour chart (LCC)

**Searched String:** Fevi Quick

Quick Lime Burnt, HYDRAULIC FLAT FACE QUICK COUPLINGS, Quick Lime For Chemical Industries (V2) Conforming to IS 1540 Part 1, Cyanoacrylate Adhesive, Antivirus Software, Individual Interlocking Tiles For Kabaddi Mats

**Searched String:** Fevicol 100 grm

PT 100 DUPLEX RTD (Air Circuit) (BHEL), Reverse Osmosis based Water Treatment System above 50 LPH Capacity (V2), Anti TB Drugs - Clofazimine 100 mg Capsules, Anti TB Drugs - Pyridoxine 100 mg Tablets, Classroom Stools, Benzaldehyde, Benzyl Chloride, Online UPS (V2), Sheet Barrack (Polyester Cotton) and Sheet Hospital (100% Cotton) (IAF), Hot air oven

**Searched String:** Spiral Binding Sheet

Spiral Binding / Wiro Binding (V2), Metal Shelving Racks (Adjustable Type) conforming To Is 1883 (V2), Spiral Separator, binding punch machine, Binding Covers, Spiral wound gaskets, Spiral Spring (SAIL), Insect Killer, Book Binding Cloth, Notesheet (Azure Laid) (V2)

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<p><b>GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS</b></p>	<p>Highlighter Pen, PEN Sanitizer Sprayer, Fountain Pens (V2), Pen Stands-Handicraft, Gel Pen (V3), Handcrafted Pen Stand, Permanent Marker Pen, Rollerball Pen (V3), Pen Refill (V3), Sketch Pen (V2)</p> <p><b>Searched String:</b> Yellow Colour Paper A4 Size</p> <p>Plain Copier Paper (V3) ISI Marked to IS 14490, File/Folder (V3), Writing and Printing Papers Conforming to IS 1848 (Part 1), Printing Maplitho Paper (V3) Conforming to IS 1848 (Part 1), Multifunction Printer (Print, Scan, Copy), Enamel, Synthetic, Exterior (A) Undercoating (B) Finishing (V4) Confirming to IS 2932, Answer Book/Booklets For Examinations (V3), Pneumatic impact wrenches, Olympic Bar (Version 2), Curtains (V2)</p> <p><b>Searched String:</b> A4 Leaf Pouch</p> <p>Laminating Pouch, XLPE Cable for Working Voltages up to and Including 1.1 KV as per IS 7098 (Part 1), Bay Leaf, Tea CTC (V2) (Defence), BACKPACK LEAF BLOWER, Leaf Area Meter, Tea Leaf (चाय पत्ती), Molded Case Circuit Breakers (MCCB) as per IS / IEC 60947, Leaf Plate Making Machine, Leaf colour chart (LCC)</p> <p><b>Searched String:</b> Double Side Tape</p> <p>Double sided tape, Executive Table (V3), Double Side Lapping and Polishing Machine, Tape Cartridge / Tape Media, Metal Shelving Racks (Adjustable Type) conforming To Is 1883 (V2), Die Cast Grill Pan, Sofa (V3), Measuring Tape, Wooden Shoe Rack, Aluminum Tape</p> <p><b>Searched String:</b> VIP Folder</p> <p>Khadi Folder, File/Folder (V3), Stamp Album, Tie for VIP Security Personnel (CRPF), File Folders-Handicraft, Cloth, Disruptive Pattern, Uniform for VIP Security, Coat / Blazer for VIP Security Personel (MHA), Mens Trouser for VIP Security Personel (MHA), File Folders-Handicraft (Bamboo), Safari Suit Fabric for VIP Security Personel (MHA)</p> <p><b>Searched String:</b> Single Punch</p> <p>Bone Punch, Sofa (V3), Mauermayer Stone Punch, Paper Punch Machine(V2), binding punch machine, Single Use Sterile Rubber Surgical Gloves Conforming to IS 13422, Automatic Centre Punch, Single use Rubber Examination Gloves (V2), Sterile Hypodermic Syringe (V3), Stainless Steel Punch Bowl</p> <p><b>Searched String:</b> Cello Tape 1 inch</p> <p>Measuring Tape, Permeable Nonwoven Surgical Adhesive Tape Conforming to IS 16948, Shade Nets for Agriculture and Horticulture as per IS 16008 (Part 1) (Made from Tape Yarns), General Purpose Ball Valves (V2), Elastic Surgical Adhesive Tapes (V2), Taflon Tape as per IS 14635, CPVC Industrial Pipe Fittings, Schedule 80, Interactive Panels with CPU, Elbow Pipe Fitting, Cordless Brushless Impact Wrench (ONGC)</p> <p><b>Searched String:</b> Double Punch</p> <p>Bone Punch, Sofa (V3), Mauermayer Stone Punch, Paper</p>

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Punch Machine(V2), binding punch machine, foot step for hospitals, Automatic Centre Punch, Polyester Webbing

Slings, Nitrile Coated/Nitrile Hand Gloves (V2), Stainless Steel Punch Bowl

**Searched String:** Ribbon

Thermal Ribbon, Satin Ribbon (V3), Cartridge Check Valve, Ribbon Blender Mixer, Magnesium anode Ribbon, Satin Ribbon (V2), Ribbon Optical Fiber Splicing Machine as per TEC Specification, Almirah-Handicraft, Splice Closure for Optical Fiber Cables (V2) (Suitable For Non-Ribbon Fibre Splicing) As Per TEC Specification

**Searched String:** Push Pin

Emergency Push Button Switch, Fitness Push Up Bar, pin cushions, Pin Up Notice Board (V2), Dowel Pin, Steinmann Pin, Mobile Storage Compactors, Knowles Pin, Lawn Mowers, Piston Pin

**Searched String:** White Board Marker Blue, Black

Markers for White Board (V2), Dry Erase Writing Boards (V3), Whiteboard Duster (V2), Marker Ink (for Permanent and Whiteboard Markers), Permanent Marker Pen, Markers and Highlighters, Inks (V2), Coating Thickness Gauge, Silica Gel (V2) Conforming to IS 3401, Carrommen and Striker

**Searched String:** Signature Pad

digital signature certificate, Chair for General Purpose, Digital Signature Software, Box Strapping Machine, Digital Signature Certificate (DSC) (V2), Writing Pad Chair, Scrub Pad, Mouse Pad, Dak Pad (V2), Eye Pad

**Searched String:** Correction Pen

Correction Fluid Pen(V3), Fluid Correction Pen (V2), Correction Tape, Correction Tape (V2), Highlighter Pen, PEN Sanitizer Sprayer, Rollerball Pen (V3), Pen Stands-Handicraft, Gel Pen (V3), Permanent Marker Pen

**Searched String:** Signature Folder

Khadi Folder, digital signature certificate, Digital Signature Software, File/Folder (V3), Digital Signature Certificate (DSC) (V2), File Folders-Handicraft, File Folders-Handicraft (Bamboo), Upcycled File Folders (V1), Upcycled File Folders, Eco Stationery

**Searched String:** Brown Sheet Laminated

BROWN SARSON Seeds, Metal Shelving Racks (Adjustable Type) conforming To Is 1883 (V2), Phenolic Laminated Sheets As per IS 2036, Laminated Poly Pouches, Laminated Cloth Hessian, Laminated Bus Bar(BHEL), Shoe Shine Machine, Aluminium Barrier Laminated Bags, Insect Killer, Laminated HDF Wooden Flooring

**Searched String:** Stapler Small

Hemorrhoid Stapler, Nitrile Coated/Nitrile Hand Gloves (V2), Circular Stapler (V2), Hemorrhoid Stapler (V2), Small Angle Grinders, Skin Stapler (V2), Single use Rubber Examination Gloves (V2), Powered Endoscopic Stapler (V2), Stapler Pin / Staples (V2), Small Form - Factor Pluggable Transceiver

बिड विवरण / Bid Details	<p><b>Searched String:</b> Stapler Big</p>
	<p>Hemorrhoid Stapler, Skin Stapler (V2), Circular Stapler (V2), Hemorrhoid Stapler (V2), Stapler Pin / Staples (V2), BIG STAINLESS STEEL AND IRON UTENSILS, Powered Endoscopic Stapler (V2), Big Crash Mattresses - Gymnastic, Corrugated Boxes, Staplers(V3)</p> <p><b>Searched String:</b> Cello Tape 2 inch</p> <p>Measuring Tape, Television (TV) (V2), Internal Storage Device (SSD/HDD) (V2), Running Nipples, Close Taper Nipples and Barrel Nipples confirming to IS 1239 (Part 2), Taflon Tape as per IS 14635, Steel Tubes, Tubulars and Other Steel Fittings as per IS 1239 (Part 2 - Steel Pipe Fittings), General Purpose Ball Valves (V2), Permeable Nonwoven Surgical Adhesive Tape Conforming to IS 16948, Elastic Surgical Adhesive Tapes (V2), CPVC Industrial Pipe Fittings, Schedule 80</p>
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / <b>Relevant Categories selected for notification</b>	<ul style="list-style-type: none"> <li>• Glue Stick (V3)</li> <li>• Photo Cutter</li> </ul>
बीओक्यू शीर्षक / <b>BOQ Title</b>	Procurement of Stationery items
मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का) / <b>OEM Average Turnover (Last 3 Years)</b>	2 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / <b>Years of Past Experience Required for same/similar service</b>	2 Year (s)
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / <b>MSE Relaxation for Years Of Experience and Turnover</b>	Yes   Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / <b>Startup Relaxation for Years Of Experience and Turnover</b>	Yes   Complete
विक्रेता से मांगे गए दस्तावेज़ / <b>Document required from seller</b>	<p>Experience Criteria, Past Performance, Bidder Turnover, OEM Authorization Certificate, OEM Annual Turnover</p> <p>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer</p>
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है / <b>Do you want to show documents uploaded by bidders to all bidders participated in bid?</b>	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या   <b>Minimum number of bids required to disable automatic bid extension</b>	3

**बिड विवरण/Bid Details**

दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>	1
विगत प्रदर्शन / <b>Past Performance</b>	20 %
बिड से रिवर्स नीलामी सक्रिय किया/ <b>Bid to RA enabled</b>	Yes
रिवर्स नीलामी योग्यता नियम/ <b>RA Qualification Rule</b>	50% Lowest Priced Technically Qualified Bidders
बिड का प्रकार/ <b>Type of Bid</b>	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/ <b>Primary product category</b>	Paper Cutter
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / <b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ <b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	No
अनुमानित बिड मूल्य / <b>Estimated Bid Value</b>	74963
मूल्यांकन पद्धति/ <b>Evaluation Method</b>	Total value wise evaluation
मध्यस्थता खंड/ <b>Arbitration Clause</b>	No
सुलह खंड/ <b>Mediation Clause</b>	No

**ईएमडी विवरण/EMD Detail**

आवश्यकता/Required	No
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**ईपीबीजी विवरण /ePBG Detail**

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई खरीद वरीयता/MII Purchase Preference**

एमआईआई खरीद वरीयता/MII Purchase Preference	No
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
6. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
7. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 20% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

10. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

## Paper Cutter

### तकनीकी विशिष्टियाँ / Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	20	15

## Stick Pad

### तकनीकी विशिष्टियाँ / Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	15	15

**Glue Stick**

**तकनीकी विशिष्टियाँ /Technical Specifications**

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	35	15

**OHP Marker Red Blue Black**

**तकनीकी विशिष्टियाँ /Technical Specifications**

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	60	15

### Pmt Marker Black Blue

#### तकनीकी विशिष्टियाँ /Technical Specifications

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#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	30	15

### Pencil

#### तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	<a href="#">View File</a>
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#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	15	15

## Highlighter

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
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### प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	25	15

## Paper Clip

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
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### प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	9	15

## Gel Pen

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
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**BOQ Detail Document**[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	20	15

### Steel Scale

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	15	15

### Lamination Sheet

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
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**परिषीती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परिषीती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	2	15

**Photo Paper**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
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**परिषीती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परिषीती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	5	15

**Calculator Casio**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
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**परिषीती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	5	15

### L Folder

#### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	150	15

### Ring Folder

#### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	20	15

## Stamp Pad

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	10	15

## Leaf Folder

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	12	15

## Fevi Quick

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
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**BOQ Detail Document**[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	50	15

**Fevicol 100 Grm****तकनीकी विशिष्टियाँ /Technical Specifications****Specification Document**[View File](#)**BOQ Detail Document**[View File](#)

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	20	15

**Spiral Binding Sheet****तकनीकी विशिष्टियाँ /Technical Specifications****Specification Document**[View File](#)**BOQ Detail Document**[View File](#)

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**परिषीती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परिषीती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	100	15

**Uniball Pen**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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**परिषीती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परिषीती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	40	15

**Yellow Colour Paper A4 Size**

**तकनीकी विशिष्टियाँ /Technical Specifications**

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**परिषीती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	4	15

#### A4 Leaf Pouch

##### तकनीकी विशिष्टियाँ /Technical Specifications

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##### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	200	15

#### Double Side Tape

##### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
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##### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	20	15

## VIP Folder

### तकनीकी विशिष्टियाँ /Technical Specifications

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### प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	20	15

## Single Punch

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
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### प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	10	15

## Cello Tape 1 Inch

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
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**BOQ Detail Document**[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	30	15

**Double Punch****तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	30	15

**Ribbon****तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	10	15

**Push Pin**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
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**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	5	15

**White Board Marker Blue Black**

**तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
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Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	30	15

### Signature Pad

#### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	15	15

### Correction Pen

#### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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#### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	20	15

## Signature Folder

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

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### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	10	15

## Brown Sheet Laminated

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

### परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	200	15

## Stapler Small

### तकनीकी विशिष्टियाँ /Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
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**BOQ Detail Document**[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	10	15

**Stapler Big****तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	10	15

**Cello Tape 2 Inch****तकनीकी विशिष्टियाँ /Technical Specifications**

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Detail Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

## परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****Ernakulam	15	15

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

### 2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. THE BIDDER MUST HAVE REGISTERED OFFICE IN THE STATE OF CONSIGNEE KERALA.
2. THE SPECIFICATION OF THE ITEMS MAY BE CONFIRMED FROM THIS OFFICE BEFORE PARTICIPATION IN THE BID.

## अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.

7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---